

**THE UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY
MINUTES OF THE 24th REGULAR MEETING OF THE BOARDS OF GOVERNORS**

DATE:	December 8, 2004	PLACE:	Community Room
TIME:	5:00 p.m.		Oshawa Campus

IN ATTENDANCE:

GOVERNORS: Lorraine Sunstrum-Mann, Chair
Peter Bagnall
Joanne Burghardt
Joanna Campbell
Garry Cubitt
Pierre Hinse
Manon Lemonde
Gail MacKenzie
Lyn McLeod
Doug Wilson
Terry Wu

PRESIDENT: Gary Polonsky

SECRETARY: Cathy Pitcher

**RECORDING
SECRETARY:** Lynda Phillips

PARTICIPANTS: Karen Hodgins
JoAnne Horruzey
Aaron Keating
Deborah Kinkaid
Inez Pinder
Gerry Warman

SENIOR STAFF: Ralph Aprile
Bev Balenko
Michael Finlayson
Margaret Greenley
Richard Levin
Sheldon Levy
Ann Mars
Donna McFarlane
Judy Moretton
Gerry Pinkney
John Woodward

REGRETS:

GOVERNORS: Denise Jones
Patrick McNeil
Mark Moorcroft
Mike Shields
Phillip (Rocky) Simmons
Beth Wilson

PARTICIPANTS: Paul McErlean

SENIOR STAFF: Don Sinclair
Terry Slobodian

CALL TO ORDER

The Chair called the meeting to order at 5:10 p.m.

REGRETS

Lorraine noted regrets from Governors Denise Jones, Patrick McNeil, Mark Moorcroft, Mike Shields, Phillip (Rocky) Simmons, Beth Wilson and participant Paul McErlean.

Donna McFarlane acknowledged Terry Caputo, Director of Finance, Durham College and Craig Loverock, Director of Finance, UOIT.

ADDITIONS/DELETIONS TO THE AGENDA

Item 14.1, upcoming Celebration of Dr. Holdway's Research Award, was added to the agenda.

CONFLICT OF INTEREST DECLARATIONS

None was noted.

APPROVAL OF PREVIOUS MINUTES

The minutes of the 23rd Regular Board Meeting of November 10, 2004 were accepted, as presented.

DECISION ITEMS

Executive Committee Approvals for 2004

Moved by Garry Cubitt

Seconded by Peter Bagnall

MOTION #U150 "That the Board of Governors of the University of Ontario Institute of Technology hereby approve all the decisions and acts made, undertaken, and executed by the Executive Committee of the Board during 2004."

CARRIED

Audit & Finance Committee Approvals for 2004

Moved by Manon Lemonde

Seconded by Doug Wilson

MOTION #U151 "That the Board of Governors of the University of Ontario Institute of Technology hereby approve all the decisions and acts made, undertaken, and executed by the Audit & Finance Committee of the Board during 2004."

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

The Minutes of the Building Committee meeting held November 8, 2004 were accepted, as presented.

The report of the Audit & Finance Committee meeting held November 25, 2004 was deferred until January.

CONSENT CALENDAR

The item on the Consent Calendar was accepted, as presented.

INTERIM FINANCIAL REPORT

Craig Loverock noted that our revenue outlook is a bit better this month; we are \$300,000 below budget on the expense side and in order to balance, that figure should be \$600,000. Craig reported that there are no changes in the debt repayment since his last report. We have received \$500,000 of \$6.25M of the fundraising pledges.

DISCUSSION ITEMS

Gary Polonsky reported that the cornerstone, which had been sanctioned by Her Majesty, the Queen, was laid today in a column outside the University (UA1) entrance.

REPORT OF THE PRESIDENT

Minister Chambers' Visit on November 22, 2004

Gary advised that the Minister seemed impressed with what she saw, including the faculty, staff and students whom she met.

Action: Cathy Pitcher will include the letter of thanks from Minister Mary Anne Chambers in the January Board material.

Rae Postsecondary Review Roundtable and Town Hall Meeting

On November 25, 2004, the Rae Postsecondary Review held a Roundtable and Town Hall Meeting on our campus. Gary advised that the day went well. Some of our students were spokespersons at the discussion tables and made a great impression. He noted that there were poignant moments when two of our students spoke; one was a single mother who lives in poverty; the other was a special needs student. Our campus is very supportive of these students, an example of how we take our commitment seriously. Garry Cubitt concurred with Gary Polonsky's comments and noted that the student speaker referenced the UOIT/DC partnership and how it was working for them. He stated that all of this conveyed the strength of our Vision.

Inter-Municipal Transit Service Announcement

Gary stated that November 29, 2004 was a good day with the announcement of a new Inter-Municipal Transit Service and remarked that we are moving forward. Students from Brooklin can now get to our campus in five minutes compared to one and one-half hours before the transit changes. Gary thanked Ralph Aprile and Becky Trantor for their assistance in this achievement.

DC/UOIT Submission to Rae Postsecondary Review

Gary thanked everyone for input and assistance with this submission.

DC and UOIT Operating Budget Development

Gary reported that the UOIT budget continues to adjust to the loss of the transition funding next year. Gary will keep the Board updated on this issue. Sheldon went on to explain the order of the problem. UOIT has \$7M of transition money currently showing in the budget, but we have the problem of the increased expense of starting the third year of a university program without any increase in money to offset increasing expenses.

Terry Wu asked if the Board will receive a detailed budget once the plan is final and Sheldon told him "yes". Lorraine Sunstrum-Mann added that the budget comes to the Board in April.

REPORT OF THE CHAIR

Lorraine advised of an upcoming reception on January 18, 2005, to celebrate Dr. Holdway's Research award.

TERMINATION OF MEETING

There being no further business, the Chair declared the meeting terminated at 5:35 p.m.

Lorraine Sunstrum-Mann, Chair

Gary Polonsky, President

Cathy Pitcher, Secretary