

Research Board  
Minutes

**Date:** February 28, 2014  
**Time:** 11:30 am - 1:00 pm  
**Place:** DTA 303

G. Zulueta, B. Perry, J. Thorpe, R. Weaver, B. Ikeda, M. Owen, R. Liscano, J. Freeman, J. Hughes, G. Lewis, P. Drayson

ITEMS	RESPONSIBILITY
<p>1. <b>Approval of the Agenda</b></p> <p>Item 7E was not included in the update. M. Owen will send an e-copy. Motion to approve: B. Perry, seconded by J. Hughes. Approved.</p>	M. Owen
<p>2. <b>Approval of previous meeting's minutes</b></p> <p>Motion to approve: J. Thorpe. B. Ikeda. Approved as presented.</p>	M. Owen
<p>3. <b>Faculty Exchange</b></p>	All
<p>4. <b>Business Arising</b></p>	M. Owen
<p>5. <b>New Business</b></p> <p>a. Research Entities Policy</p>	J. Freeman
<p>J Freeman advised that the Research Entities Policy and Procedures need revision and asked the Research Board the following:</p>	
<ul style="list-style-type: none"> <li>• Should "Research Groups" be included in the policy?</li> <li>• Should multi-faculty "Research Groups" be permitted and if so, how should the oversight/governance be managed?</li> <li>• To provide feedback and guidance on developing procedures.</li> </ul>	
<p>Discussion resulted in general initial agreement that:</p> <ul style="list-style-type: none"> <li>○ "Groups" are valuable to researchers as they encourage collaboration, and</li> <li>○ The formal recognition by university is helpful with grant applications and promotion of the researcher(s) and the university; and</li> <li>○ That all research entities should be approved by the Research Board.</li> </ul>	
<p>M. Owen raised questions about "Research Centres". Should there be two types, (i) faculty based and (ii) multi-faculty based. Should "Institutes" be obligated to be multi-faculty?</p>	
<p>J. Freeman asked the Board to submit additional comments within the next two weeks and a new iteration of the policy will be presented at the next meeting.</p>	

b. Dissolution of CESR

Discussion around whether CESR will stay an entity or will stay within the Faculty only. Questions also around remaining funds and assets.

M. Owen will respond to the dean to ensure the understanding that leftover funds are not in the Faculty budget.

M. Owen suggested including policy around disposal of assets from dissolved entities in the proposed policy revisions.

Motion to accept recommendation to disband CESR: B. Perry. R.Liscano.

Motion passed unanimously.

M. Owen

6. Reports

a. Compliance Committees

J Freeman updated the Board on current activities, membership and inspections.

B Ikeda raised that the some of the members' Faculties and roles are listed incorrectly.

- Corrections will be made.

B Ikeda raised the concern that equipment purchased from offshore companies may not have CSA approval.

M. Owen said that the purchasing department requires CSA approval or equivalent but that this procedure should be clarified.

J. Freeman

7. **VPRII Update**

M. Owen

a. Digital Infrastructure Summit

b. MITACS

c. Strategic Research Plan metrics

d. Research Annual Report

i. Draft given to Board

ii. Summer student will update report and update Research Entities including URLs.

e. Entrepreneurship Centre

f. PACIP collected useful data which is reportable on.

g. Highlighted budget given to the Board.

h. Academic Council approved the revised Terms of Reference on Tuesday, so they are in effect immediately.

8. **Other Business**

9. **Adjournment**

Motion to adjourn: B. Perry, R. Weaver. Passed unanimously.