

Research Board
Meeting Minutes

April 25, 2014
9:30 - 11:00 am
ERC 3023

In attendance: P. Drayson, B. Ikeda, H. Kishawy (for R. Liscano), G. Lewis, M. Owen, C. Rogers (for J. Freeman), V. Sharpe (secretary), J. Thorpe, G. Zulueta,

Regrets: B. Campbell, J. Freeman, J. Hughes, R. Liscano, B. Perry, R. Weaver

1. Approval of the Agenda

Motion to approve: B. Ikeda, seconded by P. Drayson. Approved.

Amendment to agenda to remove E. Wannamaker as she was unable to attend. We will reschedule her visit to a future meeting.

2. Approval of previous meeting's minutes

Motion to approve: P. Drayson. H. Kishawy. Approved as presented.

3. Faculty Exchange

None.

4. Business Arising

None.

5. New Business

Undergraduate research scholarships – B. Ikeda noted that there are application periods where student applications to graduate scholarship programs are not robust although the students have the criteria to be considered. B. Ikeda suggested that there should be a coordinated effort to help the students develop their applications so that they are better developed.

M. Owen suggested that there should be workshops offered for grad students on how to complete applications as well as demonstrating grant writing strategies, and that Faculty could work with students to assist them in developing their applications.

C. Rogers noted that the Office of research Services holds a workshop to disseminate information about applying for USRAs, etc. Information is also available online and sent to undergraduate students by email.

G. Lewis noted that the most crucial competition is the PhD because it goes to the national competition. He noted that it is beneficial to teach the students while undergrads and masters students because they'll carry that knowledge with them when applying for PhD scholarships.

M. Owen will meet with B. Campbell to discuss how we might be able to combine resources to develop a method to assist students with completing their applications.

C. Rogers summarized the intent of the framework of the USRF that it is basically a similar framework as the GRA process but for providing undergraduates with research assistantships. C. Rogers will follow up to determine the process for International Students. It is not yet ready to be circulated. Once it is ready to be circulated a broadcast announcement will be made.

Health Professionals Education Research Group – received for information only.

Library - P. Drayson noted that:

- the newest version of the Campus Library Annual Report is now available. If you would like any feel free to request them.
- she has applied to the Canadian Association Research Libraries for membership. UOIT would be the 30th member and the other 29 are the largest research universities in the country. This provides us with access to PD opportunities, grant possibilities, and increased visibility.
- the Library will be hosting the Archives Association of Ontario conference in May for the first time. This will give UOIT great visibility.
- the UOIT Campus Library now houses the following archive collections:
 - Engineering Institute of Canada
 - Canadian Academy of Engineering
 - Canadian Society for Senior Engineers
 - Canadian Society for Mechanical Engineering.
- the Library has been approved for a Science & Data Librarian (Katie Harding will assume this role) and will be hiring to fill the FEAS /FESNS Librarian position this summer.

6. Reports

OMAFRA report – Michael Owen noted that this inspection report speaks to the quality of the veterinary care, animal care and biosafety/radiation safety officer, etc.

NSERC and SSHRC results – analyses - M. Owen reviewed the statistics as circulated in hardcopy.

CFI VP Update – as circulated.

7. VPRII Update

M. Owen reviewed his report.

8. Other Business

None.

9. Next meeting

V. Sharpe noted that there are no Research Board meetings scheduled for this term.

Under the new process for the Research Excellence Award, the Research Board is the adjudication committee so a meeting will be required in mid- to late-August.

V. Sharpe will contact the President's Office to find out the date of the Awards Ceremony.

10. Adjournment

10:39 am.