

2019 Dr. Deborah Saucier Early Researcher Award

Description

The Dr. Deborah Saucier Early Researcher Award (DS-ERA) is a research grant that was established to honour the former Provost's commitment to research, discovery and innovation at Ontario Tech University. The purpose of this award is to support early career researchers to develop competitive, high-quality programs of research, scholarship and creative activity, and to build strong records of achievement in their fields.

There will be one award available in the 2019 competition. Applicants may request **up to \$25,000 to fund their costs of research over a 12-month period.**

Researcher Eligibility Criteria

The DS-ERA is open to pre-tenured faculty members from any faculty at Ontario Tech. Pre-tenured faculty members are eligible to apply up to and including the year in which they are under review for tenure. There is no limit to the number of times a pre-tenured faculty member may hold this award.

Co-applicants are permitted but must meet all eligibility criteria.

Deadlines

Notice of Intent: June 5, 2019

Full Application: June 24, 2019 by 5:00 pm

Eligible Expenses

Funds may be used to cover expenses related to the costs of research activities. Research activities can include any of the following:

- **Research Personnel:** Funds to support undergraduate and graduate student research assistantships, and Postdoctoral Fellows;
- **Partnership Building:** Activities related to collaborative research and the development of partnerships;
- **Travel:** Activities related to gathering data, meeting with partners and/or dissemination;
- **Other:** Purchase of small equipment and software required to support the research activities.

Budget requests must also comply with the university's [Use of Internal Research Funds](#) policy.

Conditions of Award

All funds must be used by the end date of the grant. Any remaining funds will be returned to the Office of Research Services to be used in subsequent competitions. Awards will be one year in duration with an automatic extension year for spending. Subsequent extensions will be considered only under extenuating circumstances.

Grant holders will be required to fill out a one-page report due one month after the end date of the grant to explain how the funding strengthened their program of research.

How to Apply

1. Complete a Notice of Intent (NOI) Form and email it to research@uoit.ca by June 5th, 2019. Use the subject line: 2019 Deb Saucier ERA NOI – [Applicant Name].
2. For the full application, complete the Application Form and prepare the following attachments:

a) Research Proposal (4 pages) must include:

- A description of the research activities to be undertaken during the term of the award;
- A description of the potential impact of the research on the scholarly community and society;
- A description of how this funding will help build research capacity and/or research trainee skills;
- A description of how equity, diversity and inclusiveness of the four designated groups (women, aboriginal peoples, peoples with visible minorities, peoples with disabilities) will be built into the research or training plan;
- If applicable, an explanation of the role that each co-applicant will have in the research; and
- A work plan with timeline.

b) Budget and Budget Justification (1 page): Include a budget breakdown with justification for each item requested. The budget should fund the costs of research over 12 months. Explain how you will use the funds.

c) References (1 page)

d) CV (no page limit)

- NSERC Form 101, SSHRC CV, or CCV format preferred, but not required.
- Include a list of research funds currently held as well as those applied for (pending). If funds are currently held, indicate why additional funds are needed.
- Each co-applicant must provide a CV.

Prepare your documents following the requirements below:

- Explain any acronyms and abbreviations fully;
- Pages must be 8 ½" x 11";
- Pages must be single-spaced, with no more than six lines of type per inch;
- All text must be in 12 pt. font;
- Margins must be set at a minimum of ¾";
- Your name and project title must appear outside the set margins of the page, at the top of every page;
- Pages must be numbered sequentially.

3. Save the application cover sheet and attachments into **ONE pdf binder** with filename 2019 DS-ERA – [Applicant Last Name]. *Please do not submit any scanned documents (other than the application form if necessary for signatures).*

4. Submit application by email to research@uoit.ca by 5:00pm on June 24, 2019. Use the subject line: 2019 Deb Saucier ERA Application – [Applicant Name]

Evaluation Criteria

Applications will be evaluated based on:

- **Excellence of the researcher**
 - Quality/expertise of the applicant and all co-applicants (if applicable).
- **Merit of the proposed research**
 - Merit of the proposed research activities: the importance and potential impact of the proposed research is clear; activities are considered appropriate and a good use of funds;
 - Feasibility of the work plan: activities are deemed feasible given the timeline provided and the expertise of the applicant(s); timeline/work plan provided is realistic;
 - Inclusion of equity, diversity and inclusiveness into the research or training plan.
- **Development of research trainees**
 - Development of research knowledge of research team members;
 - Quality of HQP training opportunities;

- **Need for funds**

- Demonstrated need for funds and suitable proposed use of funds: adequate funds not held or funds held but cannot be used to support the activities described for specified reason;
- Reasonable items requested.

Adjudication Process

Applications will be reviewed by a multi-disciplinary Selection Committee formed by the Vice-President Research, Innovation and International. This committee will be comprised of (at a minimum) the following representatives:

- At least 3-5 faculty members
- A representative from the Office of Research Services (non-voting)

External *ad hoc* reviewers will be added as required. Notification of results will be sent to all applicants once decisions have been finalized.

The Selection Committee will make funding recommendations to the Vice-President Research, Innovation and International, who will make final decisions. All of the Vice-President Research, Innovation and International's decisions are final.

Questions?

Contact: Ewa Stewart, Grants Officer,
Office of Research Services
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