

## Research Board

### Minutes

Date: November 24, 2016  
Time: 12:15 - 2:00 pm  
Place: ERC 1058  
Present: H. de Haan, A. Douai (for A. Leach), G. Edwards, J. Freeman, R. Kay, B. Murphy, M. Owen (Chair),  
J. Percival, I. Piore, V. Sharpe (Secretary)  
Regrets: P. Drayson, H. Kishawy, L. Roy

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M. Owen welcomed the new members to the committee.

#### 1. Approval of the Agenda

Approved as circulated.

#### 2. Approval of previous meeting's minutes

Motion to approve: I. Piore, seconded by H. de Haan. Motion passed.

#### 3. Business Arising

Updates on policies/procedures, CRC list and Undergraduate Student Research Awards (J. Freeman)

Update on policies/procedures - J. Freeman noted that there had been questions around the Responsible Conduct of Research policy and procedures and the Research Groups, Centres, and Institutes policy and procedures. **ACTION:** ORS will be reviewing again and J. Freeman will bring forward to a future meeting.

CRC list – J. Freeman sent to L. Roy. **ACTION:** Let J. Freeman know if you would like to receive it as well.

Undergraduate Student Research Awards – ORS has revised the timeline. J. Freeman noted some changes in the timeline and circulated in it in hardcopy. **ACTION:** J. Freeman will circulate electronically.

#### 4. New Business

##### a. Strategic Research Plan: Priority Areas (Open Discussion)

M. Owen reviewed the Strategic Research Plan slide presentation circulated including the reasons for having a Strategic Research Plan (requirement of CRC and CFI, reflect the university's strategic direction for scholarship and research for 5-10 years) and the alignment with the Faculty Strategic Research Plans.

Discussion ensued. **ACTION:** Research Board members are asked to review their Faculty Research Plan and determine within the Faculty what the top 3 research priorities are. J. Freeman suggested that while developing the top 3 priorities in each Faculty one develops the "why" answers (why is this a priority and how does this relate to the community, to partners, etc.). **ACTION:** M. Owen will circulate the current Strategic Research Plan.

b. Research Data Archives

P. Drayson circulated a document on services that the library has available. **ACTION:** At a future meeting P. Drayson will be asked to report on Research Data Management.

5. **Information Items**

a. Fundamental Science Review – Chemistry Submission

This document was circulated previously. As other submissions become available they will be circulated.

b. Conference Board of Canada “Beyond Citation”

The document was circulated.

6. **Other Business/Faculty Exchange**

None.

7. **Next meeting** – the December meeting will be cancelled. The next meeting is January 18, 2017 at 10:30 am in CC 2214.

8. **Adjournment** - The meeting was adjourned at 1:55 pm.