

Approving Authority	Vice-President Research, Innovation and International
Consultative Bodies	Research Board Administrative Council
Policy Owner	Vice-President Research, Innovation and International
Approval Date	November 27 th , 2017
Review Date	November 27 th , 2020

PROCEDURE TITLE: Institutional Support for Canada Research Chairs

PURPOSE

The purpose of this procedure is to outline the University’s process for providing institutional support to Canada Research Chairs in a fair, transparent and equitable manner.

DEFINITIONS

“Base Chair Allocation” means the commitment to allocate one Canada Research Chair to each of the seven Faculties.

“Canada Research Chair” means the following:

Tier 1 Chairs, tenable for seven years and renewable, are for outstanding researchers acknowledged by their peers as world leaders in their fields. For each Tier 1 Chair, the university receives \$200,000 annually for seven years.

Tier 2 Chairs, tenable for five years and renewable once, are for exceptional emerging researchers, acknowledged by their peers as having the potential to lead in their field. For each Tier 2 Chair, the university receives \$100,000 annually for five years.

“Competitive Chair Allocation” means the process by which the VPRII allocates the Canada Research Chairs, above the Base Chair Allocation.

“Institutional Contribution” means any financial, or in-kind resources, provided to the Canada Research Chair in support of the research program.

“National Reallocation” means the process conducted every two years, by the Tri-Agency Institutional Programs Secretariat, based on the research grant funding received by researchers at UOIT from the three granting agencies – CIHR, NSERC, and SSHRC – in the three years prior to the year of the allocation. The university is notified about the results of the re-allocation. The outcomes, could result in an increase, decrease, or maintenance of the number of Chairs allocated to the University.

SCOPE AND AUTHORITY

1. This procedure applies to Canada Research Chairs allocated to UOIT.
2. The Vice-President Research, Innovation and International (VPRII), or successor thereof, is the Procedure Owner and is responsible for overseeing its implementation, administration and interpretation.

PROCEDURES

3. Institutional Support

3.1. Compensation

- 3.1.1. Annual base salary, for Canada Research Chair holders, is paid by the Faculty and provided as an Institutional Contribution to the Chair.
- 3.1.2. Annual salary and other benefits will be negotiated with the candidate as per the current Collective Agreement.
- 3.1.3. Canada Research Chairs at UOIT, in addition, to their base annual salary are entitled to a CRC stipend during the tenure of their active award at UOIT. The stipend is applied as a direct expense to the CRC award. The stipend amounts are \$10,000 plus benefits for Tier 2 and \$20,000, plus benefits for Tier 1. Upon a successful renewal, CRCs are eligible for an increase in stipend - Tier 2 increase to \$12,500 plus benefits and Tier 1 increase to \$25,000 plus benefits.

3.2. Administrative Costs

- 3.2.1. All Canada Research Chairs, on an annual basis, will have an administrative overhead applied to the award.
- 3.2.2. Chairholders awarded a Canada Research Chair prior to November 1, 2017, will have a 5% administrative fee applied directly to the Canada Research Chair funding. The University will annually retain \$10,000 for Tier 1 Chairs and \$5,000 for Tier 2 Chairs to support the administrative costs associated with managing the Canada Research Chair. The 5% administrative cost will apply during the full tenure of the CRC award.
- 3.2.3. Chairholders nominated for a Canada Research Chair after November 1, 2017, will have a 10% administrative fee applied directly to the Canada Research Chair funding. The University will annually retain \$20,000 for Tier 1 Chairs and \$10,000 for Tier 2 Chairs to support the administrative costs associated with managing the Canada Research Chair.

3.3. Protected Research Time

- 3.3.1. Canada Research Chairs are provided with protected research time (2 course releases or 50% reduction in teaching) while holding the CRC award at UOIT.

3.3.2. Course Release is a direct expense to the CRC award and will be applied at the actual cost of the course release.

3.3.3. The rates are prescribed in the Sessional Collective Agreement at the standard rate, and are subject to benefits.

3.4. Infrastructure

3.4.1. Canada Research Chairs, entering the first term, have a predetermined infrastructure envelope for the Canada Foundation for Innovation (CFI) partnered to the Canada Research Chairs Program. Subject to availability of funds, strategic priorities and need for infrastructure to support the proposed program, each candidate for a new CRC nomination may have an amount available to request infrastructure that will support the proposed program. The amount is determined by the Vice-President Research, Innovation and International.

3.4.2. Institutional funds, such as start-up funds, may be included in the infrastructure request to CFI as matching funds. Space for the research lab will be identified by the Faculty and assigned to the proposed Canada Research Chair. If necessary, a portion of the CFI budget will cover the renovation of existing space to ensure optimized installation and operation of the equipment.

3.5. Canada Research Chair Support Funding

3.5.1. The candidate will receive a substantial amount from the CRC funds for expenditures related to the research program as deemed eligible by the Canada Research Chairs program guidelines.

3.5.2. The detailed budget will be developed by the candidate in consultation with the Office of Research Services to ensure that the budget amounts from the various expenditures fit the proposed research program.

3.6. Faculty Contributions

3.6.1. In addition to the CRC funds, the CRC candidate will have access to research funding that is provided to all faculty members (e.g. start-up, professional development fund, etc.).

3.6.2. The Faculty to recruit a candidate may contribute administrative, student, technical or other support necessary to ensure the success of the Canada Research Chair.

MONITORING AND REVIEW

4. These procedures will be reviewed as necessary and at a minimum, every three years. The VPRII, or successor thereof, is responsible for monitoring and reviewing these Procedures.

RELEVANT LEGISLATION

5. This section intentionally left blank.

RELATED POLICIES, PROCEDURES & DOCUMENTS

6. Faculty Association Collective Agreement
Canada Research Chairs Program Guide
CRC Recruitment Procedure
CRC Advancement Procedure
CRC Renewal Procedure
CRC Allocation Procedure