

**Workplace Safety and Insurance Board (WSIB)
or Private Insurance Coverage for Students on Unpaid Work Placements**

The University of Ontario Institute of Technology (UOIT) is committed to ensuring compliance with the Ministry of Training, Colleges and Universities (MTCU) *Guidelines for Workplace Insurance for Postsecondary Students of Publicly Assisted Institutions on Unpaid Work Placements*.

Student coverage while on placement:

The Government of Ontario, through the MTCU, covers the costs of Workplace Safety and Insurance Board (WSIB) or private insurance for injuries or diseases incurred by Students enrolled in an approved Ontario postsecondary program and participating in an unpaid work placement to gain work skills and experience required by their program of study.

If a Student is on an unpaid work placement in Ontario at a Placement Employer who is compulsorily or voluntarily covered under the Workplace Safety and Insurance Act (WSIA), the Student is eligible for WSIB coverage if he/she is injured or contracts a disease while on the placement. For an unpaid work placement at a Placement Employer who is not covered by WSIB, or is not located in Ontario, the Student is eligible for limited private insurance (Chubb Insurance) coverage in the event of an injury/disease.

Declaration by Student:

I have read and understand that:

- 1) WSIB or private insurance coverage will be provided through the Ministry of Training, Colleges and Universities while I am on unpaid placement as arranged or authorized by UOIT and is a requirement of my program of study.
- 2) In the event of accident, injury or illness incurred as a result of my placement, I will immediately report the incident to the Placement Supervisor and my UOIT Placement Coordinator. I will complete the UOIT Accident/Injury Report (on line) and the MTCU's Post-Secondary Student Unpaid Work Placement Workplace Insurance Claim form and submit it to the UOIT Placement Coordinator within 24 hours of my injury/illness. Over the course of my injury or illness, I will maintain regular contact with my Placement Coordinator and provide information relating to my restrictions and ability to return to the placement.
- 3) In the event that a workplace insurance compensation claim is filed for an injury sustained or a disease contracted while on my work placement, UOIT will disclose my applicable personal information relating to the unpaid work placement, the WSIB claim or the Chubb Insurance claim to the MTCU for purposes of administration of the claim.
- 4) Over the course of my placement I will participate in and implement all safety-related training and procedures required by my Placement Supervisor and UOIT.
- 5) I will promptly inform the Placement Supervisor and my UOIT Placement Coordinator of any safety concerns related to my placement.
- 6) My personal information, relevant to my unpaid work placement, may be disclosed by UOIT to my unpaid placement employer. This information will be limited to my full name, my local address and telephone number, my placement schedule (i.e. the days I will be at the placement), and my acceptance of the conditions of the placement.

I understand the implications, and have had any questions answered to my satisfaction:

Student Name (PRINT):	Student Number:
Student Signature:	
Program:	Date:
Parent/Legal Guardian's Name (for student less than 18 years of age) <i>please print</i> :	
Signature:	Date

Personal information on this form is collected under the authority of the University of Ontario Institute of Technology Act, SO 2002, c. 8, Sch. O. and will be collected, protected, used, disclosed and retained in compliance with Ontario's Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. F.31. This information will be used to administer the practicum program and ensure compliance with workplace legislation. For these purposes, information may be shared with the Faculty of Health Sciences and the Placement Partner. Questions regarding the collection of your personal information may be directed to: UOIT Access and Privacy Office, 2000 Simcoe Street North, Oshawa, ON L1H 7K4, 905.721.8668, ext. 6705, email: accessandprivacy@uoit.ca.