



BOARD OF GOVERNORS
Investment Committee

Wednesday, November 20, 2019

11:30 a.m. – 1:30 p.m.

North Campus, ERC 3023

Toll-Free: 1-877-385-4099 Participant Passcode: 1028954#

Members: Stephanie Chow (Chair), Doug Allingham, Ferdinand Jones, Thorsten Koseck, Mark Neville, Maria Saros, Steven Murphy

Staff: Becky Dinwoodie, Cheryl Foy, Pamela Onsieng

Guests: Leila Fiouzi and Connor Glassco (PH&N)

AGENDA

No.	Topic	Lead	Allocated Time	Suggested Start Time
	PUBLIC SESSION			
1	Call to Order	Chair		
2	Agenda (M)	Chair		
3	Conflict of Interest Declaration	Chair		
4	Chair's Remarks	Chair	5	11:35 a.m.
5	Investment Review			
5.1	Second Quarter Investment Review* (U)	PH&N	15	11:40 a.m.
6	Consent Agenda:	Chair		
6.1	Terms of Reference Review*			
6.2	Minutes of Public Session of Meeting of August 22, 2019*			
7	Other Business	Chair		11:55 a.m.
8	Adjournment (M)	Chair		
	BREAK		10	
	NON-PUBLIC SESSION (material not publicly available)			12:05 p.m.
9	Call to Order	Chair		
10	Conflict of Interest Declaration	Chair		
11	Approval of Minutes of Non-Public Session of Meetings of August 22, 2019* (M)	Chair		
12	Annual Work Plan Review* (D)	Becky Dinwoodie	5	12:10 p.m.

No.	Topic	Lead	Allocated Time	Suggested Start Time
13	Investment Review			
13.1	Second Quarter Investment Review – Portfolio Components* (U)	PH&N	20	12:15 p.m.
14	Portfolio Performance Management Update* (U) (PH&N to leave)	Pamela Onsiong & Cheryl Foy	40	12:35 p.m.
15	Other Business	Chair		
16	<i>In Camera</i> Session	Chair	10	1:10 p.m.
17	Termination (M)	Chair		1:20 p.m.

