

2019-20 Draft Budget Appendix April 17, 2019



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Accounting policy

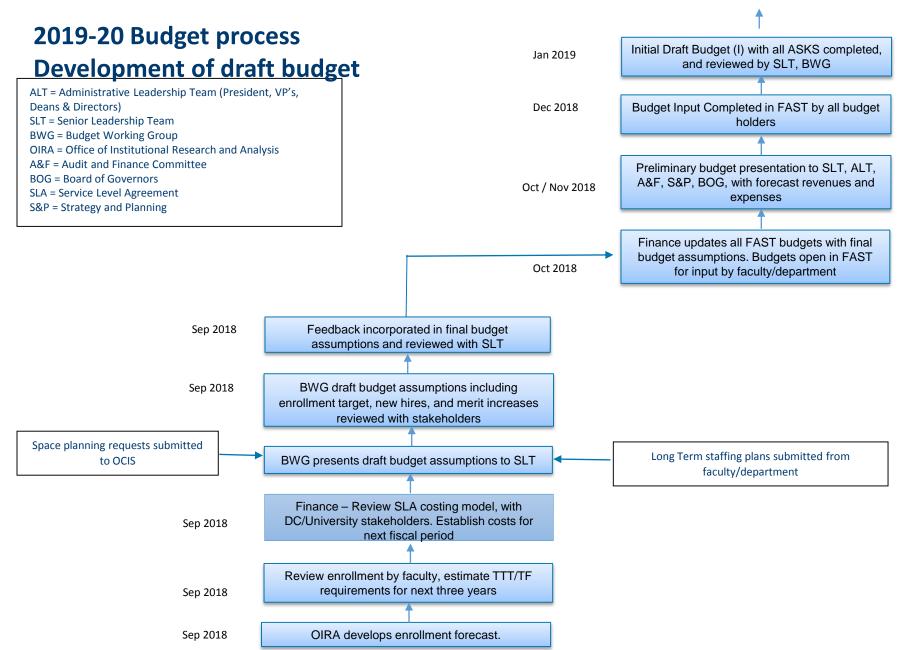
- The University's operating budget is prepared on a "modified-cash" basis, v/s
- The University's GAAP (generally accepted accounting principles) financial statements (FS), are prepared on an "accruals" basis, and includes items not in the budget, e.g.
 - amortization on capital assets and grants
 - externally funded research revenues and expenses
- As part of the quarterly reporting to Audit and Finance, Finance reconciles the operating results to the GAAP FS.



Financial principles

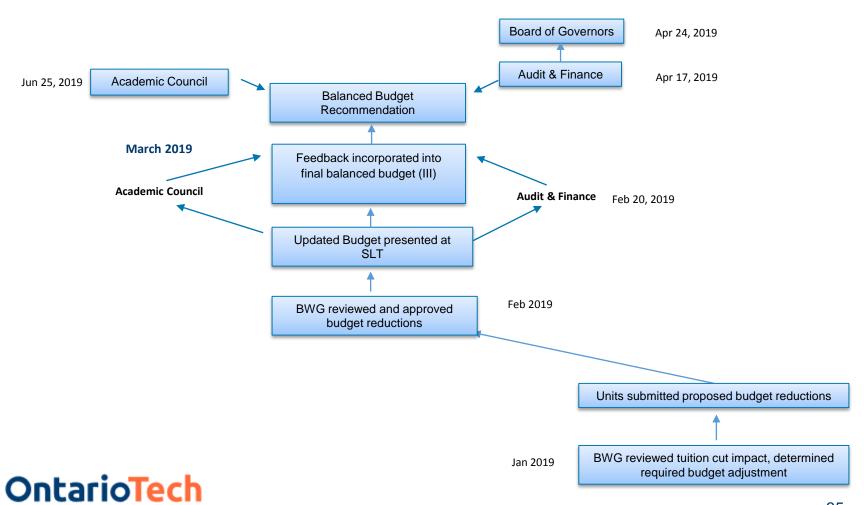
- 1. Provide career-oriented programs that focus on innovation in a cost effective and efficient manner.
- 2. Align the allocation of resources with strategic priorities, providing transparency and accountability.
- 3. Ensure long-term financial sustainability.
- 4. Combine long term planning, budgeting, and forecasting into a comprehensive integrated process.
- 5. Manage capital assets to maximize their useful life.
- 6. Maintain reserves at appropriate levels.
- 7. Demonstrate prudent investment management.



