

UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY
MINUTES OF THE 35th REGULAR MEETING OF THE BOARD OF GOVERNORS

DATE: March 8, 2006 **PLACE:** Oshawa Golf Club
TIME: 6:00 p.m. **160 Alexandra St.**

IN ATTENDANCE

GOVERNORS: Lorraine Sunstrum-Mann, Chair
Dave Broadbent
Joanne Burghardt
Joanna Campbell
Garry Cubitt
Peter Dixon
Allan Furlong
Pierre Hinse
Denise Jones
Manon Lemonde
Lyn McLeod
Patrick McNeil
Mark Moorcroft
Jim O'Donnell
Phillip (Rocky) Simmons
Beth Wilson
Terry Wu

PARTICIPANTS: Erin Boniface
Aileen Fletcher
JoAnne Horruzey
Deborah Kinkaid
Gerry Warman

PRESIDENT: Gary Polonsky

SECRETARY: Cathy Pitcher

**RECORDING
SECRETARY:** Andra Robertson

SENIOR STAFF: Ralph Aprile
Bev Balenko
Terry Caputo
David Chambers
Margaret Greenley
Richard Levin
Craig Loverock
Richard Marceau
Ann Mars
Paul McErlean
Judy Moretton
Gerry Pinkney
Ken Robb
John Woodward

REGRETS:

GOVERNORS: Peter Bagnall

PARTICIPANTS: Karen Hodgins
Charlie Peel

SENIOR STAFF: Donna McFarlane

CALL TO ORDER

The Chair called the meeting to order at 6:07 p.m.

The Chair noted regrets from Governor Peter Bagnall, participants Karen Hodgins and Charlie Peel and senior staff member Donna McFarlane.

INTRODUCTION OF GUESTS

There were no guests.

ADDITIONS/DELETIONS TO THE AGENDA

The Chair noted the addition of item 12.1, Tuition Announcement, and the deletion of item 13.2, Trent Update.

CONFLICT OF INTEREST DECLARATIONS

None was noted.

APPROVAL OF PREVIOUS MINUTES

The minutes of the 34th Regular Board Meeting of February 8, 2006 were accepted, as presented.

ACTION ARISING FROM PREVIOUS MINUTES

Cathy Pitcher emailed the results of the student referendum regarding the Transit Pass to Governors.

The Board sent a note to Mary Guerard to thank her for her work on the AUCC application process.

The Board sent a note Ken Babcock to thank him for his work on the OUA application process.

DECISION ITEMS

Change in April Boards Meeting Date from April 12 to April 19

Lorraine Sunstrum-Mann reported that the scheduled night for the April Board meeting falls on the beginning of Passover. As a result, the meeting will be held the following Wednesday, April 19.

Moved by Dave Broadbent

Seconded by Pierre Hinse

MOTION #232 “That the Board of Governors of the University of Ontario Institute of Technology approve that the April Board meeting date be changed from Wednesday, April 12 to Wednesday, April 19, 2006.”

CARRIED

Information Technology Acceptable Use Policy

Gerry Pinkney reported that this is a new UOIT policy. It was drafted as a framework to manage the technology on-campus as well as providing a framework for Student Rights & Responsibilities to measure infractions about the use of technology and apply discipline as necessary.

Peter Dixon expressed concern about the terminology that the technology is a privilege, not a right. Gerry replied that the wording is typical in other policies at other institutions. It allows IT to perform tasks required to access information. If the wording was different, the laptops could be interpreted as personal property and IT would not have the same access. Gary Polonsky suggested removing the line. Gerry felt this opened the door to lawsuits about personal property.

Lorraine asked to what extent we are policing the students' use of their laptops? Gerry replied that IT only responds to complaints filed by another individual and do not actively monitor student activity.

Peter said he did not feel strongly about the wording now that an explanation has been provided. Gary suggested passing the policy with the intent to review the wording with legal counsel. Once the review is complete we can amend the policy as necessary.

Action: Gerry Pinkney to confer with legal counsel regarding the terminology regarding the technology in the Acceptable Use Policy.

Moved by Peter Dixon

Seconded by Rocky Simmons

MOTION #233 "That the Board of Governors of the University of Ontario Institute of Technology approve the Information Technology Acceptable Use Policy, as discussed."

CARRIED

Academic Staff Employment Policy Amendment re Undergraduate Students as Teaching Assistants

Richard Marceau reported that the amendment to the policy was made to address the issue of undergraduate Teaching Assistants (TAs). Until now they have not been used for tutorials, invigilating exams or marking homework. The feeling was that now they are becoming fourth year students, they are mature and senior enough to be TAs, providing they are top students.

Richard noted that Garry Cubitt had stated he was uncomfortable with the terminology of the amendment beginning with: "As a last resort...". He felt that if they are good enough for a faculty member to suggest them for the position, than there should be no need to qualify the individual as a last resort.

Garry suggested also removing "when no qualified individual can be identified." This provides the faculty with more freedom. Richard replied that he had no objection removing the full line.

Moved by Garry Cubitt

Seconded by Joanna Campbell

MOTION #234 "That the Board of Governors of the University of Ontario Institute of Technology approve the amendment to Section 2.2 of the Academic Staff Employment Policy, as amended."

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

None was noted.

CONSENT CALENDAR

There were no items for the consent calendar.

INTERIM FINANCIAL REPORT

Craig Loverock reported that there was no new activity over the past month. There is currently an expected surplus of \$200K. All the dollars flowing in were as expected and expenses were tracking as expected. There may be additional savings as spending slows towards the fiscal year end.

DISCUSSION ITEMS

Lyn McLeod joined the meeting at this time.

Tuition Announcement

Richard Levin reported that the government announced the framework for tuition increases over the next few years. Richard provided a basic outline with no specific recommendation of fees at this time. It will come to a future Board meeting for approval. The framework would allow tuition increases from 4.5% to 8%, for an average of up to 5% across all programs. This framework also includes enhancements to student aid. It is complex fee framework that will require cost modeling to determine the effect on our students.

REPORT OF THE PRESIDENT

DC/UOIT Construction Update

Ralph Aprile reported that the construction of the Engineering Building is proceeding at a rapid pace. The first shipment of glass will be arriving soon, so we should see the tarps replaced by windows. He expects the exterior to be completed over the next few weeks.

He noted that they have broken ground for the Athletic Centre and are pouring footings and tying in services.

The reflecting pond is complete, operational and available for public use.

Ralph said that work has begun to plan for the next start up. There will be new academic space required for both DC and UOIT and they are in the final stages of planning. He expects there will be visible results of this process soon. There will also be renovations to existing classrooms and buildings as well as portable classroom space on campus for UOIT.

Aileen Fletcher asked whether there was a positive resolution to the broken glass incident? Ralph replied that the broken panel was replaced, as well as six additional unstable panels, which were damaged by the original defective panel. There are currently three independent studies to determine the cause and we are waiting for results. The atrium is now open to the public.

Gary reported that another ongoing discussion is the outdoor convocation. He said that the campus has to look impeccable on that day.

REPORT OF THE CHAIR

The Chair reviewed the upcoming events: the Audit & Finance Committee meeting date will be changed, the ACCC Conference to be held May 28-30, 2006, and the UOIT Convocation to be held June 2.

TERMINATION OF MEETING

There being no further business, the Chair terminated the meeting at 6:44 p.m.

Lorraine Sunstrum-Mann, Chair

Gary Polonsky, President

Cathy Pitcher, Secretary