



Registration of Off-Site Work with Radioactive Materials or Ionizing Radiation

The Ontario Tech Radiation Safety Committee requires that all work involving radioactive materials or potential exposure to ionizing radiation that is conducted by University faculty and students off-campus at another institution be registered with the Committee. Although such work may be conducted under a permit at the institution where the work is conducted, the Committee must be made aware of such work in order to ensure that appropriate training and dosimetry for participants have been provided and that other regulatory requirements are met.

This form is to be completed by the Principal Investigator and submitted to the Radiation Safety Committee before any such work commences. The Committee, at its discretion, may impose controls additional to those required by the institution at which the work is conducted.

If you require an accessible, alternative format of this document, please contact research@ontariotechu.ca.

Principal Investigator

Name of Principal Investigator:

Faculty:

Office Room Number:

Telephone:

Email Address:

Other Ontario Tech Faculty, Staff or Students Involved		
Name	Status (faculty, staff, student)	Email address

Details of Institution at which Work is to be Conducted

Name of Institution at which work is to be conducted:

Responsible person or collaborator at work location:

Telephone and email address:

Name of Radiation Safety Officer at work location:

Telephone and email address:

Description of Work to be Done (Attach separate sheets if necessary)

Training (Indicate for each individual involved the training provided)			
Name	Radiation Safety Training at Ontario Tech	Radiation Safety Training at Host Institution	Other Training (specify)

Radiation Exposure

Is Nuclear Energy Worker Status required by host institution? Yes No

If yes, this status must be provided by Ontario Tech. Contact the Ontario Tech Radiation Safety Officer.

Does the host institution provide dosimetry? Yes No

Transport of Radioactive Material

Will any radioactive material be transferred between institutions? (This includes exempt quantities and material in radiation devices) Yes No

If yes, give details of isotopes and amounts including mode of transport:

Please note that no radioactive material may be brought onto Ontario Tech campus without a radioisotope permit issued by the Ontario Tech Radiation Safety Committee. Permit application forms are available on the Research Services website.

Signature of applicant:

Date:

Copies of this form may be sent by email to: research@ontariotechu.ca