

Research Board Agenda

Date: December 9, 2015

Time: 3:15 - 4:30 pm

Place: ERC 1058

1. **Approval of the Agenda** M. Owen
2. **Approval of previous meeting's minutes** M. Owen
3. **Business Arising** M. Owen
4. **New Business**
 - a. Contract Management Framework C. Foy (guest) 30 minutes
 - b. Research Excellence Award Nomination Process J. Freeman 10 minutes
 - c. Over-expenditures Procedures M. Owen 5 minutes
 - d. Drone use on campus J. Freeman 5 minutes
 - e. Working Alone Policy J. Freeman 5 minutes
 - f. Research and Trust Accounting G. Edwards 20 minutes
5. **Other Business/Faculty Exchange**
 - a. Roundtable on key issues that impact research in Faculties All
6. **Reports & Information**
 - a. **Vice President's Report** M. Owen
 - b. **Director of Research Services Report** J. Freeman
 - i. Research Performance
7. **Next meeting** (Monday February 22, 10:00-11:30, ERC 3023)
8. **Adjournment**

Future Items

February 2016

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| a. Undergraduate Student Research Fellowship | J. Freeman |
| i. Guidelines | |
| b. IP Policy Sub-Committee update | M. Owen |
| c. Research Entities | J. Freeman |
| d. Research Promotion | M. Owen |
| e. Responsible Conduct Policy | M. Owen |
| f. Internal use of Funds procedures | M. Owen |
| g. Conflict of Interest in Research sub-committee update | M. Owen |
| h. Indirect Costs of Research | M. Owen |
| i. International Travel Policy | M. Owen |
| j. Undergraduate Student Research Awards | |

2016/2017

- a. Procedures for a Class II Facility
- b. Procedures for Radiation Safety and BioSafety