

## BY-LAWS IMPLEMENTATION PLAN – BY-LAW No. 2

Academic Council – Immediate Priority	Lead	Target Date	Status
<ul style="list-style-type: none"> <li>Discussion regarding establishment of a governance committee/working group of Academic Council (AC)</li> </ul>	Office of University Secretary & General Counsel (USGC)	Summer 2018	COMPLETE - TERMS OF REFERENCE APPROVED JUNE 2018
<ul style="list-style-type: none"> <li>Solicit nominations for Academic Council's Governance &amp; Nominations Committee (GNC)</li> </ul>	USGC	Summer 2018	COMPLETED & ONGOING

Article	Actions Required	Lead	Target Date	Status
1.1(a)(ii)	<ul style="list-style-type: none"> <li>Develop procedure for selection of Vice-Chair for AC</li> </ul>	AC (GNC)	Summer 2018	COMPLETED – GNC approved Feb 2020
1.1(a)(iii)	<ul style="list-style-type: none"> <li>Develop procedure for selecting temporary Chair for AC</li> </ul>	AC (GNC)	Summer 2018	AC agreed that Vice-Chair should be temporary Chair & separate temporary Chair selection process unnecessary
1.1(a)(iv)	<ul style="list-style-type: none"> <li>Review of appointment process &amp; committee appointment procedures to be completed together with the review of AC committees' terms of reference</li> </ul>	AC (GNC)	Fall 2019	ONGOING - CPRC, Admissions & Scholarships Committee, ACX,

Article	Actions Required	Lead	Target Date	Status
				GSC & GNC COMPLETE Honorary Degrees, Research Board, Academic Appeals Committee on work plan 2020-2021
2.3	<ul style="list-style-type: none"> <li>Increase in elected faculty &amp; student membership of Academic Council</li> <li>Include additional positions in 2018 Spring Election</li> </ul>	USGC	Spring 2018	COMPLETE & ONGOING (held Spring & Fall elections)
2.4	<ul style="list-style-type: none"> <li>Review &amp; update Academic Council Election procedures</li> </ul>	USGC	Spring 2020	On work plan for 2020-2021
5.1	<ul style="list-style-type: none"> <li>Develop procedure for selecting Academic Council liaison with the Board</li> </ul>	AC	Summer 2018	COMPLETE – GNC approved Feb 2020

### BY-LAWS IMPLEMENTATION PLAN - PARKING LOT

Issue	Actions Required	Lead	Target Date
AC Committees	<ul style="list-style-type: none"> <li>Review Terms of Reference &amp; appointment procedures:               <ul style="list-style-type: none"> <li>ACX (now Steering Committee) - COMPLETE</li> <li>CPRC (now USC) - COMPLETE</li> <li>GSC - COMPLETE</li> </ul> </li> </ul>	GNC	ONGOING - Honorary Degrees, Research Board & Academic Appeals in progress & on work plan 2020-2021

	<ul style="list-style-type: none"> <li>○ Admissions &amp; Scholarship (dissolved) - <b>COMPLETE</b></li> <li>○ Academic Appeals</li> <li>○ Honorary Degrees</li> <li>○ Research Board</li> <li>○ GNC - <b>COMPLETE</b></li> </ul>		
Faculty Councils (FC)	<ul style="list-style-type: none"> <li>● Review Terms of Reference</li> </ul>	GNC	2020-2021
	<ul style="list-style-type: none"> <li>● Review meeting processes</li> </ul>	GNC	2020-2021
	<ul style="list-style-type: none"> <li>● Review communication between FC &amp; AC</li> </ul>	GNC	2020-2021
Outdated Academic Council Handbook	<ul style="list-style-type: none"> <li>● Review &amp; update Academic Council Handbook</li> <li>● Consider eliminating Academic Council Handbook &amp; replacing with Terms of Reference, Policies &amp; Procedures</li> </ul>	AC/GNC	<b>IN PROGRESS -</b> 2020-2021