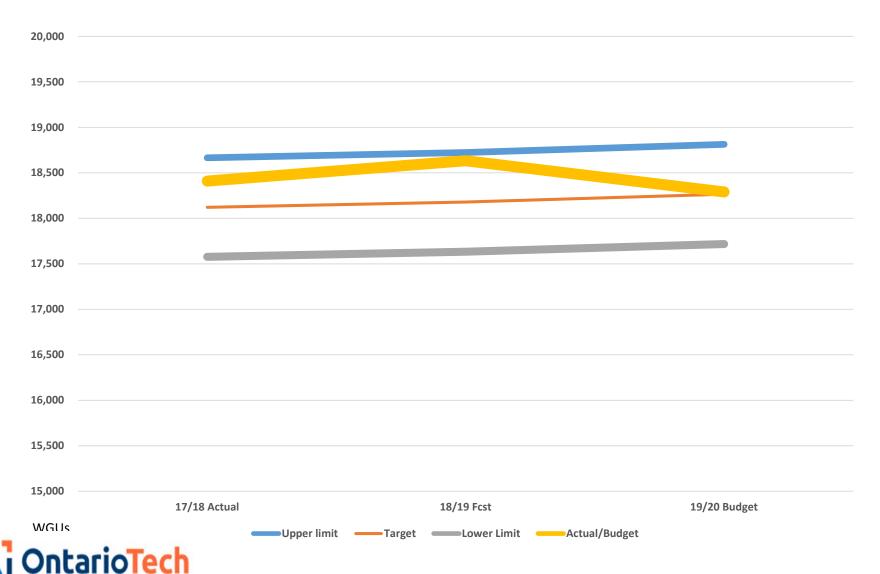




2019-20 Budget process Review and final budget presentation



SMA 2 enrolment corridor



FTE enrolment summary

Total Enrolment FTE's

| | 2019-20 | 2018-19 | 2018-19 | Variar | nce to | Variar | nce to |
|-------------------------------------|---------|---------|---------|--------|--------|--------|--------|
| Total FTE (Full Time Equivalent) | Budget | Budget | Fcst | Bud | lget | Fore | cast |
| Dept | Total | Total | Total | # | % | # | % |
| Faculty of ESNS | 327 | 325 | 335 | 2 | 1% | (8) | (2%) |
| Faculty of Business and IT | 1,769 | 1,665 | 1,767 | 103 | 6% | 1 | 0% |
| Fac. of Social Science & Humanities | 1,504 | 1,531 | 1,491 | (28) | (2%) | 13 | 1% |
| Faculty of Education | 417 | 378 | 400 | 40 | 11% | 18 | 4% |
| Faculty of Health Sciences | 1,893 | 1,838 | 1,838 | 55 | 3% | 55 | 3% |
| Faculty of EAS | 1,985 | 2,051 | 2,029 | (65) | (3%) | (44) | (2%) |
| Faculty of Science | 1,119 | 1,066 | 1,074 | 53 | 5% | 45 | 4% |
| Total | 9,013 | 8,853 | 8,934 | 160 | 2% | 79 | 1% |
| | | | | | | | |

