

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

INTRODUCTION OF GUESTS

The Chair noted regrets from Governor Beth Wilson and Jim O'Donnell. He advised that Garry Cubitt would be arriving late and that Denise Jones may call in to the meeting later. He noted regrets from participant Charlie Peel.

The Chair welcomed Ron Bordessa, President of UOIT to his first Board meeting.

The Chair reminded Governors that Cathy Pitcher will be changing positions and introduced Karen Spearing as the incoming Secretary to the Board.

Donna McFarlane introduced Jeanette Barrett, Dean, School of Continuing Education, Durham College.

ADDITIONS/DELETIONS TO THE AGENDA

The Chair noted that there will be a change in sequence for item 12, Discussion Items, as 12.2 will proceed item 12.1.

CONFLICT OF INTEREST DECLARATIONS

None were noted.

APPROVAL OF PREVIOUS MINUTES

The minutes of the 38th Regular Board Meeting of June 14, 2006 were accepted, as presented.

ACTION ARISING FROM PREVIOUS MINUTES

Richard Marceau reported that he will bring a revision to the employment policy due to the change in mandatory retirement legislation to the November Board meeting.

DECISION ITEMS

Jeanette Barrett left the meeting at this time.

Financial Signing Authority

Paul McErlean advised that as a result of realigning roles, both Craig Loverock and Terry Caputo have cross-institutional responsibilities. While Terry is currently a signing officer for the College, it is recommended that the Board approve that Terry have signing authority for the University as well.

Patrick McNeil asked if this would have any impact on the controls. Paul replied that it would strengthen controls.

Moved by Peter Bagnall

Seconded by Manon Lemonde

MOTION: "That the Board of Governors of the University of Ontario Institute of Technology appoint Terry Caputo, Assistant Vice President of Finance, as a signing officer of the University, effective September 1, 2006."
#266

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

Lorraine Sunstrum-Mann, previous Board Chair sent a congratulatory note to Patrick McNeil and Phillip (Rocky) Simmons on their new roles.

CONSENT CALENDAR

Cathy reported that the Consent Calendar includes regular items that come forward for Board endorsement. Patrick McNeil advised Governors by not raising discussion on the items, consent is implied.

The UOIT Academic Council Minutes were accepted as presented.

INTERIM FINANCIAL REPORT

UOIT Financial Scorecard

Terry Caputo reported that the academic revenue is on track with the budget; however there is a high balance of unpaid student fees. The academic expenses are below budget, as a result of the savings in salaries. There has been an increase of 253 FTE's, which is expected to convert to an additional \$2.5 million grant and tuition revenues. He confirmed that the research and capital budgets are where they were projected to be at this time.

Terry informed the Board that Campus Services' revenue is in online with the budget and that the expenses are below budget, partially as a result of the salaries for the seven positions that have yet to be hired as of August 31, 2006.

UOIT Quarterly Financial Performance and Budget Update

Craig Loverock reported that as of September 2006, 4035 FTE's were enrolled at UOIT and that approximately \$10,000 is earned per student. He noted that the initial plan expected to hire thirty-five faculty members and that as of September 2006 twenty-eight faculty appointments have been made.

Patrick McNeil asked if there is intent to hire the additional seven faculty appointments that were in the budget. Richard Marceau replied that UOIT has been experiencing difficulty in hiring PhD Med Lab Faculty and this activity is ongoing.

Ron Bordessa reported that he had recently met with the Deputy Minister, which was their first meeting together and with the new team at UOIT. The meeting indicated that they have been working on a decision and that they will work to resolve the funding issues. The Deputy Minister indicated that in December they want to set up formal discussions; however no date has been set at this time. Patrick McNeil asked Ron when he foresees this being resolved. Ron is hopeful that a resolution is forthcoming by the end of the year.

Craig reported that UOIT's opportunities include \$1.6 million from full time faculty that were not hired and \$2.4 million due to increased enrolment. He noted that the risks include the \$3.8 million BIU planned for operations, the debenture shortfall of \$2.6 million and the \$0.5 million for sculptures that was unbudgeted. UOIT currently faces \$2.9 million in net risks. Craig recommended holding additional funding to offset risks until December, at which time Finance will reassess.