Becky Dinwoodie, Secretary



Wealth Management
PH&N Investment Counsel

Agenda Item 5.1

Presentation to Ontario Tech University

Leila Fiouzi, CFA
Vice President & Investment Counsellor

Connor Glassco
Associate

November 20, 2019

Summary Investment Returns

September 30, 2019

Market Value: Investment Account \$ 27,059,282
 Cash Account \$ 432,191

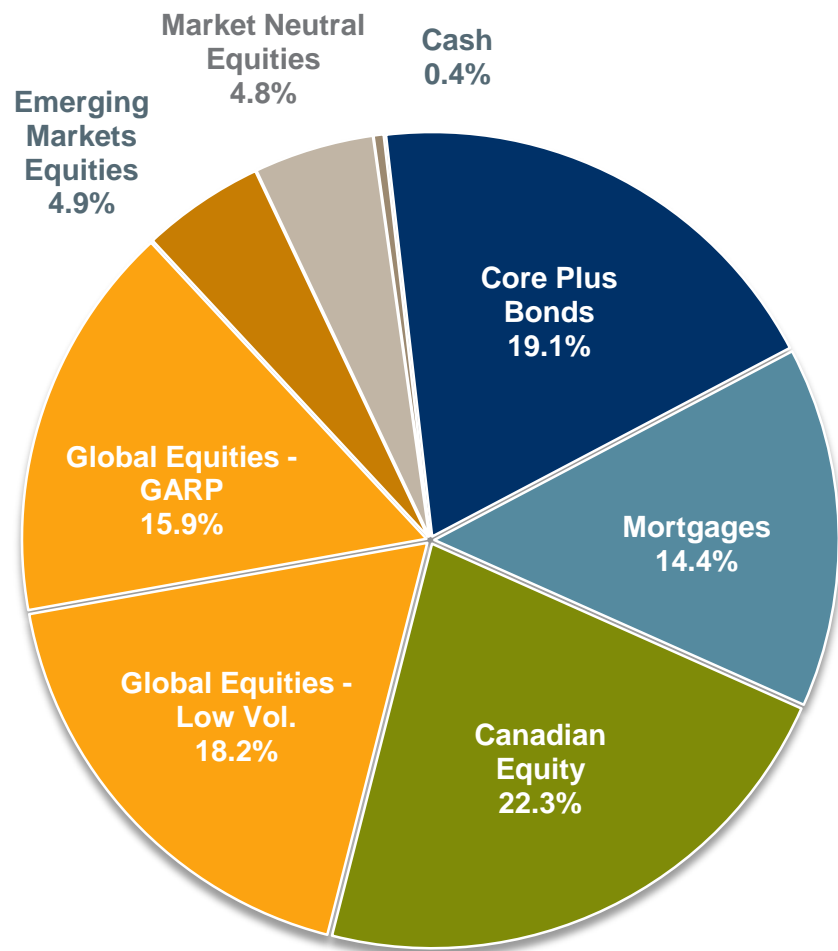
	Three Months (%)	One Year (%)	Three Years (%)	Five Years (%)	Since Inception (%)	Month of Oct. 2019 (%)
UOIT	1.20	4.34	7.10	6.90	7.89	0.44
<i>Benchmark**</i>	<u>1.33</u>	<u>5.68</u>	<u>6.45</u>	<u>5.97</u>	<u>7.05</u>	<u>0.53</u>
Difference	-0.13	-1.34	+0.65	+0.93	+0.84	-0.09
*Inception date Aug 31, 2010						
UOIT (Cash A/C)	0.48	2.20	1.59	1.34	1.29	0.16
<i>FTSE TMX Canada 30 Day T-Bill Index</i>	<u>0.42</u>	<u>1.65</u>	<u>1.10</u>	<u>0.89</u>	<u>0.89</u>	<u>0.14</u>
Difference	+0.06	+0.55	+0.49	+0.45	+0.40	+0.02
*Inception date Nov 30, 2013						

** Current Custom benchmark: 5% FTSE Canada 30 Day T-Bill Index; 15% FTSE Canada Short Term Overall Bond Index; 20% FTSE Canada Universe Bond Index; 24% S&P/TSX Capped Composite Index; 31% MSCI World Net Index (C\$); 5% MSCI Emerging Markets Net Index (C\$).

Note: All performance is shown gross of annual investment management fees of 36 basis points



Asset Mix as at September 30, 2019



Funds	Target Allocation (%)
Cash and Cash Equivalents	0.0
Mortgages	15.0
Core Plus Bonds	20.0
Canadian Equities	24.0
Global Equities	31.0
Emerging Markets Equities	5.0
Market Neutral Equities	5.0

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COMMITTEE REPORT

SESSION:

Public
Non-Public

ACTION REQUESTED:

Decision
Discussion/Direction

TO: Investment Committee

DATE: November 20, 2019

FROM: Cheryl Foy, University Secretary & General Counsel

SUBJECT: Review of Investment Committee Terms of Reference

COMMITTEE MANDATE:

- As part of the committee's mandate, it must conduct a periodic review of its Terms of Reference (ToR) and recommend revisions to the Board when appropriate.
- We are seeking the committee's recommendation of the proposed amendments to its ToR.

BACKGROUND/CONTEXT & RATIONALE:

- We reviewed the Investment Committee's ToR in the context of the new brand, as well as any comments received since they were last updated in November 2018.
- The proposed amendments are editorial in nature.

COMPLIANCE WITH POLICY/LEGISLATION:

- this is compliant with the Act and By-laws

NEXT STEPS:

1. If the committee supports the proposed amendments to the its ToR, the amended version will be presented to the Board for approval on November 28, 2019.

MOTION:

That the Investment Committee hereby recommends the proposed amendments to its Terms of Reference, as presented, for approval by the Board of Governors.

SUPPORTING REFERENCE MATERIALS:

- blacklined version of Investment Committee Terms of Reference

BOARD OF GOVERNORS

Investment Committee of the Audit and Finance Committee

1. TERMS OF REFERENCE

The Investment Committee is a sub-committee of the Audit and Finance Committee and is responsible for overseeing the management of the University's investments (Funds) as outlined below and in accordance with the university's Statement of Investment Policies ("SIP"). The University's investments include all funds invested by the University other than funds that may be invested from time to time in the university's pension plan(s).

