

REGRETS

The Chair noted regrets from participant Gerry Warman and the Executive Team members MaryLynn West-Moynes and John Woodward.

INTRODUCTION OF GUESTS

The Chair acknowledged Terry Caputo, Director of Finance, DC; Craig Loverock, Director of Finance, UOIT; and Dr. Bill Hunter, Dean of Education, UOIT.

ADDITIONS/DELETIONS TO THE AGENDA

None was noted.

CONFLICT OF INTEREST DECLARATIONS

None was noted

APPROVAL OF THE MINUTES

There being no errors or omissions in the minutes of the Regular Board meeting of June 11, 2003, the Chair declared the minutes accepted as presented.

ACTIONS ARISING FROM PREVIOUS MINUTES

Michael Finlayson has amended the University's Goals and Objectives statement as per the Board discussion.

DECISION ITEMS

Student Association

Margaret Greenley requested approval that the existing Student Association is also the interim Student Governor for the university students.

Moved by Gail MacKenzie

Seconded by Denise Jones

MOTION #52 "That the Board of Governors of the University of Ontario Institute of Technology hereby recognizes the Student Association as the interim student government for the University. This recognition remains effective until the creation and election of a dedicated UOIT student government."

CARRIED

Composition, Committees and Election Process of Academic Council

Michael Finlayson presented the proposed composition, the Committees and the election process for the Academic Council. He noted these items are fundamentally driven by the Act, and the University's By-Laws.

Moved by Rocky Simmons

Seconded by Gail MacKenzie

MOTION
#53

“That the Board of Governors of the University of Ontario Institute of Technology approve that voting membership of the Academic Council shall be comprised of (in addition to the members specified in Article 8 of UOIT By-Law #1):

- Chancellor;
- Vice-President (Administration and Finance);
- Associate Provost (Research and Graduate Programs);
- eight members of the teaching staff (one from each School and two from Science, the largest School);
- three students, elected from the student body at large; and
- two elected Administrative staff members.

And that non-voting membership of the Academic Council include:

- Vice-President (Academic Excellence and Innovation), Durham College;
- Vice-President (Information Technology), and
- Trent University representative (to be named by the President of Trent University).

Be it further resolved that the Vice-President of Human Resources solicit nominations from among the academic staff for election to Academic Council and that he subsequently conduct such elections as may be required by multiple nominations for any seat. It is also agreed that members of the teaching staff may vote for a member from their own constituency and that faculty members who are cross-appointed may vote in the School in which they hold their principal appointment.

And that the Academic Council, at its next meeting, elect a Vice Chair by secret ballot from one or more members of the Council having been nominated to the position at the request of the Chair.

Be it further resolved that the Board also approves the establishment by the Academic Council of the following Committees:

Executive Committee – to determine and regulate the contents and curricula of all courses of study, to provide for the conduct of examinations, etc., and to authorize the conferring of degrees.

Admissions and Scholarships Committee – to govern academic standards for admission, for graduation, and to govern matters arising in connection with the award of fellowships, scholarships, etc.

Academic Appeals Committee – to provide for the hearing and determination of appeals by students from decisions with respect to their academic standing.

It is also recommended that a review of the composition and committee structure of the Academic Council be conducted, following consultation with the Council, not later than March 2005.”

CARRIED

Election Process for Internal Governors

Cathy Pitcher requested the Board’s permission to work with Don Sinclair to develop formal procedures and that for the purposes of this election that the College procedures be followed, as appropriate.

Moved by Gail MacKenzie

Seconded by Mike Shields

MOTION #54 "That the Board of Governors endorse that the Secretary and Vice-President of Human Resources work together to solicit nominations and conduct the election for the four internal positions, as outlined per the Act and By-Laws. Further, that formal rules and regulations be brought back to the Board for its review and approval by December 2003."

CARRIED

Report of the Nominating Committee

Recommendations of Appointment

Gail MacKenzie noted the Nominating Committee endorsed the following recommendations of appointment.

Moved by Gail MacKenzie

Seconded by Rocky Simmons

MOTION #55 "Whereas the University of Ontario Institute of Technology Act 2002 (the "Act") states in section 8(1) paragraph 4 that the Board shall appoint members, be it resolved that the following persons are hereby appointed as members of the Board of Governors of the University of Ontario Institute of Technology:

- Peter Bagnall
- Mike Gourley
- Beth Wilson
- Doug Wilson

Be it further resolved that the term of office for each of the persons so appointed shall be one, two or three years as set forth below, subject to the provisions of the by-laws of the University as they exist from time to time:

- Peter Bagnall – 1 year
- Mike Gourley – 3 years
- Beth Wilson – 2 years
- Doug Wilson – 1 year."