Peter Bagnall asked if there is no cap on funding for increased enrolment. Craig replied that the University gets funding for every student enrolled, as a result of being a new university.

Peter Bagnall asked about the \$1.6 million for staff appointments and inquired into whether or not they will be hired. Richard Marceau replied that they have hired enough people to take UOIT through this year; however they are searching for five core faculty, which will be hired for next year.

Ron Bordessa inquired into the calculations of \$1.6 million for the staff appointments. Craig replied that it includes other savings, such as campus services.

DISCUSSION ITEMS

Garry Cubitt and Lyn McLeod joined the meeting at this time.

Foundation Structure and Governance Update

Paul McErlean reported that there are two options for raising money, either through a fundraising committee or by employing a Foundation. Paul noted that today Durham College has a formal Foundation; however, currently Advancement fundraises for UOIT and UOIT funds are not managed by the Foundation.

The DC and UOIT Boards have agreed that a shared Foundation that would be responsible for both the advancement campaigns of DC and UOIT. Recent risk assessments have found that the current structure will require modifications in order to allow for a shared Foundation.

Paul reported that the ultimate UOIT campaign goal is to raise \$100 million. There is work ongoing with the two new Presidents around DC and UOIT advancement issues.

Paul noted that the structure modifications to the Foundation would include altering the current MOA between the Board of Governors of DC to include UOIT. The name of the Foundation will also need to be changed to include UOIT, which does not require Ministry approval. When modifying the MOA, MTCU would need to re-confirm that our Foundation complies with the policy directive.

Paul confirmed that this item will be brought forward to the Board in the near future, as discussions will be taking place with the Foundation regarding the governance changes. These changes will be more aligned with best practices. He advised that they plan to present revised Letters Patent and the MOA at an upcoming Board meeting, at which point they will begin implementing the modified structure, upon approval of the Board. Paul confirmed that the role of both Boards will be clearly articulated.

REPORT OF THE PRESIDENT

President's Report

Ron Bordessa noted that UOIT is continuing to grow its programs, including new degree programs. He was happy to report that they have received Ministry approval for new degree programs and that they will continue to propose graduate programs. Ron advised that they have received positive results from grant proposals and that there will be good news to relay before to long; however he did not have any particulars at this time.

Multi-Year Accountability Agreement

Ron stated that University Presidents have authority to sign the Multi-Year Accountability Agreement; however he does not wish to do so without endorsement from the Board. Ron reported that he was asked to sign the Multi-Year Agreement Commitment, agreeing to participate in the three year plan and that it has been done.

Ron reported that the University consulted with the university community regarding the MYA and had received little feedback on the draft.

Moved by Garry Cubitt

Seconded by Dave Broadbent

MOTION: "That the Board of Governors of the University of Ontario Institute of Technology delegate its authority of the approval of the Multi-Year Accountability Agreement to the Executive Committee of the Board."
#267

CARRIED

Enrolment Update

Richard Levin confirmed that just over 1700 new students have enrolled in the university this year, which includes summer enrolment.

REPORT OF THE CHAIR

Upcoming Events

The Chair reviewed the upcoming events: the DC Presidential Installation on September 20, 2006; the DC/UOIT 2006 Legacy Gala on September 30, 2006; the DC Fall Convocation on October 19, 2006; the Boards' Retreat on October 28-29, 2006, which will be held in the Durham Region this year; the DC In-Course Scholarship Ceremony on November 9, 2006; the UOIT Presidential Installation on November 17, 2006, which will be held at the Jubilee in Oshawa; and the Annual Boards' Holiday Dinner on December 13, 2006.

COMMUNITY INFORMATION – COMMENTS AND QUESTIONS

Fraser McArthur reported that the Students for Humanitarianism and Action through Respect and Education (SHARE) are hosting its first major event, the Gulu Walk. This event is being held on October 21, 2006 to raise money and awareness of the children in Uganda who travel during the night seeking refuge from the country's civil war. The Gulu Walk begins at noon at Memorial Park in Oshawa and ends at the UOIT/DC/Trent campus after a 7 km course. Fraser advised that if more information is required or if anyone would be interested in volunteering to please contact him.

TERMINATION OF MEETING

The Chair terminated the meeting at 7:59 p.m.

Patrick McNeil, Chair

Ron Bordessa, President

Cathy Pitcher, Secretary