

## Research Board

### Minutes

Date: October 11, 2016  
Time: 12:15 - 2:00 pm  
Place: ERC 1058  
Present: H. de Haan, P. Drayson, G. Edwards, J. Freeman, R. Kay, H. Kishawy, B. Murphy, M. Owen (Chair),  
J. Percival, I. Pioro, L. Roy, V. Sharpe (Secretary)  
Regrets: A. Leach

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M. Owen welcomed the new members to the committee.

#### 1. Approval of the Agenda

Motion to approve: L. Roy, seconded by P. Drayson. Motion passed.

#### 2. Approval of previous meeting's minutes

Motion to approve: P. Drayson, seconded by L. Roy. Motion passed.

#### 3. Business Arising

Undergraduate Research Award Process

M. Owen noted that feedback has been received and J. Freeman will provide an update at a future meeting.

#### 4. New Business

Responsible Conduct of Research

To ensure that we will be in compliance with the upcoming revisions we have been working on updating the policy. As recipients of funding by tri-agencies we are required to uphold the policy. The policy is being worked on currently and the procedures document is forthcoming. M. Owen noted that the 3 major changes are:

1. willingness to undertake anonymous inquiry
2. more detail re: process of investigating allegations
3. will not disclose the person making the allegation

**ACTION:** J. Freeman will circulate the presentation by email.

P. Drayson noted that the Library has a small repository on the main campus. She noted that a consortia of libraries have received a million dollar grant to develop a repository for research data archives. **ACTION:** P. Drayson will discuss on the next Research Board agenda.

**ACTION:** M. Owen will develop an information plan to deliver to Faculties the information on data storage/records retention. Suggestion that going forward this be included in New Faculty Orientation.

**ACTION:** J. Percival noted that there should be a description of the composition of the inquiry committee (separate committees, senior researchers, etc.).

M. Owen noted that the investigation committee can recommend sanctions. The VPR in consult with the Provost will enact the policy via the union.

**ACTION:** Suggestion to have a section on sanctions in the policy with more detail on how they are determined in the Procedures.

**ACTION:** Send feedback to J. Freeman and she will update the documents and bring to a future Research Board meeting.

**ACTION:** J. Freeman will circulate the documents electronically.

H. Kishawy joined the meeting (12:58 pm).

Research Groups, Centres, Institutes

M. Owen noted that most universities have numerous research groups, centres and institutes. There is a desire to have UOIT create more research entities.

In the past there was start-up funding provided by the Provost. At this time this funding is not available; although it may return. J. Freeman noted that applications should include details about how the entity will be self-sustaining in the long term.

L. Roy suggested that perhaps there are too many categories or a better definition is needed. J. Percival noted that a visual model might be effective in explaining the differences between the entities.

**ACTION:** Send feedback to J. Freeman on the policy. J. Freeman will circulate the policy and procedures at a future meeting.

## 5. Other Business/Faculty Exchange

### a. Roundtable on key issues that impact research in Faculties

J. Percival asked about undergraduate students getting access to software that graduate students get easily. J. Percival suggested that faculty should have access to a list of available software. **ACTION:** J. Percival will send the details to L. Roy and M. Owen who will discuss with P. Bignell.

**ACTION:** L. Roy revisited the previous action item of a CRC list. He noted that this may be covered in the VPRII report.

## 6. Reports & Information

### a. Vice President's Report

M. Owen reviewed his report.

### b. Director of Research Services Report

J. Freeman reviewed the current status of grant applications:

CFI Innovation Fund – due today. We have 3 applications going in.

CFI JELF – due October 17. We have 4 applications going in.

CIHR – Foundation & Projects Grants – both due in October – zero applications.

SSRCH – Insight Grants – due October 17? – no NOIs so

SSRCH – Partnership Grants – typically we have 1-3 applications

CRC – due Oct 24 – 1 CRC renewal

RTI – Nov 25 – 5 applications

NSERC DG – Nov 1 – anticipating 32 applications

ORF RE .... Excellence – 94 applications received - UOIT submitted 4 applications and had 1 successful.

c. Information Items

Fundamental Science Review – UOIT Response

UOIT has responded with the document circulated.

Innovation Review

**ACTION:** M. Owen will circulate his draft.

**ACTION:** for the next meeting M. Owen will send out a 2-3 pager re: Strategic Research Plan – what faculties have submitted as their key areas as well as the university grand challenges.

**ACTION:** Research Board asked to reply with your thoughts on what the grand challenges are that UOIT can tackle.

**ACTION:** M. Owen will send an email to the Research Board requesting the Faculty Academic Plans.

7. **Next meeting** – November 24, 2016, 12:15 – 2:00 pm, ERC 1058

8. **Adjournment** - The meeting was adjourned at 1:52 pm.