

## **Proposed Graduate Academic Calendar Regulation Amendment**

**Section – Thesis, Project, Major Paper – Thesis and external examiner's report for master's and doctoral candidates**

**Graduate Studies Committee – April 23, 2019**

**Rationale for proposed changes:** In the past, there have been challenges in receiving the examiner's report within the week deadline. We propose that the Thesis/External/University Examiner report be **due 10 Calendar Days before the exam**. This new deadline will allow a grace period for examiners to complete their report in extenuating circumstances. Note: Examiner Report forms will be changed to correspond with these changes.

### **Thesis and external examiner's report for master's and doctoral candidates**

The examiner shall prepare a report of their assessment of the candidate's thesis and send it to the Dean of Graduate Studies or designate ~~no less than one week~~ 10 Calendar Days before the scheduled exam date. The Dean of Graduate Studies may postpone the final examination if the examiner's report is not received by this deadline.

The dean or designate will distribute copies of the report to all other members of the examining committee. The content of the report is confidential and must not be discussed with the candidate prior to the final examination. Depending on the content of the report, the examining committee and the Dean of Graduate Studies may meet to determine whether or not to proceed with the final examination.

### **University examiner's report for doctoral candidates**

The university examiner shall prepare a report of their assessment of the candidate's dissertation and send it to the Dean of Graduate Studies or designate ~~no less than one week~~ 10 Calendar Days before the scheduled exam date. The Dean of Graduate Studies may postpone the final examination if the university examiner's report is not received by this deadline.

The dean or designate will distribute copies of the report to all other members of the examining committee. The content of the report is confidential and must not be discussed with the candidate prior to the final examination. Depending on the content of the report, the examining committee and the Dean of Graduate Studies may meet to determine whether or not to proceed with the final examination.