

ACADEMIC COUNCIL REPORT

SESSION:

Public
Non-Public

ACTION REQUESTED:

Decision
Discussion/Direction
Information

TO: Governance & Nominations Committee (GNC)

DATE: November 23, 2021

FROM: Becky Dinwoodie, Associate University Secretary & Judicial Officer

SUBJECT: 2021 Administrative Staff By-Election Result

COMMITTEE MANDATE:

- Section 1(b) of the GNC Terms of Reference lists one of the responsibilities of the committee as overseeing the process of recruitment, selection, and election of new members of Academic Council and its committees and recommending appointments for approval by Academic Council in accordance with the university's Act and By-laws.
- We are reporting on the by-election process and result of the 2021 Academic Council Election for the Administrative Staff position.
- We are seeking Academic Council's approval of the appointment of the successful administrative staff candidate.

BACKGROUND/CONTEXT:

- The Administrative Staff position on Academic Council became vacant upon Jessica Hogue's departure from the university in May 2021.
- In order to fill the position, a call for nominations was published in the university's Weekly Report on September 29, 2021 with a deadline for submission of October 12, 2021.
- We received four nominations for the vacant position, which were presented to the GNC at their meeting on October 19, 2021.
- Following a thorough discussion, the committee supported holding a simplified election process for the position given the level of interest and asked the Office of the University Secretary and General Counsel to coordinate an election as soon as possible.

Election

- The candidates were notified of the election process on October 20 and delivered updated candidate statements by October 27.
- The voting period was from November 9 at 9:00 a.m. until November 11 at 2:00 p.m.
- Patricia MacMillan was the successful candidate in the election.

MOTION:

That pursuant to the recommendation of the Governance & Nominations Committee, Academic Council hereby approves the appointment of Patricia MacMillan as the Administrative Staff member of Academic Council for the term of December 1, 2021 until June 30, 2024.

SUPPORTING REFERENCE MATERIALS:

- none