

Research Board

Minutes

Date: October 7, 2015
Time: 3:00 - 4:30 pm
Place: CC 2214
Present: G. Beja, H. de Haan, P. Drayson, G. Edwards, J. Freeman, J. Hughes, B. Ikeda, A. Leach, Q. Mahmoud, B. Murphy (for R. Weaver), M. Owen (Chair), J. Percival, L. Roy, V. Sharpe (Secretary)

1. Approval of the Agenda

Motion to approve: A. Leach, J. Hughes. All in favour. Motion passed.

2. Approval of previous meeting's minutes

Motion to approve: A. Leach, seconded by B. Ikeda. All in favour. Motion passed.

3. Business Arising

Residual Funds Policy – approved at the last meeting. C. Elliott made changes as approved at the last meeting. QM: Request to change “two Faculty Researchers” to “two Faculty Members”. **ACTION:** M. Owen will notify C. Elliott of this requested change.

4. New Business

a. Research Excellence Award

Two Faculty Members have been selected in the Early Researcher category; no Senior Researcher awarded. Winners to be released later this fall.

J. Freeman noted that during the deliberation process a number of suggestions for changes to the awards process were discussed:

1. Eligibility of CRCs for Early Researcher Award – concern raised that CRCs may have an extra advantage in the adjudication process, that there may be a positive bias toward them, they are viewed to be up and coming research stars, etc. and that perhaps the focus should be on non-CRCs. There is not the same concern at the senior level.

Motion: “To exclude CRCs from the Early Researcher nomination process” moved by J. Percival. Seconded by A. Leach. Discussion ensued.

Motion: “To amend the motion such that it applies to all CRCs in all categories” moved by Q. Mahmoud. No seconder. Motion fails.

Vote on motion: 3 in favour, 5 contrary minded. Motion fails.

2. Contributions since the nominee has been at UOIT - Discussion on “residency at UOIT” requirements such as a 3 year period. Suggestion to include wording such as: “Priority will be given to time at UOIT”; “Normally the person will have been at UOIT for 3 years.”

3. Criteria for evaluation - M. Owen reported that at the recent REA adjudication meeting it was determined that the 10 years since awarding of PhD would be counted from the end of the 1st degree. A suggestion to alter the wording in the Senior Researcher category to “...as demonstrated leadership in research at the institution”.

4. Time limit for receiving the award - Suggestion that a researcher can only earn each award once. Agreed unanimously.

5. Suggestion to include the word “External” in the Nomination Review Process section of the nomination information.

ACTION: J. Freeman will rewrite to include the suggestions and circulate electronically for feedback from the Research Board.

b. International Travel Policy

The policy was circulated for consultation. Discussion ensued regarding all international travel vs high-risk international travel. There was a suggestion to include the position title of the person responsible for the policy should anyone wish to seek additional information. Another suggestion was to separate the policy into the groups it serves. **ACTION:** Send comments to M.

Owen. **ACTION:** J. Percival will bring the FBIT international travel package to a future Research Board meeting.

c. Over Expenditures Policy & Procedures (for review and approval)

Faculty members have overspent on research accounts and currently there is not a process to handle the over-expenditures. A preference to flag accounts in advance was noted. J. Freeman noted that the Research Board has approved the policy which is now part of the Administrative Code. Further clarification was requested as to the procedure of how over expenditures will be handled. Suggestions were made to a) remove old references to a time frame and implement a new clarified timeframe; b) include reference to the Residual Funds Policy; and c) reword the section regarding notification of over-expenditures.

5. **Other Business/Faculty Exchange**

a. Roundtable on key issues that impact research in Faculties

None.

6. **Reports & Information**

a. **Vice President’s Report**

ACTION: M. Owen will circulate.

b. **Director of Research Services Report**

J. Freeman reported on research funding. **ACTION:** A report will be circulated.

7. **Next meeting** (Wednesday November 11, 3:00-4:30, CC 2214) – cancelled

Next meeting Wednesday December 9, 3:15 – 4:30, ERC 1058

8. **Adjournment**

4:33 pm.