

**UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY
MINUTES OF THE 50TH REGULAR MEETING (PUBLIC SESSION)
OF THE BOARD OF GOVERNORS**

Date: April 16, 2008
Time: 6:00 p.m.

Place: Dining Room
Oshawa Campus

IN ATTENDANCE:

GOVERNORS: Phillip (Rocky) Simmons, Chair
Gerry Warman, Vice-Chair
Peter Berg
Joanne Burghardt
Garry Cubitt
Peter Dixon
Aileen Fletcher
Michael Seymour
Bill Robinson
Greg Rohrauer
Franklin Wu
Allan Furlong
Doug McKay
Peter Bagnall
Kimberley Young

PARTICIPANTS: Leah Myers
Carlee Fraser
Pansy Goodman
Karen Hodgins
Deborah Kinkaid
Michael Newell
Darrell Sewell
Charlie Peel
Rhonda Christian

PRESIDENT: Ron Bordessa

SECRETARY: Karen Spearing

**RECORDING
SECRETARY:** Erin Boniface
April Winter

REGRETS:

GOVERNORS: Lyn McLeod
Dave Broadbent
Rick Majury
Michael Martin
Jim O'Donnell

CALL TO ORDER

The meeting was called to order at 6:08 p.m.

INTRODUCTION OF GUESTS

President Bordessa introduced Peter Williams as the newest member to the UOIT Board of Governors, filling the vacancy created by the resignation of Allan Gibbins.

The Chair introduced Judith Spring as the incoming Administrative Staff Representative to the Durham College Board of Governors.

In addition, Vice-President of Marketing and Communications Donna McFarlane introduced Paul Bishop, Registrar for Durham College, Barbara Goom, Financial Consultant at Durham College, Bill Muirhead, Associate Provost of Teaching and Learning at UOIT, Olivia Petrie, UOIT Secretary to Academic Council, and Matt Milovick, Director of Academic Planning for UOIT. She further noted the attendance of Reka Szekely from Metroland Newspapers.

ADDITIONS/DELETIONS TO THE AGENDA

The Board Secretary noted the following addition to the agenda:

- Item 11.4: Supplementary Report on Relocation of Faculty of Education;

PRESENTATIONS

Special Olympics 2008 – Campus Update

Margaret Greenley, Vice-President of Student Affairs reported that there only 43 days until this Campus is the host site for the 2008 Special Olympics, the largest athletic event in the world. She indicated that approximately 1000 athletes have registered and over 900 volunteers have come forward from the community to assist with the event. There will be 230 physicians and medical specialists on site to conduct various medical assessments.

The Special Olympics Gala will take place on April 17, 2008 and has already sold out.

She indicated that the campus accessibility plan has been under focus in the planning leading up to this event and there has been tremendous positive feedback.

APPROVAL OF PREVIOUS MINUTES

MOTION
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Moved by Peter Dixon

Seconded by Kimberley Young

“That the Board of Governors of the University of Ontario Institute of Technology approve minutes of the 49th Regular Board meeting of March 5, 2008, as presented.”

CARRIED

PRESIDENT’S REPORT

In addition to his written report, President Bordessa reported that UOIT Faculty have initiated a process to establish a Faculty Association at the university. He indicated that a full report will be presented to the Board for approval in the near future.

President Bordessa also reported that as a result of the reorganization of UOIT under the new integrated services model, the position of Vice-President of External Relations has been created which will include fundraising and government relations. He indicated that it is expected that this vacancy will be filled in the Fall of 2008 as the candidate under consideration currently holds a senior role at another organization.

COMMITTEE REPORTS

NOMINATING COMMITTEE

Policy for Election of Board Officers

Governor Burghardt, Chair of the Nominating Committee, presented a draft of a policy for the election of Board Officers which codifies and formalizes the mandate of the Nominating Committee to oversee the election of board officers, with a proposal to simplify the election process through electronic format. She reported that traditionally board officer elections have been conducted at the actual Board meeting; however there is not always a full complement of board members in attendance. The proposed policy would provide access to a confidential on-line election portal which would be accessible remotely which would provide complete access for all governors to participate in the election. She further indicated that a report would come back to the Board from the Nominating Committee at the next regular meeting to ratify the results of the election of board officers.

MOTION

Moved: by Peter Bagnall

Seconded by Garry Cubitt

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“That the Board of Governors for the University of Ontario Institute of Technology approve the policy, “Election of Board Officers”, as presented;

AND FURTHER, that the Board of Governors for the University of Ontario Institute of Technology delegate to the Nominating Committee authority to oversee the election process for Chair and Vice-Chair.”

