

**THE UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY**  
**MINUTES OF THE 16th REGULAR MEETING OF THE BOARD OF GOVERNORS**

**DATE:** February 11, 2004 **PLACE:** Community Room  
**TIME:** 6:51 p.m. **Oshawa Campus**

**IN ATTENDANCE:**

**GOVERNORS:** Garry Cubitt, Chair  
Peter Bagnall  
Joanna Campbell  
Christa Colyer  
Pierre Hinse  
Denise Jones  
Manon Lemonde  
Gail MacKenzie  
Mark Moorcroft  
Phillip (Rocky) Simmons  
Lorraine Sunstrum-Mann  
Beth Wilson  
Doug Wilson

**PARTICIPANTS:** Karen Hodgins  
JoAnne Horruzey  
Deborah Kinkaid  
Paul McErlean  
Patrick McNeil  
Gerry Warman

**PRESIDENT:** Gary Polonsky

**SECRETARY:** Cathy Pitcher

**RECORDING**  
**SECRETARY:** Claire Boddaert

**SENIOR STAFF:** Bev Balenko  
Michael Finlayson  
Margaret Greenley  
Richard Levin  
Sheldon Levy  
Ann Mars  
Judy Moretton  
Gerry Pinkney  
Don Sinclair  
Terry Slobodian  
John Woodward

**REGRETS:**

**GOVERNORS:** Joanne Burghardt  
Mike Shields

**PARTICIPANTS:** Karen Tull

**SENIOR STAFF:** Ralph Aprile

## **CALL TO ORDER**

The Chair called the meeting to order at 6:51 p.m.

## **REGRETS**

The Chair noted regrets from Governors Joanne Burghardt, Mike Shields, participant Karen Tull and Senior Staff member Ralph Aprile.

## **INTRODUCTION OF GUESTS**

The Chair acknowledged Sheldon Levy, Vice President, Finance and Strategy, DC/UOIT; Jackie Lawrence and Jessica Smith, second year Journalism students; and Terry Caputo, Director of Finance, DC.

## **ADDITIONS/DELETIONS TO THE AGENDA**

None was noted.

## **CONFLICT OF INTEREST DECLARATIONS**

None was noted

## **APPROVAL OF THE MINUTES**

There being no errors or omissions in the minutes of the Regular Board meeting of January 14, 2003, the Chair declared the minutes accepted as presented.

## **DECISION ITEMS**

### **Faculty Names**

Michael Finlayson advised that after consultation with colleagues and others he recommends a change in the nomenclature and adopting the use of the word “faculty” instead of “school”, and creating six faculties. This would include establishing a single Faculty of Engineering and Applied Science in which the School of Energy Systems and Nuclear Science will be affiliated until 2007 when the School will likely be incorporated into the Faculty of Engineering and Applied Science.

Moved by Christa Colyer

Seconded by Manon Lemonde

MOTION  
#93

“That the Board of Governors of the University of Ontario Institute of Technology approve the establishment of the following Faculties:

- Faculty of Business and Information Technology;
- Faculty of Education;
- Faculty of Engineering and Applied Science;
- Faculty of Health Science;
- Faculty of Science; and
- Faculty of Social Science.

Be it further resolved that a School of Energy Systems and Nuclear Science be established, and said School will be affiliated with the Faculty of Engineering and Applied Science.”

CARRIED

### **Complaints Procedure for Academic Staff**

Michael advised that the complaints procedure is much like what you find in the collective agreement with one fundamental difference, being an internal panel of colleagues nominated by the President and approved by Academic Council. This policy was circulated to all core faculty members for comment and the final document reflects their suggestions.

Moved by Pierre Hinse

Seconded by Peter Bagnall

MOTION #94 “That the Board of Governors of the University of Ontario Institute of Technology approve the Complaints Procedure for Academic Staff, as presented.”

CARRIED

### **UOIT Tuition and Fees Schedule for 2004-2005**

Moved by Mark Moorcroft

Seconded by Doug Wilson

MOTION #95 “That the Board of Governors of the University of Ontario Institute of Technology approve the 2004-2005 tuition and fees schedule, as presented”

CARRIED

### **Affirm Decision Item(s) from the Joint Boards of Governors’ Meeting**

#### **Appointment of Sheldon Levy**

Moved by Denise Jones

Seconded by Beth Wilson

MOTION #96 “That the Board of Governors of the University of Ontario Institute of Technology endorse the appointment of Sheldon Levy as Vice President, Finance and Strategy, and Treasurer of the Board, effective February 2, 2004.”

CARRIED

### **ACKNOWLEDGEMENTS AND REPORTS**

None was noted.

### **CONSENT CALENDER**

The item on the consent calendar was accepted as presented.

### **INTERIM FINANCIAL REPORT**

Terry Caputo reported on the statement for the ten months ending January 31, 2003. Terry advised there is a zero net surplus due to the transitional funding period. Terry noted that the operating grant is on target, tuition and student fees are up, and salaries and benefits are below expected.

### **COMMUNITY INFORMATION – COMMENTS AND QUESTIONS**

Denise Jones commented that the UOIT booth at a recent function held at Parkwood Estate had a steady flow of interest and was also a frequent topic of conversation.

## **DISCUSSION ITEMS**

### **Performance Indicator – Student Applications**

Richard Levin was pleased to report that 3,796 applications have been received as per the Ontario Universities Application Centre (OUAC), and that UOIT has increased to 56% as first choice. Richard noted that the Web portal for prospective students has been launched and is very successful. The portal allows access to students for on-line inquiries, information and registrations.

Manon Lemonde inquired if Nursing enrolment will be at capacity? Richard responded that he is confident that all nursing seats will be filled.

### **Toronto Star Article re UOIT**

The President noted that this article did receive front page notice, possibly to assess a reaction. He noted that the following day a number of people called the Star in support of the university, and numerous articles and letters of support appeared in several publications.

Pierre Hinse noted that students were pleased to have class visits from the President confirming that UOIT is not “on hold”.

Garry Cubitt advised that a letter to Premier McGuinty from Mayor John Gray was brought to Council today. Regional Council has endorsed this unanimously. This letter will be going forward to the provincial government tomorrow.

The President added that Mayor Gray spoke supportively about UOIT at the Mayor’s Luncheon.

## **REPORT OF THE PRESIDENT**

### **Memo to Ian Clarke, COU, re Funding Formula dated January 21, 2004**

Gary Polonsky advised that the government has requested an additional business plan. Sheldon noted that universities have used a corridor method of funding. The letter to Ian Clarke requests that COU revisit the funding formula, especially in the crucial early years of UOIT.

**Action:** Sheldon Levy to provide a presentation on how universities are financed at a future meeting.

## **REPORT OF THE CHAIR**

None was noted.

## **TERMINATION OF MEETING**

Jackie Lawrence and Jessica Smith, second year students reporting for the Chronicle, left the meeting at this time.

There being no further business the meeting was terminated at 7:39 p.m.

---

Garry Cubitt, Chair

---

Gary Polonsky, President

---

Cathy Pitcher, Secretary