

**THE UNIVERSITY OF ONTARIO INSTITUTE OF TECHNOLOGY
MINUTES OF THE 15th REGULAR MEETING OF THE BOARD OF GOVERNORS**

DATE: January 14, 2004
TIME: 7:05 p.m.

PLACE: Community Room
Oshawa Campus

IN ATTENDANCE:

GOVERNORS: Lorraine Sunstrum-Mann, Acting Chair
Joanne Burghardt
Joanna Campbell
Christa Colyer
Pierre Hinse
Denise Jones
Manon Lemonde
Mark Moorcroft
Beth Wilson
Doug Wilson

PARTICIPANTS: Karen Hodgins
JoAnne Horruzey
Deborah Kinkaid
Paul McErlean
Karen Tull
Gerry Warman

PRESIDENT: Gary Polonsky

SECRETARY: Cathy Pitcher

**RECORDING
SECRETARY:** Claire Boddaert

SENIOR STAFF: Ralph Aprile
Bev Balenko
Michael Finlayson
Margaret Greenley
Richard Levin
Ann Mars
Judy Moretton
Gerry Pinkney
Don Sinclair
Terry Slobodian
John Woodward

REGRETS:

GOVERNORS: Garry Cubitt, Chair
Peter Bagnall
Gail MacKenzie
Mike Shields
Phillip (Rocky) Simmons

PARTICIPANTS: Patrick McNeil

CALL TO ORDER

The Acting Chair called the meeting to order at 7:05 p.m.

REGRETS

The Acting Chair noted regrets from Governors Garry Cubitt, Peter Bagnall, Gail MacKenzie, Mike Shields, Phillip Simmons, participant Patrick McNeil and acknowledged that participant Paul McErlean will be arriving later.

INTRODUCTION OF GUESTS

The Acting Chair acknowledged Jackie Lawrence and Jessica Smith, second year Journalism students; Terry Caputo, Director of Finance, DC; and Craig Loverock, Director of Finance, UOIT.

ADDITIONS/DELETIONS TO THE AGENDA

None was noted.

CONFLICT OF INTEREST DECLARATIONS

None was noted

APPROVAL OF THE MINUTES

There being no errors or omissions in the minutes of the Regular Board meeting of December 10, 2003, the Acting Chair declared the minutes accepted as presented.

DECISION ITEMS

Interim Crest

Richard Levin reviewed that the Board had approved the University motto previously and today is presenting an interim crest, required for issuing transcripts and other official documents. Richard stated that it is the University's intention to develop a more elaborate crest as the permanent seal. The motto is in Latin "Cogitando et Agendo Ducemus" the translation is "Through Thinking and Doing we shall Lead".

Moved by Manon Lemonde

Seconded by Christa Colyer

MOTION #86 "That the Board of Governors of the University of Ontario Institute of Technology approve the interim seal (crest), as presented."

CARRIED

Policy on Student Conduct and Disciplinary Procedures in Non-Academic Matters

Margaret Greenley outlined the standards of student behavior. Margaret advised that the policy had started with the review of the Durham College Code of Conduct and examples of several University Codes of Conduct. Margaret advised that a Manager, Student Rights and Responsibilities, had been hired and all incidences will go through this individual.

Mark Moorcroft questioned if it is standard practice not to have a public hearing? Margaret responded yes, they had looked at other policies, including Queen's.

Michael Finlayson advised that the policy had been reviewed by legal counsel, at different stages of development.

Joanne Burghardt referred to Page 5 of the draft policy, and asked if this is progressive or accumulative of two, three or more infractions? Margaret confirmed yes, and the Manager, Student Rights and Responsibilities will be reviewing all of the incidences.

Moved by Beth Wilson

Seconded by Doug Wilson

MOTION #87 "That the Board of Governors of the University of Ontario Institute of Technology approve the Policy on Student Conduct and Disciplinary Procedures on Non- Academic Matters, as presented."

CARRIED

Board of Governors' Election Rules and Procedures

Cathy Pitcher presented the UOIT Election Rules and Procedures, and advised that this will be a work in progress as we go through our second election in the fall.

Moved by Manon Lemonde

Seconded by Doug Wilson

MOTION #88 "That the Board of Governors of the University of Ontario Institute of Technology approve the Elections Rules and Procedures, as presented"

CARRIED

Affirm Decision Item(s) from the Joint Boards of Governors' Meeting

Approval of the President's Goal Package for 2004

Moved by Joanna Campbell

Seconded by Doug Wilson

MOTION #89 "That the Board of Governors of the University of Ontario Institute of Technology endorse the President's 2004 Goal Package, as presented."

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

None was noted.

CONSENT CALENDER

The item on the consent calendar was accepted as presented.

INTERIM FINANCIAL REPORT

Craig Loverock reported on the statement for the nine months ending December 31, 2003. Craig advised there is a zero net surplus due to the transitional funding period. Craig advised that we have received the first installment of the operating plan of \$2M. This sum is usually released in 12 installments but we have negotiated a one lump sum payment. Overall, we are having a better year than anticipated.

COMMUNITY INFORMATION – COMMENTS AND QUESTIONS

No comments or questions noted.

DISCUSSION ITEMS

Performance Indicator – Audited University Fall Enrolment Data

Richard Levin was pleased to report that there was remarkably low attrition this year. The first year experienced 1.5% attrition; the COU average is net 15% over the first year. Richard advised that for the next meeting he will have an update on applications for the next year.

Paul McErlean arrived at 7:17 p.m.

REPORT OF THE PRESIDENT

None was noted.

REPORT OF THE CHAIR

Expiration of Governors' Terms in 2004

Cathy Pitcher advised the Governors of the terms that expire in 2004. The Nominating Committee will discuss this at its meeting in February.

INFORMATION ITEMS

The Acting Chair noted the Letter to Dr. Ian Clarke, COU from Minister Mary Anne Chambers, MTCU, re Postsecondary Education dated November 21, 2003, and the UOIT Session re The Changing Landscape for Teaching and Learning – January 21, 2004.

TERMINATION OF MEETING

Jackie Lawrence and Jessica Smith, second year students reporting for the Chronicle, left the meeting at this time.

There being no further business the meeting was terminated at 7:22 p.m.

Garry Cubitt, Chair

Gary Polonsky, President

Cathy Pitcher, Secretary