# UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY MINUTES OF THE $60^{TH}$ REGULAR MEETING (PUBLIC SESSION) OF THE BOARD OF GOVERNORS

DATE: December 10, 2009 PLACE: Community Room

TIME: 6:00 p.m.

## IN ATTENDANCE:

Governors: Peter Williams, Chair

Michael Angemeer
Dave Broadbent
Brian Cutler
Peter Dixon
John Friedlan
Adam Lipchitz
Patricia MacMillan
Michael Martin
Doug McKay
Peter McLaughlin
Ian Ngaira
Allan Furlong
Bill Robinson
Dr. Larry Seeley

Ann Stapleford-McGuire

Gerry Warman Franklin Wu

President: Dr. Ron Bordessa

Board Secretary: Karen Spearing

Senior Staff: Tom Austin

Murray Lapp Richard Marceau Ann Mars Matt Milovick Judy Rigby

MaryLynn West-Moynes

Regrets: Heather White

Angela Shama

# CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

## INTRODUCTION OF GUESTS

The Secretary introduced academic and administrative staff from UOIT in attendance – Bill Muirhead, Brad MacIsaac and Olivia Petrie, as well as Chrystal Crimi of Metroland Newspapers.

## ADDITIONS/DELETIONS TO THE AGENDA

None were noted.

## CONFLICT OF INTEREST DECLARATIONS

None were noted.

## **PRESENTATIONS**

## **Introduction of New Governors**

The Board Chair, Peter Williams, welcomed everyone to a new academic year and introduced new members of the Board of Governors and the senior leadership team.

## Launch of new UOIT Brand Video

MaryLynn West-Moynes, Vice-President of External Relations, presented the new UOIT brand video.

#### APPROVAL OF PREVIOUS MINUTES

MOTION Moved by Peter McLaughlin

Seconded by Ann Stapleford-McGuire,

"that the minutes of the 59<sup>th</sup> regular meeting (public session) of the UOIT Board of Governors, held September 10, 2009, be approved as presented."

# **CARRIED**

# **CHAIR'S REPORT**

The Board Chair, Peter Williams, took a brief moment to extend appreciation on behalf of the Board of Governors to the tremendous work of President Bordessa and his leadership team during very challenging times.

## **COMMITTEE REPORTS**

# **Audit and Finance Committee**

The Chair of the Audit and Finance Committee, Peter McLaughlin, presented the financial statements for the 2<sup>nd</sup> quarter of 2009-10, commending the finance team for their efforts in bringing forward these statements in such a timely manner, given the tremendous workload of the finance department through the re-engineering process.

The Audit and Finance Chair also presented a draft policy on procurement of goods and services for the board's approval. He stated that there is a need for administration to demonstrate control over expenditures and this policy compliments the previously approved signing authority policy in ensuring that appropriate controls are in place. The policy also addresses similar concerns expressed in the 2007-08 auditors' management letter.

"that the policy on procurement of goods and services be approved as presented."

#### **CARRIED**

## **Executive Committee**

The Chair of the Executive Committee, Peter Williams, presented a report on the actions of the Executive Committee acting under board authority, including:

- Revisions to the Accessibility Policy;
- Approval of the 2009-10 Campus Accessibility Plan;
- Allocation to the 2009-10 budget of approximately \$2.8M in additional revenue to offset expenses;
- Appointment of Carlee Fraser to the UOIT Board of Governors effective November 1, 2009 for a term ending August 31, 2012; and
- Approval to enter into an e-procurement agreement with Bank of Montreal MasterCard.

This information was received for information.

## **CONTINUING BUSINESS**

## **University-Community Link Unit**

President Bordessa presented a recommendation from Academic Council for the renaming of the "Sustainable Cities and Urban Communities Research Unit" to "University-Community Link Unit" with a refocused mandate.

MOTION Moved by Gerry Warman

Seconded by Allan Furlong,

"that the UOIT Board of Governors approve the renaming of the Observatory for Sustainable Cities and Urban Communities Research Unit as the University-Community Link Unit with a refocused mandate."

## **CARRIED**

## **UOIT Coat of Arms**

President Bordessa called upon Provost Richard Marceau and Olivia Petrie, Secretary to Academic Council, to present the Grant Document for the UOIT Coat of Arms and draft policy relating to its use.

The Provost pointed out the various facets of the Coat of Arms which so aptly depict UOIT and its community, including the horses as supporters of the shield (representing the university's association with Windfields Farms); the upside-down canoe (representing portage); the open book (representing a place of higher learning); and the thunder and lightning bolts (representing science and technology). They further pointed out the falcon resting atop the shield with its face turned to look out upon the world and holding the elements of science and technology.

The Board commended the team on this achievement.

MOTION Moved by Doug McKay

Seconded by Allan Furlong,

"that the UOIT Board of Governors accept for information the Letters Patent containing the armorial bearings and the accompanying image for UOIT as presented by the Chief Herald of Canada, Claire Boudreau on July 15, 2009;

AND FURTHER, that the Board of Governors approve the associated policy on the purpose and use of the UOIT Coat of Arms."

## **CARRIED**

# INQUIRIES AND COMMUNICATIONS

# **Academic Council Synopses**

The Board received the Academic Council synopses for information.

# **Macleans Magazine Rankings**

President Bordessa spoke briefly of the public recording of UOIT's outstanding successes as reflected in the recent Macleans Magazine rankings. He also presented a congratulatory letter from MPP John O'Toole which is representative of many notes of congratulations received by the university related to this outstanding achievement.

## Review of 2009 Boards' Holiday Dinner

The Board Chair thanked those who were in attendance at the annual Boards of Governors' Holiday Dinner which was held on the previous evening, highlighting the event as a wonderful opportunity to network with former and current campus leaders.

MOVE TO	IN-CAMERA	SESSION

MOTION	Moved by Peter McLaughlin	Seconded by Doug McKay,
	"that the meeting move to in-camera	session."
		CARRIED
The meeting r	ecessed at 6:44 p.m.	
RETURN TO	) PUBLIC SESSION AND ADJOURN	IMENT
The meeting r	returned to public session and adjourned	at 8:45 p.m.
Peter William	s Board Chair	Karen Spearing Board Secretary