

Research Board

Minutes

Date: January 18, 2017
Time: 10:30 am– 12:00 pm
Place: CC 2214
Present: Rob Balogh (for B. Murphy), H. de Haan, M. Dong, A. Douai, P. Drayson, G. Edwards, J. Freeman,
D. Holdway (incoming Chair), S. Karray, R. Kay, M. Owen (Chair), I. Pioro, L. Roy, V. Sharpe (Secretary)
Regrets:

M. Owen welcomed the new members to the committee and introductions were made.

1. Approval of the Agenda

Motion to approve: R. Kay, seconded by P. Drayson. Motion passed.

2. Approval of previous meeting's minutes

Motion to approve: P. Drayson, seconded by A. Douai. Motion passed.

3. Business Arising

Strategic Research Plan (SRP) – M. Owen noted that we are starting the process of revising the SRP early so that we can get a head start on the process.

M. Owen reviewed his presentations that were circulated in the meeting package noting that all faculties will be represented in one or more of the research priorities. Discussion ensued regarding more identification of certain research areas which may not be clearly identified.

Timeline: If all Faculty Academic Plans had research priorities identified it would be helpful in building the SRP. Plan is to complete the SRP within the academic year to tie in with the Strategic Mandate Agreement, new University Presidency, etc. Goal is to finalize the SRP by Spring 2018.

Some suggested changes include:

- Replacing “The Human Condition: Human Health, Social Justice, Learning in the 21st Century with “Health & Society”
- Replacing “Social Justice” with “Society & Culture”
- Three strategic areas: “Cyber-Physical Systems”, “Healthy People and Environments”, and “...Enabling Technologies”
- “Human Health, Wellness & Disability”
- Can have Research Priority Areas with sub-themes:
 - “Research Excellence”
 - “Emerging Research Areas”
- Instead of “Industry” maybe “Economy”

M. Owen noted that the SRP would not only focus on what we currently do well but also on what our priorities are and where we are going.

ACTION: Send comments to M. Owen by the third week of January.

M. Owen noted that a Town Hall will be held on Tuesday February 14 at 11 am in UA 1140. The focus will be on the Strategic Mandate Agreement and the Strategic Plan (including Research).

4. New Business

a. Policies and Procedures

i. Indirect Costs of Research/Residual

M. Owen noted that institutions aspire to a 40% rate but rarely implement that rate. M. Owen noted that VPRII and Finance are working on this policy. G. Edwards noted that if there are funds left over after a project's completion the researcher needs to have a plan on how to use them or the funds default to the university.

Lack of clarity noted regarding when the policy would be applied.

Request to discuss overhead rates at other institutions.

M. Owen noted that we want to ensure that we have the ability to support research across the university.

ACTION: Send comments to M. Owen.

ii. IP Policy Subcommittee update

The next meeting is Monday January 23 and will bring the policy to the RB for consultation.

iii. REB, Animal Care & Use, Radiation Safety and Biosafety Committees

Radiation and Biosafety Officer has resigned. She will stay on with us on a contract basis until a full-time hire is found.

iv. RCR

Tri-Council Responsible Conduct of Research new version recently released.

ACTION: V. Sharpe will circulate.

v. Tri-Council Policy

Members were asked for comments.

ACTION: J. Freeman will circulate the link if you wish to comment before January 31.

b. Strategic Research Plan

(As discussed.)

c. Research and Trust Accounting Update

i. G. Edwards advised the RB about a 5 minute long Research Accounting webcast regarding financial systems.

ACTION: Please view the webcast and encourage your colleagues to do so as well.

ii. G. Edwards is requesting input from researchers as to what the priorities of their Faculty is.

iii. PD Accounts – amounts are governed by the Collective Agreement. RTA makes sure that older funds are used first, etc. Under Concur the faculty member must be aware of which account to select and the account balance. The solution proposed is to consolidate all the PD accounts into one, which will be a default account. The roll-over will happen at the fiscal year end. RTA will continue to notify researchers if they have funds nearing expiration.

ACTION: Discussion on Concur on a future meeting agenda.

ACTION: RTA will be invited to a future Research Board meeting.

ACTION: G. Edwards will provide the webcast link and V. Sharpe will circulate.

5. **Other Business/Faculty Exchange**

None.

6. **Consent Agenda**

a. Report of the Vice-President Research, Innovation & International

b. Report of the Director of Research Services

J. Freeman created a presentation.

ACTION: V. Sharpe will circulate.

- Many year-end awards are currently coming in o award funding numbers will change.
- FEAS LOT Chair: The letter of offer was accepted; the application is being prepared.
- Internal competition for CFI funds: Due March 7. Laura Rendl is the lead.
- NSERC USRA increased to 28 this year.
- SSHRC looking to develop a new undergrad program this year.
- STAR awards: 14 (2 per faculty). Due Jan 23.
- FSSH had a great year with SSHRC funding last year.
- Anticipated total funding for 2016-17 – substantially above our numbers last year.

c. Information Items

- i. List of Canada Research Chairs
- ii. Call for Canada Research Chairs

7. **Next meeting** – Monday February 13, 2017 at 10:00 am in ERC 1058.

8. **Adjournment** - The meeting was adjourned at 12:11 pm.