CARRIED

The Board Secretary reported that following the meeting nomination forms would be forwarded to all governors by means of e-mail in anticipation of the upcoming election of board officers.

CONTINUING BUSINESS

2007-08 Accessibility Plan – Update

The Board Secretary presented a supplementary report relating to the 2007-08 campus accessibility plan at the request of UOIT Governor Dave Broadbent as he was not able to be in attendance. She reported that UOIT Governor Broadbent did have an opportunity to meet with Vice-President Greenley regarding specific items within the accessibility plan and was satisfied with the responses, and concluded by extending Governor Broadbent’s appreciation for all of the assistance provided by Vice-President Greenley and acknowledging all the hard work which went into the development of this plan.

2007-08 Budget Approval

Vice-President Paul McErlean provided an overview of the 2007-08 draft budget, noting the specific allocation methodology. He reported that the Ministry of Training, Colleges and Universities has now facilitated a funding mechanism which, in addition to cautious budget management throughout the year, would now allow for the approval of a balanced 2007-08 budget for the university.

President Bordessa noted that during the budgetary process it was necessary to be cautious in ensuring that economies were maintained. He further indicated that there will still be a significant amount of annual debt and it is imperative that UOIT manages its finances in a manner which will ensure that it is not faced with a similar situation in the future. President Bordessa stated that as UOIT negotiates the refinancing of the current debenture, it must ensure that it has the on-going resources to manage that debt. In order for that to happen, the university needs to grow itself, including additional students and programs.

MOTION
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Moved by Gerry Warman

Seconded by Aileen Fletcher

“That the Board of Governors for the University of Ontario Institute of Technology approve the 2007-08 budget as amended, with revenues and expenses to indicate a surplus of \$245,000.”

CARRIED

UOIT Strategic Plan - 2008-10

President Bordessa introduced the draft Strategic Plan, indicating that it has been an enormous undertaking and commended the diligence of the Provost, faculty and administrative staff in bringing such a comprehensive plan forward for approval.

Richard Marceau, Provost, reviewed the final draft of the 2008-2011 strategic plan and noted that it was created undergoing a strategic analysis which would build on strengths, respond to the challenges, counter the threats and seize the opportunities. He indicated that the plan is comprised of five strategic priorities, 38 goals and 500 action items.

The Provost reported that UOIT will experience tremendous pressure from the Provincial Government to address the space crisis in the Greater Toronto Area as student demand escalates in this area over the upcoming years. He indicated that the next steps for consideration include the ultimate size of the university, what needs to be done for the next stage of the university, what is our collective sense of what kind of university UOIT is going to be and what kind of engagement UOIT wants to have with students, as the larger the institution, the more it is distanced from the student body.

MOTION
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Moved by Doug McKay

Seconded by Peter Dixon

“That the Board of Governors for the University of Ontario Institute of Technology approve the 2008-10 strategic plan, as presented.”

CARRIED

Faculty of Education – Relocation

Vice-President McErlean provided an update on the plans for UOIT to relocate the Faculty of Education to downtown Oshawa, emphasizing the cost effectiveness of leasing space as opposed to erecting more portables.

He confirmed that there will be sufficient parking at the downtown site for faculty, administration and students and reported that in order to achieve this goal, the City of Oshawa has agreed to open up additional parking by the GM Centre.

Vice-President McErlean reported that UOIT will be the only tenant at this location and has secured a fixed price of \$6.00 per square foot for the lease prior to any required retrofitting and the lease will span approximately 10 to 15 years.

NEW BUSINESS

Governors’ Liability Insurance Coverage

Paul McErlean, Vice-President of Finance and Strategy provided an overview of governors’ liability insurance coverage for governors’ information.

Program Approval: Master of Health Sciences Program

Provost Marceau presented a proposed Master of Health Sciences program for board approval.

MOTION

Moved by Peter Dixon

Seconded by Garry Cubitt

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“That the Board of Governors for the University of Ontario Institute of Technology approve the establishment of the proposed Master of Health Sciences Program in the Faculty of Health Sciences.”

CARRIED

UPCOMING EVENTS

The Chair reported on upcoming events including:

- National Association of University Board Chairs and Secretaries (NAUBCS) Conference, April 24-27, 2008 in Fredericton, New Brunswick; and
- UOIT Convocation, June 6, 2008, at the General Motors Centre, Oshawa.

Governor Peter Berg reported that a UOIT Cycling Club has been created which will allow club members to participate in cycling, triathlons and mountain biking. He indicated that any inquiries regarding funding support for this initiative can be directed to his attention.

ADJOURNMENT

The meeting was terminated at 9:12 p.m.

Phillip (Rocky) Simmons, Chair

Karen Spearing, Secretary