



ACADEMIC COUNCIL REPORT

SESSION:
Public

ACTION REQUESTED:
Decision
Discussion/Direction
Information

TO:
Academic Council
DATE:
June 25, 2019
PRESENTED BY: Lori Livingston, Provost & Vice President Academic
SUBJECT:
Curriculog – Curriculum Management Software

COMMITTEE/BOARD MANDATE:

- Academic Council, as the highest academic governing body, receives curriculum changes from CPRC and GSC. As such, Academic Council is being provided with information on the next steps in the curriculum management process through Curriculog.

BACKGROUND/CONTEXT & RATIONALE:

Curriculog is the University's web-based curriculum management system. Curriculog links to Acalog, the University's Academic Calendar portal. Curriculog will be used to streamline our curriculum management process and improve the accuracy of proposals going through the multiple levels of governance approvals. Beginning in Fall, 2019 we will be implementing Phase 3 of Curriculog. For Phase 3, Curriculog will be publically available to anyone as read-only. As proposals move through the governance process (i.e. Faculty Council, CPRC/GSC, and Academic Council), the Curriculog system will be used to view proposals. Faculties will have the option to use Curriculog for internal committees leading up to Faculty Council. Training on the system will be available through CIQE. Phase 3 is intended to allow for greater transparency around curriculum changes at the University by allowing anyone to view proposals as they go through the system. Currently, proposals are pulled out of Curriculog and converted to PDF format as they are approved at the various committee levels. Hence, we are not using the system to its full potential. Having a fully open and accessible system will allow proposals to be viewed within the system by the governance bodies, eliminating the cumbersome step of converting them to PDF format as they move through the required approval processes. Permissions to create, edit, and approve proposals will continue to be restricted to authenticated users within the system.

SUMMARY OF BENEFITS:

- Any member of the University would have the ability to check on the status of proposed changes at any time and to see what new proposals are coming forward
- Proposals would not need to be pulled out of the system (i.e., printed or converted to PDF format) to be presented to CPRC/GSC/Academic Council. This:
 - Reduces the chance of items being missed
 - Allows for a fully online, transparent, paperless system

COMPLIANCE WITH POLICY/LEGISLATION:

- All proposals and approval paths in Curriculog are in compliance with our requirements under our Institutional Quality Assurance Process (IQAP).

NEXT STEPS:

- Over the summer, the Center for Institutional Quality Enhancement (CIQE) will offer training sessions to facilitate the transition to open Curriculog.
- Training will also be available to members of governance committees using Curriculog.
- Proposals on the Academic Council agenda will still contain links to the required documentation. These links will now go to the proposal in Curriculog instead of a PDF.

SUPPORTING REFERENCE MATERIALS:

Examples of other institutions with open systems

- [Kennesaw State University](#)
- [Indiana State University](#)