The Committee shall also consider such other matters delegated to the Committee by the UOIT Board of Governors under the auspices of the Audit and Finance Committee.

The Investment Committee shall have the following responsibilities:

- i) Maintaining an understanding of applicable legal and regulatory requirements and constraints;
- ii) Reviewing on an annual basis the university's Statement of Investment Policies (SIP) and making appropriate recommendations to the Audit and Finance Committee;
- iii) Providing semi-annual reports to the Audit and Finance Committee, and through that Committee to the Board of Governors, on the performance of the Funds and any other aspects of the Funds that the Investment Committee deems appropriate or as requested by the Board;
- iv) Formulating recommendations to the Audit and Finance Committee regarding the selection, engagement and dismissal of the Investment Manager ("the Manager"), the Custodian, the Consultant, and any other agents or advisors that may be necessary to prudently manage the Funds;
- v) Overseeing the Funds and the activities of the Manager, including the Manager's compliance with their mandate and the investment performance of assets;
- vi) Considering ESG factors in its investment process;
- vii) Ensuring that the Manager is apprised of any new amendments to their mandate; and
- viii) Informing the Manager of any significant cash flows.

2. MEETINGS

The Committee shall meet at least four (4) times per year, or otherwise at the Committee's discretion. In accordance with the UOIT-university's Act and the Board of Governors Meeting Policy and Procedures, the Committee shall conduct three types of Meetings as part of its regular administration: Public, Non-Public and *In Camera* (when required).

3. MEMBERSHIP

Committee members shall be appointed by the Board of Governors in consultation with the Audit and Finance Committee and be comprised of:

- Between three (3) and seven (7) external governors, including:
 - one governor who is also a member of the Audit and Finance Committee; and
 - one governor who is also a member of the Strategy and Planning Committee
- Up to three (3) elected governors

Consideration shall be given to governors who possess the requisite financial and investment expertise to provide knowledgeable oversight of the investment portfolio.

The Chair will be selected from among the external governors.

4. QUORUM

Quorum requires that half of the Committee members entitled to vote be present.



BOARD OF GOVERNORS
Investment Committee

Minutes of the Public Session of the Meeting of August 22, 2019
10:00 a.m. – 10:25 a.m.
North Campus, ERC 3023

Members: Stephanie Chow (Chair) (videoconference), Doug Allingham, Ferdinand Jones (videoconference), Thorsten Koseck, Mark Neville, Maria Saros, Steven Murphy

Staff: Becky Dinwoodie, Cheryl Foy, Pamela Onsiong

Guests: Leila Fiouzi, Connor Glassco, and Taylor Woodward (PH&N)

1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

2. Agenda

Upon a motion duly made by T. Koseck and seconded by M. Saros, the Agenda was approved as presented.

3. Conflict of Interest Declaration

There were no conflict of interest declarations.

4. Chair's Remarks

The Chair welcomed the committee to the last meeting of the Board year. She thanked the committee for the great work accomplished this year, particularly the recommendation of the disbursement of \$600,000 from endowed funds to distribute as student awards and the update to the Statement of Investment Policies.

5. Approval of Minutes of Public Session of Meeting of June 3, 2019

Upon a motion duly made by T. Koseck and seconded by F. Jones, the Minutes were approved as presented.

6. Investment Review

6.1 First Quarter Investment Review

L. Fiouzi reviewed the portfolio's first quarter results. The portfolio performed behind benchmark 1.4% over the past year due to the performance of the market neutral equities. L. Fiouzi also reviewed the preliminary results of the next quarter. She advised the being slightly underweight in Canadian equities has benefitted the portfolio. She

discussed the reasons why RBC PH&N is not currently investing in the cannabis market. The goal is to not sacrifice long term return for short term benefits. PH&N will continue to examine opportunities to invest in cannabis as the market continues to evolve.

7. Other Business

8. Adjournment

There being no other business, upon a motion duly made by T. Koseck and seconded by F. Jones, the meeting adjourned at 10:12 a.m.

Becky Dinwoodie, Secretary

DRAFT