

Request for Approval to Withhold a Thesis from Publication

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SECTION A: TO BE COMPLETED BY STUDENT

Student Name: _____ Student Number: _____

Degree _____ Program: _____

Request Withhold Start Date: _____ Request Withhold End Date: _____

Title of Thesis:

SECTION B: TO BE COMPLETED BY RESEARCH SUPERVISOR

Reasons for Withhold/Extension Request (All support documents must be attached to this form)

- The research is funded by NSERC. Please note that we are unable to withhold beyond SIX months for the thesis defence.
- Publication obligations in a contract. Timing of notification period* _____
*SGPS will confirm with Office of Research Services
- Funding for the research was provided by a sponsor who has requested a delay in publication.
- A contract between the research sponsor and the University specifies a period of confidentiality.
- Submitted university invention disclosure for IP protection consideration. Provide File Number: _____
- Other (a memo is required).

This form, with original signatures, verifies that the request to withhold the above named thesis from public domain has been reviewed and agreed to by the following:

Name of Student	Signature	Date (dd/mmm/yyyy)
Name of Research Supervisor	Signature	Date (dd/mmm/yyyy)
Name of Co-Supervisor	Signature	Date (dd/mmm/yyyy)

Approval:

Vice-President, Research/designate	Signature	Date (dd/mmm/yyyy)
Dean of SGPS/designate	Signature	Date (dd/mmm/yyyy)

The completed form must be included in the student's final thesis package when it is submitted to the School of Graduate and Postdoctoral Studies. If the request is approved, the thesis may be withheld from the public domain for a period of up to twelve months from the date of the approval. Requests for extension of the restriction of circulation must be submitted one month prior to the termination of the previous period. Subsequent requests must follow the same procedure.