| | 2019-20 | 2018-19 | 2018-19 | Variar | nce to | Variar | nce to |
|-------------------------------------|---------|---------|---------|--------|--------|--------|--------|
| Under Grad Domestic | Budget | Budget | Fcst | Bud | lget | Fore | cast |
| Dept | UG | UG | UG | # | % | # | % |
| Faculty of ESNS | 250 | 252 | 243 | (2) | (1%) | 6 | 3% |
| Faculty of Business and IT | 1,607 | 1,552 | 1,654 | 55 | 4% | (47) | (3%) |
| Fac. of Social Science & Humanities | 1,409 | 1,456 | 1,406 | (47) | (3%) | 3 | 0% |
| Faculty of Education | 353 | 317 | 327 | 36 | 11% | 26 | 8% |
| Faculty of Health Sciences | 1,793 | 1,737 | 1,749 | 55 | 3% | 43 | 2% |
| Faculty of EAS | 1,528 | 1,589 | 1,609 | (61) | (4%) | (82) | (5%) |
| Faculty of Science | 982 | 931 | 961 | 52 | 6% | 21 | 2% |
| Total | 7,922 | 7,834 | 7,950 | 88 | 1% | (28) | (0%) |

| | 2019-20 | 2018-19 | 2018-19 | Varia | nce to | Variar | nce to |
|-------------------------------------|---------|---------|---------|-------|--------|--------|--------|
| Under Grad International | Budget | Budget | Fcst | Buc | lget | Fore | cast |
| | | | | | | | |
| Dept | UG Int | UG Int | UG Int | # | % | # | % |
| Faculty of ESNS | 13 | 15 | 15 | (2) | (12%) | (2) | (10%) |
| Faculty of Business and IT | 121 | 90 | 95 | 32 | 36% | 27 | 28% |
| Fac. of Social Science & Humanities | 34 | 25 | 31 | 8 | 33% | 3 | 11% |
| Faculty of Education | - | 1 | 1 | (1) | (100%) | (1) | (100%) |
| Faculty of Health Sciences | 39 | 40 | 26 | (0) | (1%) | 13 | 48% |
| Faculty of EAS | 202 | 220 | 183 | (17) | (8%) | 20 | 11% |
| Faculty of Science | 78 | 78 | 55 | 0 | 0% | 23 | 42% |
| Total | 488 | 468 | 405 | 20 | 4% | 83 | 20% |

FTE enrolment summary (cont.)

| | 2019-20 | 2018-19 | 2018-19 | Variar | nce to | Variar | nce to |
|-------------------------------------|---------|---------|---------|--------|--------|--------|--------|
| Grad Domestic | Budget | Budget | Fcst | Bud | lget | Fore | cast |
| Dept | Grad | Grad | Grad | # | % | # | % |
| Faculty of ESNS | 58 | 49 | 68 | 9 | 19% | (10) | (15%) |
| Faculty of Business and IT | 9 | 9 | 9 | (1) | (9%) | (0) | (2%) |
| Fac. of Social Science & Humanities | 53 | 46 | 48 | 7 | 14% | 5 | 10% |
| Faculty of Education | 64 | 60 | 71 | 4 | 7% | (7) | (9%) |
| Faculty of Health Sciences | 61 | 59 | 62 | 2 | 4% | (1) | (1%) |
| Faculty of EAS | 119 | 107 | 121 | 12 | 11% | (2) | (1%) |
| Faculty of Science | 51 | 49 | 52 | 2 | 4% | (2) | (3%) |
| Total | 414 | 379 | 430 | 36 | 9% | (16) | (4%) |

| | 2019-20 | 2018-19 | 2018-19 | Varia | nce to | Varia | nce to |
|-------------------------------------|----------|----------|----------|-------|--------|-------|--------|
| Grad International | Budget | Budget | Fcst | Buc | lget | Fore | ecast |
| Dept | Int Grad | Int Grad | Int Grad | # | % | # | % |
| Faculty of ESNS | 6 | 9 | 9 | (3) | (36%) | (3) | (37%) |
| Faculty of Business and IT | 32 | 14 | 10 | 18 | 129% | 22 | 216% |
| Fac. of Social Science & Humanities | 8 | 4 | 6 | 4 | 105% | 2 | 32% |
| Faculty of Education | - | - | 1 | - | 0% | (1) | (100%) |
| Faculty of Health Sciences | - | 2 | - | (2) | (100%) | 0 | 0% |
| Faculty of EAS | 136 | 135 | 116 | 1 | 1% | 20 | 17% |
| Faculty of Science | 8 | 8 | 6 | (1) | (6%) | 2 | 31% |
| Total | 189 | 172 | 148 | 17 | 10% | 41 | 28% |



