

**MINUTES of MEETING of TUESDAY, MAY 28, 2019
DTB 524, 2:30 p.m. – 4:30 p.m.**

Present:

Steven Murphy (Chair)
Bailey, Robert
Crawford, Greg (*teleconference*)
Davidson, Catherine
Desaulniers, Jean-Paul
Easton, Brad
Eklund, Mikael
Gaber, Hossam
Habibi, Sarah
Harvel, Glenn
Heydari, Shahram
Hogue, Jessica
Holdway, Doug
Jones, Ferdinand
Kay, Robin
Khalid, Osama (*teleconference*)
Kirkwood, Andrea
Kishawy, Hossam
Lesage, Ann (*teleconference*)
Livingston, Lori

Lloyd, Meghann
Mahmoud, Qusay
Marques, Olga
McCabe, Janet
Mohany, Atef
Mostaghim, Amir
Partosoedarso, Elita
Petrie, Olivia
Pierce, Tess
Rinaldi, Jen
Roy, Langis
Shon, Phillip
Sidhu, Tarlochan
Stoett, Peter
Stokes, Joe
(*teleconference*)
Williams, Alyssa
Woolridge, Lyndsay
(*teleconference*)
Wu, Terry

Guests:

Ali, Reem
Crichlow, Wesley
Dinwoodie, Becky
Foy, Cheryl
Hester, Krista
MacIsaac, Brad
McCartney, Kimberley
Molinaro, Nichole
Moseley, Janice
Onsiong, Pamela
Pitcher, Cathy
Saeedi, Sehrish

Regrets:

Bliemel, Michael
Hector, Sonia
Hogue, Andrew
Liscano, Ramiro
Nugent, Kimberly
Scott, Hannah
Taylor, Noreen
Tokuhira, Akira
Tuppal, Sai Tejus

1. Call to Order

The Chair called the meeting to order at 2:30 p.m.

2. Agenda

T. Pierce asked for an item regarding the Back Door Mission For The Relief Of Poverty to be added under "Other Business".

Upon a motion duly made by F. Jones and seconded by B. Easton, the Agenda was approved, as amended.

3. Chair's Remarks

The Chair acknowledged that it was R. Bailey's last Academic Council meeting as Interim Provost & VP Academic. The Chair thanked him for his contributions and commitment to the university. The Chair expressed his excitement about the upcoming Convocation ceremonies and encouraged Council members to attend.

(A. Kirkwood arrived at 2:33 p.m.)

The Chair discussed recent university events, including Science Rendezvous, Research Awards, Teaching Awards, and Athletic Awards.

(M. Eklund and P. Onsiong arrived at 2:34 p.m.)

The Chair reminded Academic Council that the Chancellor's term is set to end at the end of January 2020, or when the next Chancellor is appointed. The Board will be following the process set out in the [Procedure to Select a New Chancellor](#) to establish the Chancellor Search Committee (CSC). The CSC will be composed of:

- 3 members of Academic Council, appointed by Academic Council;
- 3 governors, appointed by the Board; and
- the President (Chair).

The same expression of interest process that has been used by the Governance and Nominations Committee (GNC) to populate other Academic Council committees this year will be followed to recommend the Academic Council members of the CSC. A call for expressions of interest will be issued prior to the next meeting of the GNC.

(a) Senior Academic Administrator Search

The Chair updated Council on the status of the search for the next VP Research and Innovation. The search is in its final stages and he anticipates there will be an announcement soon.

(b) SMA 3 (Strategic Mandate Agreement)

The Chair provided an overview of the background document on the SMA3 that was included in the meeting material. He confirmed that the SMA would be renewed with the provincial government. The metrics eventually selected by the government could result in a profound change in the sector. By 2025, 60% of base funding will be tied to the ten metrics set out in the SMA. The Senior Leadership Team will be examining the unintended consequences of these changes.

The Chair advised that there is little room for negotiation with respect to the metrics being used in the SMA3. He focused on the metric of "community impact" as an example of how the university will be proposing a similar alternative to the government (examine

university's impact in downtown Oshawa). The university must balance achieving the metrics with advancing its strategic priorities. He responded to questions from Council.

The metrics will have to be developed in way that ensures everyone can keep on track with achieving them. The university can add one metric of its own to the SMA3. It was clarified that undergraduate students who proceed directly to graduate school would be excluded from the metrics related to graduate earnings. The Chair advised that the COU continues to be active in lobbying the government. He discussed the challenge of advancing a collective perspective on the SMA3 since each institution may have its own views on which metrics are most appropriate. There was a discussion regarding how funding outside of the Tri-council would be accounted for.

Council discussed several of the proposed metrics, including Skills & Competencies and Graduate Earnings. There was concern raised about gender and race bias being reflected in the Graduate Earnings metric. There was a discussion regarding the university's planned consultation process in advance of the finalization of the SMA3 – a member encouraged broad consultation. The Chair reiterated that the proposed metrics do not leave much room for debate and that the university would consult when appropriate to do so.

4. Minutes of the Meeting of April 23, 2019

A correction to the minutes was noted under "Other Business".

Upon a motion duly made by H. Kishawy and seconded by J. Hogue, the Minutes were approved, as amended.

5. Business Arising from the Minutes

(a) Meeting Minutes

In light of recent requests for inclusion of specific statements in the minutes or recording of votes in opposition, C. Foy discussed the best practices for minute taking. Minutes should include at least all major events and motions. Minutes are not a transcript of the meeting; they should reflect the key points of discussion and matters that are historically significant. Academic Council and its committees have collective responsibility for their decisions; therefore, naming of individuals should be avoided wherever possible. Accordingly, the outcome of the vote on a motion is recorded, not how each individual member voted (except in the case of abstentions for conflict of interest purposes). It is open Council members to call for a ballot vote, which would require individual votes to be counted.

