## **APPENDIX A**

## **PAPERLESS OPTIONS**

The University is committed to promoting a culture of sustainability and reducing our collective impact on the environment. To this end, we encourage University members to explore other means of promoting their events and activities, some of which are identified below. This list will be reviewed on an annual basis by the Office of Campus Infrastructure and Sustainability, in consultation with the Office of Student Life, the Communications and Marketing department and the Ontario Tech Student Union, and updated accordingly.

Type of information	Means	How to connect
University-wide announcements, events, activities, news	Campus digital signage	
	Weekly report	C&M Project Initiation Form
	Ontario Tech Mobile App	(https://cm.ontariotechu.ca/services/project- management/project-initiation.php?utm_ source=redirect&utm_medium=web&utm_
	Ontario Tech social media	campaign=projectinitiation)
	Ontario Tech website	
	Ontario Tech Events Website	https://events.ontariotechu.ca/submit-event.php
University-wide announcements for students	Ontario Tech Mobile App	C&M Project Initiation Form
	OntarioTech.net	Email: globalcommunication@ontariotechu.ca
	Mycampus portal	https://ontariotechu.ca/mycampus/
	Ridgeback Report (undergraduate students)	https://sites.ontariotechu.ca /studentcommunication/submission- request/newsletter-request.php
	The Keynote (graduate students)	https://gradstudies.ontariotechu.ca/grad admin/Newsletter/index.php
	Social media	Contact individual host
	Blackboard	uoit.blackboard.com
	The Chronicle (online)	mailto: Chronicle (brian.legree@durhamcollege.ca)
Student employment opportunities, internships and coops, volunteer opportunities, and research participant opportunities	Student Life Portal	Student Life Portal (https://studentlifeportal.uoit.ca/home.htm)
Off-campus housing	Places4Students online listings resource for landlords and students	Places4Students.com*
Off-campus tutoring, Test preparation services, etc.	Community resources	e.g. yelp.ca*

<sup>\*</sup> NOTE: these sites are not maintained by the university and may only be suitable for specific purposes