[**Invitation for Convocation**](https://international.ontariotechu.ca/current-students/immigration-information/inviting-relatives-to-visit/index.php#accordion5)

[Embassy Name]  
[Embassy Address]

[Current Date]

**Re: Letter of invitation for my parents (John and Jane Smith)**Dear Visa Officer:

I am writing this to support the visitor visa application of my parents. My father, John Smith, (born February 5, 1943) lives at North Road, Laoxin 23rd block, Dunhua City, Jilin Province. My mother, Jane Smith, (born October 6, 1946) lives with him. Their home phone number is 555.555.5555.

They would like to visit Canada to attend my Convocation on June 9, 2017. They intend to stay with me at my home for two weeks, from June 5 to 19. They have a flight booked to leave Canada on June 20, 2016. Housing and food costs during their stay will be covered by me; they will cover all other costs for their trip.

I am currently an international student, studying at Ontario Tech University, formally known as University of Ontario Institute of Technology (UOIT). A copy of my passport and study permit is attached. My date of birth is August 14, 1994. I live at 123 Simcoe Street, Oshawa, Ontario, L1L 1L1. My phone number is 555.555.5555 and my email address is sarahsmith@smail.com. Also attached is a copy of my Proof of Enrolment from Ontario Tech, which states my expected date of graduation. In addition, I have attached a printout from the Ontario Tech Convocation site which verifies this year's convocation dates. From this printout, you will also find the website address where you can confirm this information independently if you wish.

Thank you in advance for the consideration of my parents' application.

Yours truly,

Sarah Smith