

Research Board

Minutes

Date: February 13, 2017
Time: 10:00 am – 11:30 pm
Place: DTA 303
Present: B. Murphy, H. de Haan, A. Douai, P. Drayson, G. Edwards, J. Freeman, D. Holdway (incoming Chair),
S. Karray (telephone), R. Kay (telephone), M. Owen (Chair), L. Roy, V. Sharpe (Secretary)
Regrets: M. Dong, I. Pioro

1. Approval of the Agenda

Motion to approve: R. Kay, seconded by P. Drayson. Motion passed.

2. Approval of previous meeting's minutes

Motion to approve: P. Drayson, seconded by A. Douai. Motion passed.

3. Business Arising

Strategic Research Plan (SRP) – M. Owen noted that there is a Town Hall discussion tomorrow focusing on the SRP and outlined the reasons for creating the plan:

1. To have a fit with the university strategic plan;
2. The Canada Research Chairs (CRC) program requires it;
3. To be prepared and ready for large funding calls such as the CFREF.

M. Owen noted that there needs to be a discussion about First Nations and inclusivity and their place in the SRP. He suggested that we move from capability clusters into priority setting. This is a necessary exercise to determine focus and direction for allocating resources.

M. Owen walked the board through his presentation.

Some suggested changes include:

“Healthy and Progressive Societies”, “Healthy Societies and Environments” and moving the box above the circles. It was noted that Science is looking for a better fit that represents the researchers. It was expressed that there is a need to ensure that people feel represented; perhaps by making healthy communities broader. Suggestion to change “Healthy Societies” to “Healthy Environments” or “Environment, Health and Societies”.

ACTION: M. Owen will circulate his powerpoint presentation.

4. New Business

a. Policies and Procedures

i. Indirect Costs of Research/Residual

M. Owen noted that institutions aspire to a 40% rate but rarely implement that rate due to varying circumstances.

b. Volunteers in Labs

J. Freeman noted that the process was initiated by the Faculty of the Science and has been taken over by the Office of Research Services. J. Freeman noted that there is a requirement to be in compliance with the Ministry of Labour requirements.

M. Owen suggested that there should be wording to protect the privacy of the volunteers.

D. Holdway noted that there may be an issue with researchers who do benefit from the volunteer positions.

There is a need to have feedback to make the program useful but not exploitative.

ACTION: Please provide your feedback to J. Freeman by March 15. She will bring the policy back to the Research Board after Insurance and Risk has vetted it.

ACTION: V. Sharpe will circulate a draft that can be circulated to faculty.

c. Research Accounting Update

G. Edwards invited feedback on how Research Accounting can help researchers.

It was noted that having the analyst visit the faculty is successful and that projection tools would be helpful.

ACTION: Please send your feedback to G. Edwards over the next 2 weeks.

5. **Other Business/Faculty Exchange**

None.

6. **Consent Agenda**

a. Report of the Vice-President Research, Innovation & International

None.

b. Report of the Director of Research Services

J. Freeman noted that the CFI internal deadline is March 7.

ACTION: V. Sharpe will circulate the guidelines.

Next meeting – ~~Thursday March 16, 2017 at 12:30 pm in ERC 1058.~~

The next meeting is scheduled for Tuesday March 28, 2017 at 2:00 – 3:30 pm in ERC 1058.

7. **Adjournment** - The meeting was adjourned at 11:31 am.