

BY-LAWS IMPLEMENTATION PLAN – BY-LAW No. 2

Academic Council – Immediate Priority	Lead	Target Date	Status
<ul style="list-style-type: none"> Discussion regarding establishment of a governance committee/working group of Academic Council (AC) 	Office of University Secretary & General Counsel (USGC)	Summer 2018	COMPLETE - TERMS OF REFERENCE APPROVED JUNE 2018
<ul style="list-style-type: none"> Solicit nominations for Academic Council's Governance & Nominations Committee (GNC) 	USGC	Summer 2018	COMPLETED & ONGOING

Article	Actions Required	Lead	Target Date	Status
1.1(a)(ii)	<ul style="list-style-type: none"> Develop procedure for selection of Vice-Chair for AC 	AC (GNC)	Summer 2018	COMPLETED – GNC approved Feb 2020
1.1(a)(iii)	<ul style="list-style-type: none"> Develop procedure for selecting temporary Chair for AC 	AC (GNC)	Summer 2018	AC agreed that Vice-Chair should be temporary Chair & separate temporary Chair selection process unnecessary
1.1(a)(iv)	<ul style="list-style-type: none"> Review of appointment process & committee appointment procedures to be completed together with the review of AC committees' terms of reference 	AC (GNC)	Fall 2019	ONGOING - CPRC, Admissions & Scholarships Committee, ACX,

				GSC & GNC COMPLETE Research Board & Academic Appeals ToR reviewed by GNC & AC in 2021 & on 2021-2022 work plan for approval; Honorary Degrees Committee on work plan 2021-2022
Article	Actions Required	Lead	Target Date	Status
2.3	<ul style="list-style-type: none"> Increase in elected faculty & student membership of Academic Council Include additional positions in 2018 Spring Election 	USGC	Spring 2018	COMPLETE & ONGOING
2.4	<ul style="list-style-type: none"> Review & update Academic Council Election procedures 	USGC	Spring 2020	COMPLETE – updated procedures approved by GNC April 2021
5.1	<ul style="list-style-type: none"> Develop procedure for selecting Academic Council liaison with the Board 	AC	Summer 2018	COMPLETE – GNC approved Feb 2020

BY-LAWS IMPLEMENTATION PLAN - PARKING LOT

Issue	Actions Required	Lead	Target Date
AC Committees	<ul style="list-style-type: none"> Review Terms of Reference & appointment procedures: <ul style="list-style-type: none"> ACX (now Steering Committee) - COMPLETE CPRC (now USC) - COMPLETE GSC - COMPLETE Admissions & Scholarship (dissolved) - COMPLETE Academic Appeals Research Board Honorary Degrees GNC - COMPLETE 	GNC	ONGOING - Research Board & Academic Appeals ToR reviewed by GNC & AC in 2021 & on 2021-2022 work plan for approval; Honorary Degrees Committee on work plan 2021-2022
Faculty Councils (FC)	<ul style="list-style-type: none"> Review Terms of Reference 	GNC	IN PROGRESS – reviewed by GNC in Jan 2021 & AC in Mar 2021 - on work plan to be completed in 2021-2022
	<ul style="list-style-type: none"> Review meeting processes 	GNC	2021-2022
	<ul style="list-style-type: none"> Review communication between FC & AC 	GNC	2021-2022
Outdated Academic Council Handbook	<ul style="list-style-type: none"> Review & update Academic Council Handbook Consider eliminating Academic Council Handbook & replacing with Terms of Reference, Policies & Procedures 	AC/GNC	IN PROGRESS - 2021-2022