

**Public Session Minutes for the Meeting of January 25, 2017**  
**12:20 p.m. to 12:30 p.m., ERC 3023**

**Attendees:** Karyn Brearley (Chair), Adele Imrie, Tim McTiernan, Mike Snow

**Staff:** Becky Dinwoodie, Craig Elliott, Cheryl Foy, Douglas Holdway, Michael Owen

**Guests:** Mikael Eklund

**Regrets:** Dan Borowec, Andrew Elrick, Jay Lefton

**1. Call to Order**

The Chair called the public session to order at 12:20 p.m.

**2. Agenda**

The Agenda was approved, as presented.

**3. Conflict of Interest Declaration**

There were none.

**4. Approval of Minutes of the Meeting of November 23, 2016**

*Upon a motion duly made by A. Imrie and seconded by T. McTiernan, the Minutes were approved, as presented.*

**5. Chair's Remarks**

The Chair kept her remarks brief to allow further time for discussion as the public session started later than scheduled.

**6. President's Remarks**

The President also kept his remarks brief to allow additional time for discussion.

## **7. Human Resources**

### **7.1 Annual Pension Plan Report**

C. Foy provided the background for the pension plan compliance checklists. If the item on the checklist is marked green, it has been completed. She advised that the Senior Administration Sub-Committee members meet regularly and ensure the checklist items are completed. They have not engaged external counsel or an external auditor for this purpose.

C. Foy asked the Committee members to review the compliance certificates. She envisions implementing a similar model for compliance across the university. She is currently working with legal colleagues across the province to identify all legislation that applies to universities. She confirmed that the University Secretary and General Counsel is responsible for compliance. T. McTiernan added that he is responsible to the granting councils for compliance.

The Chair expressed her support for the “red, yellow, green” dashboard model, as it is intuitive.

## **8 Governance**

### **8.1 By-Law Review Project**

C. Foy provided the Committee with a status update on the By-Law Review Project. She confirmed that M. Eklund, also in attendance as a guest, is a member of the By-Law Review Working Group. The group met last week and focused on completing the review of article 8 of the By-Law. One of the group’s recommendations will be to separate the sections dealing specifically with Academic Council into a separate by-law, which would become By-Law Number 2. The group hopes to complete the review of section 8 by the next meeting.

C. Foy advised that the group will be working with Louis Charpentier, a consultant and former University Secretary of U of T, to complete a draft of By-law Number 1 that will deal with general matters. C. Foy confirmed that amending the By-Law is within the Board’s jurisdiction to approve. The group continues to make good progress and is working towards completing a draft by the end of the year.

### **8.2 Policy**

C. Foy advised that they have not received much feedback from the community on the violence related policies, so far, and she will keep the Committee updated.

## **9. Other Business**

There was none.

## **10. Termination**

*There being no other business, upon a motion duly made by T. McTiernan and seconded by M. Snow, the meeting terminated at 12:33 p.m.*