2019-20 draft operating summary

| Ontario Tech University Total Budget | 19-20 Budget | 18-19 Budget | 18-19 Fcst | Bud-Bud | Bud-Bud | Bud-Fcst | Bud-Fcst |
|---|--------------|--------------|------------|-------------|---------|-------------|----------|
| Revenue | (\$'000) | (\$'000) | (\$'000) | \$ Variance | % | \$ Variance | % |
| Total Operating Grant | \$57,438 | \$56,818 | \$57,048 | \$620 | 1.1% | \$390 | 0.7% |
| Total Other Grants | 10,357 | 10,418 | 11,697 | (\$61) | (0.6%) | (\$1,340) | (11.5%) |
| Total Debenture | 13,500 | 13,500 | 13,500 | \$0 | 0% | \$0 | 0% |
| Total Tuition | 79,944 | 83,992 | 82,495 | (\$4,048) | (4.8%) | (\$2,551) | (3.1%) |
| Total Student Ancillary Fees | 11,360 | 11,606 | 12,981 | (\$246) | (2.1%) | (\$1,621) | (12.5%) |
| Total Ancillary Operations | 3,783 | 3,832 | 3,877 | (\$49) | (1.3%) | (\$94) | (2.4%) |
| Expendable Donations | 854 | 725 | 1,001 | \$129 | 17.8% | (\$147) | (14.7%) |
| Other Revenue | 13,448 | 12,806 | 12,885 | \$642 | 5.0% | \$563 | 4.4% |
| Subtotal Operating Revenue | \$190,684 | \$193,697 | \$195,484 | (\$3,013) | (1.6%) | (\$4,800) | (2.5%) |
| Funded through Prior Year Revenue | 126 | 557 | 312 | (\$431) | (77.4%) | (\$186) | (59.6%) |
| Total Revenue | \$190,810 | \$194,254 | \$195,796 | (\$3,444) | (1.8%) | (\$4,986) | (2.5%) |
| | | | | | | | |
| Expense | | | | | | | |
| Full Time Labour | \$98,297 | \$94,740 | \$89,095 | \$3,557 | 3.8% | \$9,202 | 10.3% |
| Part Time Labour | 17,159 | 18,090 | 20,827 | (\$931) | (5.1%) | (\$3,668) | (17.6%) |
| Operating Expenses (OPEX) | 71,435 | 74,978 | 71,579 | (\$3,543) | (4.7%) | (\$144) | (0.2%) |
| Capital | 3,919 | 7,312 | 9,600 | (\$3,393) | (46.4%) | (\$5,682) | (59.2%) |
| Carry Forward Surplus | \$0 | (\$867) | \$0 | \$867 | 100.0% | \$0 | 0% |
| Total Expenses | \$190,810 | \$194,254 | \$191,101 | (\$3,444) | (1.8%) | (\$291) | (0.2%) |



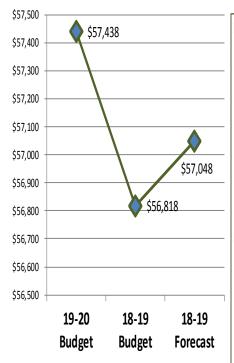
Total revenue budget (\$'000)

| Revenue | 19-20 Budget | 18-19 Budget | 18-19 Forecast | % Change | % Change |
|-----------------------------------|--------------|--------------|----------------|---------------|-------------|
| | (\$'000) | (\$'000) | (\$'000) | Budget-Budget | Budget-Fcst |
| Total Revenue | \$190,810 | \$194,254 | \$195,796 | (1.8%) | (2.5%) |
| Funded through Prior Year Revenue | 126 | 557 | 312 | (77.4%) | (59.6%) |
| Subtotal Operating Revenue | \$190,684 | \$193,697 | \$195,484 | (1.6%) | (2.5%) |
| Total Operating Grant | \$57,438 | \$56,818 | \$57,048 | 1.1% | 0.7% |
| Total Other Grants | 10,357 | 10,418 | 11,697 | (0.6%) | (11.5%) |
| Total Debenture | 13,500 | 13,500 | 13,500 | 0.0% | 0.0% |
| Total Tuition | 79,944 | 83,992 | 82,495 | (4.8%) | (3.1%) |
| Total Student Ancillary Fees | 11,360 | 11,606 | 12,981 | (2.1%) | (12.5%) |
| Total Ancillary Operations | 3,783 | 3,832 | 3,877 | (1.3%) | (2.4%) |
| Expendable Donations | 854 | 725 | 1,001 | 17.8% | (14.7%) |
| Other Revenue | 13,448 | 12,806 | 12,885 | 5.0% | 4.4% |



