



## **CALL TO ORDER**

The Chair called the meeting to order at 6:52 p.m.

## **INTRODUCTION OF GUESTS**

Garry acknowledged Aaron Keating, Terry Caputo and Craig Loverock.

## **REGRETS**

The Chair noted regrets from Governor Mike Shields, and participant Karen Tull.

## **ADDITIONS/DELETIONS TO THE AGENDA**

None were noted.

## **CONFLICT OF INTEREST DECLARATIONS**

Joanna Campbell noted a conflict with agenda item #8.2, Employment Policies for Non-Academic Staff.

## **PRESENTATIONS**

### **Student Satisfaction Survey**

Michael Finlayson presented a review of the Student Satisfaction Survey.

- The survey was distributed to 900+ students in March 2004.
- Response was received from 300+.
- This was an important survey – the first ever for the University, providing benchmark data for future reference.
- Participants were asked to respond to two questions on 44 different subjects by indicating their level of importance/unimportance and satisfaction/dissatisfaction regarding a number of areas.
- 90% of students responded that the facility as a whole was very important or important to them.
- 85% were satisfied with the level of service in: admissions, web site, classroom facilities, our commitment to academic excellence, the student computer help-desk, programs that are relevant to the workplace and opportunities to experience intelligent growth.
- The following services and facilities, received greater than 25% “dissatisfied” responses: athletics facilities, food services, parking and wireless.

Michael noted that remedies are in process for the areas that were deemed unsatisfactory. He stated that the President had appointed an I.T. Review Committee to review I.T. services, which came back with a positive response, noting that there is a big improvement in services compared to last year.

Pierre explained why the demand for wireless has grown so much. He noted that the wireless works well except outside of the classrooms. In order to access the wireless service during their free time, students attempted to use empty classrooms, but were not allowed. As a result the demand for wireless service outside the classroom has grown.

Gerry Pinkney noted that it was never in the original plans to have wireless services everywhere. However, since the students have identified this as a priority, it will happen. To begin with, Buildings 2, 3 and 6 will be wireless by fall of 2004. This would require an investment of \$200,000 - \$300,000.

Gerry also noted that there have been questions regarding the charge to students for laptops and stated that laptops this fall will be an above average model, with minimal increase in cost because of our partnership with IBM.

Beth inquired how this good news regarding the survey will be communicated to our students and Richard stated that Kathleen Bain is currently working on it.

Gary asked if there were any plans for wireless in Building #1 and Gerry responded that this would involve a major retrofit of the building.

Paul noted that being completely wireless could be our model for branding and could be used as a marketing tool for recruitment.

#### **APPROVAL OF PREVIOUS MINUTES**

There being no errors or omissions in the minutes of the Regular Board meeting of April 14, 2004, the Chair declared the minutes accepted as presented.

#### **DECISION ITEMS**

##### **Appointment of Lyn McLeod as Chancellor**

Moved by Gail MacKenzie

Seconded by Denise Jones

MOTION #108 “Whereas the University of Ontario Institute of Technology Act, 2002 (the “Act”) states in section 9(1)(c) that the Board shall appoint the Chancellor, be it resolved that Lyn McLeod is hereby appointed as the Chancellor of the University of Ontario Institute of Technology, effective May 12, 2004.”

CARRIED

##### **Employment Policies for Non-Academic Staff – Joanna Campbell**

Moved by Peter Bagnall

Seconded by Manon Lemonde

MOTION #109 “That the Board of Governors of the University of Ontario Institute of Technology approves the Employment Policies for Non-academic staff, as amended.”

CARRIED

Joanna Campbell abstained from the vote.

##### **Affirm Decision Item(s) from Joint Boards of Governors’ Meeting**

##### **Election of Chair**

Moved by Garry Cubitt

Seconded by Manon Lemonde

MOTION #110 “That the Board of Governors of the University of Ontario Institute of Technology approves the appointment of Lorraine Sunstrum-Mann as Chair of the Board for a one-year term beginning September 1, 2004 in accordance with the election results of May 12, 2004, and that the ballots for the election be destroyed.”

CARRIED

### **Election of Vice-Chair**

Moved by Garry Cubitt

Seconded by Lorraine Sunstrum-Mann

MOTION #111 “That the Board of Governors of the University of Ontario Institute of Technology approves the appointment of Gail MacKenzie as Vice-Chair of the Board for a one-year term beginning September 1, 2004 in accordance with the election results of May 12, 2004, and that the ballots for the election be destroyed.”

CARRIED

### **Approval of Alcohol Policy**

Moved by Gail MacKenzie

Seconded by Joanne Burghardt

MOTION #112 “That the Board of Governors of the University of Ontario Institute of Technology approves the Alcohol Policy, as presented.”

CARRIED

### **CONSENT CALENDAR**

The item on the consent calendar was approved as presented.

### **INTERIM FINANCIAL REPORT**

As per past practice, there was not a financial report at the May meeting.

### **REPORT OF THE PRESIDENT**

#### **Canada Foundation for Innovation**

Michael Finlayson reported that Canada Foundation for Innovation (CFI) is recognized for funding research infrastructure. The organization began about a year ago and recognition from CFI would be the last stage of recognition of the institution as a University. We are hoping to secure a commitment of funds from CFI for UOIT.

#### **Enrolment Update**

Richard presented an update on enrolment, reporting that our applications have increased 24% overall. Generally things are going well and we anticipate a healthy number of students in September.

**TERMINATION OF MEETING**

There being no further business, the Chair declared the meeting terminated at 7:25 p.m.

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Garry Cubitt, Chair

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Gary Polonsky, President

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Cathy Pitcher, Secretary