

Graduate Studies - Change in Program/Supervisor

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WHAT?	This form is used for graduate students seeking to change their academic program, declare a concentration, or change their supervisor. Please be advised that a change in program may not lead to the transfer of internal/external funding from the prior program of study.
WHO?	The form must be signed by the prior supervisor, new supervisor, Graduate Program Director, and then submitted to SGPS for review, approval and processing.
WHEN?	The length of time for requests to be processed is dependent on the nature of the change and the Faculty involved.

Last Name	First Name	Student Number
_____	_____	_____
Ontariotechu.net Email Address	Admission Term (e.g.: Fall 2023)	Effective Term
_____	_____	_____

Former Program/Supervisor:		Prior Funding Amount: If you have not received funding, please enter N/A	
Former program name (eg: M.Eng. Nuclear Eng.):	_____	TAship (per annum)	GRA (per annum)
Name of former supervisor (if applicable):	_____	RAship (per annum)	Scholarship (per annum)
Name of former co-supervisor (if applicable):	_____	Total Funding (per annum)	

New Program/Supervisor:		No Change to Prior Funding	
New program name (eg: M.Eng. Nuclear Eng.):	_____	New Funding Amount: If you will not receive funding, please enter N/A	
Name of new supervisor (if applicable):	_____	Start Term	End Term
Name of new co-supervisor (if applicable):	_____	TAship (per annum)	GRA (per annum)
Reason for change:	_____		
		RA Ship (per annum)	Scholarship (per annum)
		Total Funding (per annum)	

Student's Signature _____ Date _____

NOTE: by signing this form the student acknowledges they are no longer entitled to any funding from the prior supervisor and this change in supervisor supersedes any reference to supervisor in the offer of admission. This funding is subject to the terms and conditions outlined in the GS Funding Terms and Conditions document. By signing this form the student accepts the revised funding and acknowledges they have read and understood the terms and conditions as outlined in the GS Funding Terms and Conditions document. The terms and conditions of employment for Teaching Assistants and Research Assistants at Ontario Tech University are governed by the collective agreement between Ontario Tech University and the Public Service Alliance of Canada (PSAC).

To be completed by the Prior Supervisor, Declared Supervisor/Co Supervisor (if applicable), Graduate Program Director and Dean of Graduate Studies									
Approved	Declined	Approved	Declined	Approved	Declined	Approved	Declined	Approved	Declined
S _____	S _____	S _____	S _____	S _____	S _____	S _____	S _____	S _____	S _____
Prior Supervisor Signature	Declared Supervisor Signature	Declared Co-Supervisor (if app.)	Graduate Program Director Sig.	SGPS Approval - Signature					
S _____	S _____	S _____	S _____	S _____	S _____	S _____	S _____	S _____	S _____
Date	Date	Date	Date	Date	Date	Date	Date	Date	Date

FOR SGPS USE ONLY:
Processed by: _____ Signature _____ Date _____