Operating grant revenue (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | | | % Change Budget-Fcst |
|-------------------------------|--------------------------|--------------------------|----------------------------|---------------------------|------|-------|-------------------------|
| Total Operating Grant Revenue | \$57,438 | \$56,818 | \$57,048 | \$620 | 1.1% | \$390 | 0.7% |



Budget: Increase in 19/20 due to growth in collaborative nursing \$0.3M, and allowed graduate growth \$0.3M

Fcst: Increase over fcst due to growth in collaborative nursing \$0.1M, and allowed graduate growth \$0.3M



Other grant revenue (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | | % Change Budget-Budget | | % Change Budget-Fcst |
|---------------------------|--------------------------|--------------------------|----------------------------|--------|---------------------------|-----------|-------------------------|
| Total Other Grant Revenue | \$10,357 | \$10,418 | \$11,697 | (\$61) | (0.6%) | (\$1,340) | (11.5%) |



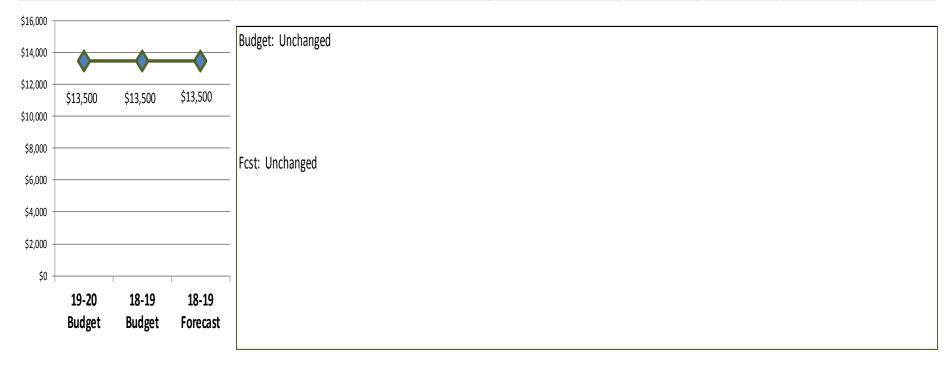
Budget: Provincial government eliminated Ontario International Education opportunity scholarship grant (\$0.1M).

Fcst: in 18/19 we received a unbudgeted GHG Campus Retrofit Grant from the ministry (\$1.1M). Provincial government eliminated Ontario International Education opportunity scholarship grant (\$0.1M). In 18/19 received a prior year payment (\$0.1M) for the indirect research grant.



Debenture revenue (\$'000)

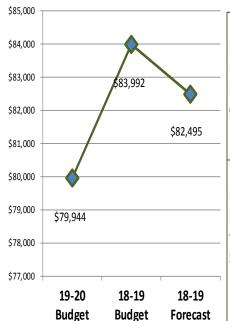
| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | | | % Change Budget-Fcst |
|-------------------------|--------------------------|--------------------------|----------------------------|------------------------------|------|-----|-------------------------|
| Total Debenture Revenue | \$13,500 | \$13,500 | \$13,500 | \$0 | 0.0% | \$0 | 0.0% |





Tuition revenue (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | | % Change Budget-Budget | | % Change Budget-Fcst |
|-----------------------|--------------------------|--------------------------|----------------------------|-----------|---------------------------|-----------|-------------------------|
| Total Tuition Revenue | \$79,944 | \$83,992 | \$82,495 | (\$4,048) | (4.8%) | (\$2,551) | (3.1%) |