Moved by Gail MacKenzie

Seconded by Mark Moorcroft

MOTION #56 "Be it resolved that the following recommendations of appointment for the period covering September 1, 2003 to August 31, 2004 be accepted, as presented.

- | | | |
|--|---|------------------------|
| BOARD CHAIR | - | Garry Cubitt |
| BOARD VICE-CHAIR | - | Lorraine Sunstrum-Mann |
| SECRETARY
(By-Law No. 6) | - | Cathy Pitcher |
| AUDIT & FINANCE COMMITTEE
(By-Law No. 21) | - | Denise Jones, Chair |
| | - | Joanne Burghardt |
| | - | Mike Gourley |
| | - | Beth Wilson |
| | - | Garry Cubitt |
| | - | Gary Polonsky |
| | - | (tba) *Treasurer |

- | | | |
|--|---|-------------------------------|
| BUILDING COMMITTEE | - | Rocky Simmons, Chair |
| | - | Staff (non-teaching) Governor |
| | - | Student Governor |
| | - | Teaching Staff Governor |
| | - | Doug Wilson |
| | - | Garry Cubitt |
| | - | Gary Polonsky |
| EXECUTIVE COMMITTEE
(By-Law No. 20) | - | Garry Cubitt, Chair |
| | - | Denise Jones |
| | - | Gail MacKenzie |
| | - | Rocky Simmons |
| | - | Lorraine Sunstrum-Mann |
| | - | Gary Polonsky |
| SENIOR COMPENSATION
COMMITTEE (By-Law Article 11) | - | Garry Cubitt, Chair |
| | - | Mike Gourley |
| | - | Mike Shields |
| | - | Lorraine Sunstrum-Mann |
| | - | Gary Polonsky |
| NOMINATING COMMITTEE | - | Gail MacKenzie, Chair |
| | - | Peter Bagnall |
| | - | Joanne Burghardt |
| | - | Mark Moorcroft |
| | - | Mike Shields |
| | - | Teaching Staff Governor |
| | - | Garry Cubitt |
| | - | Gary Polonsky |
- * Staff Appointment

MENTOR ASSIGNMENTS FOR 2003-2004

- | <u>New Governor</u> | - | <u>Veteran Governor</u> |
|-------------------------------|---|-------------------------|
| Mike Gourley | - | Mark Moorcroft |
| Teaching Staff Governor (2) | - | tba |
| Staff (non-teaching) Governor | - | Doug Wilson |
| Student Governor | - | Rocky Simmons." |

CARRIED

UOIT Motto

Gary noted the recommended motto in "Latin" and that it translates to "by thinking and doing, we shall lead".

Moved by Joanne Burghardt

Seconded by Denise Jones

MOTION
#57

"That the Board of Governors of the University of Ontario Institute of Technology approve 'Cogitando Et Agendo Ducemus' as the University's motto.

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

None was noted.

CONSENT CALENDER

No comment was noted.

INTERIM FINANCIAL REPORT

Receipt of Financial Statements

Craig Loverock advised that \$1.2 million has been saved, principally through late hires.

COMMUNITY INFORMATION – COMMENTS AND QUESTIONS

Gail MacKenzie thanked Joanne Burghardt and her staff for a terrific publication, referring to the University supplement distributed by “This Week”.

Garry Cubitt commented on the opening of the doors at the official opening ceremony (UOIT). Garry thanked Joanne Burghardt for representing the Board. Garry advised he had received nothing but rave reviews.

Lorraine Sunstrum-Mann commented on a symposium on youth homelessness and also thanked UOIT, Gary Polonsky and Richard Levin for the first year tuition granted to the first baby born on September 4 at Lakeridge Health Oshawa.

DESCUSSION ITEMS

UOIT Enrolment

Richard Levin reported that we have 950 students and are pleased with this.

REPORT OF THE PRESIDENT

Quality Assurance Fund

Michael Finlayson advises that the University chose to apply this money to hiring Christa Colyer, a noted researcher with an international reputation.

COU Orientation on July 29, 2003

COU held an orientation for UOIT on July 29, 2003 and it was a very successful meeting.

UOIT Eligible for Natural Sciences and Engineering Research Council of Canada (NSERC) Grants

Michael Finlayson acknowledged this important letter from Louise F. Martel, Natural Sciences and Engineering Research Council (NSERC) of Canada, which entitles us to receive research grants from all NSERC programs.

REPORT OF THE CHAIR

None was noted.

INFORMATION ITEMS

Thank you letter from Parent re: UOIT Open House

Gail MacKenzie complimented those responsible for a job well done.

AJOURNMENT

Meeting was adjourned at 8:24 p.m.

Garry Cubitt, Chair

Gary Polonsky, President

Cathy Pitcher, Secretary