

Plan of Action

The table below presents a timeline of the actions planned to address the recommendations from the external report.

Proposed Action	Timeline	Person/Area Responsible
Introduce departmental research and teaching awards.	Fall 2019	FEAS
Addition of six faculty members to the Faculty of Engineering to help increase the faculty to student ratio.	Fall 2020	Provost's Office/FEAS
Move the Mechanical Engineering program into newly created, smaller department.	Fall 2020	FEAS Faculty Council/Provost Office/Academic Council
Define the Departmental Chair role and responsibilities.	Fall 2019	Provost's Office/Faculty Association
Develop more online content for courses, being careful to prioritize quality over speed and quantity.	Fall 2020	FEAS
Form a First Year Curriculum Committee with instructors from the Faculty of Science to coordinate the delivery of Natural Science courses to Engineering students.	Fall 2019	FEAS/FSci
Make ACE's machine shop available to undergraduate students and provide the appropriate safety training.	Fall 2019	ACE/FEAS
Increase the number of administrative and technical support resources.	Fall 2019	Provost's Office/FEAS

Due Date for 18-Month Follow-up on Plan of Action: May 2019

Date of Next Cyclical Review: 2023-2025