Minutes serve the purpose of informing people of the nature of the discussion. If someone raises a concern, the concern should be reflected in the minutes. Unless balloting is conducted, the numbers of votes are not counted. C. Foy clarified that she was not proposing any changes to the minute taking.

A concern was expressed that a member who votes against a proposal expects it to be on the record. Further, if Council moves to ballot voting as a standard operating protocol, ballots should be on hand and ready to go. Another member commented that it would be helpful to have the numbers of how many members voted in favour of and against a proposal. It was agreed to refer the matter to the Governance and Nominations Committee for consideration and the committee would return to Council with a recommendation.

6. Inquiries and Communications

(a) COU Academic Colleague's Report

The Chair directed Council to the report, which was included for information. Members were invited to send any questions they might have directly to R. Liscano.

7. Provost's Remarks

R. Bailey acknowledged it was his last Academic Council meeting in the role. He remarked that Council is an important body and he enjoyed his time serving on Council in the role.

(a) Scantron Report Update

The Provost referred Council to the report included in the meeting material and invited questions about the recommendations set out therein. A concern was raised about the consultation process undertaken during the scantron review. Further, it was unclear as to how the working group was established. Since the review stemmed from a concern raised by an Academic Council member, it seemed unusual that Council members were not included in the review process.

(b) Faculty of Education and Faculty of Social Science and Humanities Unit Review Recommendations

The Provost presented the report on the recommendations coming out of the Faculty of Education and Faculty of Social Science and Humanities unit reviews. The Provost advised that the integration of the Faculties was recommended, but was determined not to be appropriate at this time. He discussed how the unit reviews of the Faculties and the Office of Research have been useful to the university. Consideration will be given to which Faculty/unit will be reviewed in the future. The Provost responded to questions from Council.

The Provost confirmed that they would be working towards finding further administrative efficiencies between the Faculties - the downtown Faculties are strong and could be made even stronger by integrating administrative support services. There was a discussion regarding the university's long-term plan for the downtown Faculties. The Provost advised that capital planning for the university for the next 10-12 years is ongoing and the downtown campus is front and centre of those conversations. He assured Council that the downtown campus is considered a critical part of the university.

Several concerns were raised about students based at the downtown campus feeling left out of the university community. There was a discussion about gaining access to the YMCA for downtown based students. P. Stoett confirmed that discussions with the YMCA are ongoing and alternative ways of subsidizing the memberships must be found given the budget cuts. With respect to integrating administrative services of the downtown Faculties, a concern was expressed about the role of Planning and Budget Officer covering two or three Faculties. A question was also asked about the role of the University Administrative Council in coordinating Faculty reviews.

There was further discussion about the lack of healthy food options and the shortage of meeting space on the downtown campus. The President responded that improving the quality of food choices is a priority for both campuses. A comment was made that there are many positive things happening on the downtown campus and the continued support of the north campus is needed. The President assured Council that it is a priority for the university to remain downtown.

8. 2019-2020 Budget

R. Bailey introduced the budget presentation (included in the meeting material). He informed Council that it was the same presentation given to the Board at their April meeting. He emphasized that the budget is not about numbers, but about the strategic priorities and decisions that are required. R. Bailey discussed the budget development process. P. Onsiong explained the incremental model used for the budget. She discussed how the university made up for the budget shortfall due to the government tuition cuts. P. Onsiong reviewed the key budget assumptions. R. Bailey and P. Onsiong responded to questions from Council members.

(A. LeSage left at 4:09 p.m.)

There was a discussion regarding ways of finding additional efficiencies in the budget. In response to a question about the number of faculty hires on hold, B. MacIsaac will return to Council with the true numbers. He advised that the budget appendix reflects departures and an assumption of faculty numbers that will not be filled. There was also a discussion regarding how the university would make up the difference of \$1.5 capital reserves that had been originally planned. Various options are being examined to make up the difference. It is anticipated that the short fall would be made up through philanthropy and government funding.

(A. Kirkwood left at 4:22 p.m.)

In response to a question regarding the reduction in budget for services from Durham College, it was clarified that the reductions were achieved primarily through discretionary expenses (e.g. travel) in order to not negatively affect the delivery of services.

Upon a motion duly made by R. Bailey and seconded by J. McCabe, Academic Council agreed to defer agenda items 9-12 until the June meeting.

G. Harvel encouraged Council members to provide comments by e-mail before the June meeting.

9. Policy Consultation:

(a) UOIT Animal Care Committee

(i) Terms of Reference

(ii) Policy on the Care and Use of Animals in Research and Teaching

(iii) ACC Administrative Procedure Series 001: Review and Approval of Animal Use Protocols

(iv) ACC Administrative Procedure Series 002: Process for Reconsideration or Appeal of Decisions of the ACC

Committee Reports

10. Curriculum and Program Review Committee (CPRC) and Graduate Studies Committee (GSC)

(a) Digital Learning Resources Documents

11. Graduate Studies Committee (GSC)

(a) Graduate Academic Calendar Regulation Amendments

(i) PhD candidacy examinations

(ii) Thesis and external examiner's report for master's and doctoral candidates, University examiner's report for doctoral candidates

(iii) Examination procedure

(iv) Approval for the oral examination

12. Governance & Nominations Committee

(a) Updated CPRC Terms of Reference

(b) Admissions & Scholarships Committee

(c) ACX Terms of Reference Review

(d) GSC Terms of Reference Review

13. Other Business

T. Pierce advised of the call for participation by Back Door Mission For The Relief Of Poverty. B. Dinwoodie will distribute the document to Council.

Upon a motion duly made, the meeting terminated at 4:29 p.m.

Becky Dinwoodie, Secretary