Budget: Domestic tuition reduction of ten percent resulted in a decrease of budgeted tuition (\$7.4M). International Tuition rates are up 6%, or \$0.9M. Domestic UG inflow is up 146 FTE or \$1.2M. Domestic UG flow thru is down (59) FTE or (\$0.5M). International UG inflow is up 4 FTE or \$0.1M. International flow thru is up 16 FTE or \$0.4M. Grad Domestic FTE is up 36 FTE or \$0.4M. Grad International FTE is up 17 FTE or \$0.3M. Overall enrolment mix is up \$0.2M. Increase in co-op tuition is up \$0.2M, ELC revenue is up \$0.2M

Fcst: Domestic tuition reduction of ten percent resulted in a decrease of budgeted tuition (\$7.4M). International Tuition rates are up 6%, or \$0.9M. Domestic UG inflow is up 40 FTE or \$0.4M. Domestic UG flow thru is down (68) FTE or (\$0.5M). International UG inflow is up 15 FTE or \$0.3M. Flow thru is up 68 FTE or \$1.8M. Grad Domestic is down (16) FTE or (\$0.1M). Grad International FTE is up 41 FTE or \$0.9M. Overall enrolment mix is up \$0.3M. ELC revenue is up \$0.4M. Co-op fees are up \$0.1M. The change in deferred revenue is up \$0.3M.



Student ancillary fees (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | | % Change Budget-Budget | | % Change Budget-Fcst |
|------------------------------|--------------------------|--------------------------|----------------------------|---------|---------------------------|-----------|-------------------------|
| Total Student Ancillary Fees | \$11,360 | \$11,606 | \$12,981 | (\$246) | (2.1%) | (\$1,621) | (12.5%) |



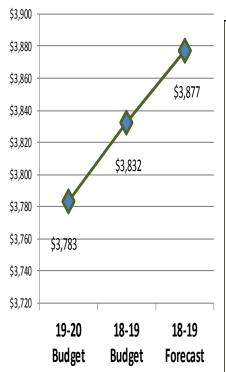
Budget: Increased enrolment 160 FTE or \$0.2M. Ancillary fee increase \$0.2M. Tele hardware fee drop (\$0.7M).

Fcst: Increased enrolment 80 FTE or \$0.1M. Ancillary fee increase \$0.2M. Tele hardware fee drop (\$1.1M). CRCW fees used in 18/19 for equipment purchase (\$0.8M).



Ancillary operations (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | | | % Change Budget-Fcst |
|----------------------------|--------------------------|--------------------------|----------------------------|------------------------------|--------|--------|-------------------------|
| Total Ancillary Operations | \$3,783 | \$3,832 | \$3,877 | (\$49) | (1.3%) | (\$94) | (2.4%) |



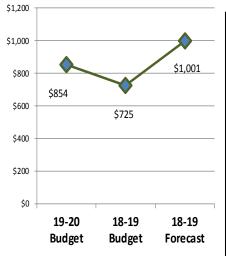
Budget: Flat

Fcst: Text book sales are down (\$0.1M)



Expendable donations revenue (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | | % Change Budget-Budget | | % Change Budget-Fcst |
|-----------------------------------|--------------------------|--------------------------|----------------------------|-------|---------------------------|---------|-------------------------|
| Total Expendable Donation Revenue | \$854 | \$725 | \$1,001 | \$129 | 17.8% | (\$147) | (14.7%) |



Budget: \$0.1M increase in donor awards.

Fcst: 18/19 Includes; (\$0.1M) unplanned donation from the city of Oshawa

* Expendable donations relate to the expendable and interest portion of endowed funds that will be disbursed as awards and scholarships in the budget year. It does not include endowed principal or the new capital campaign.



Other revenue (\$'000)

| Revenue | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | | % Change Budget-Budget | | % Change Budget-Fcst |
|---------------------|--------------------------|--------------------------|----------------------------|-------|---------------------------|-------|-------------------------|
| Total Other Revenue | \$13,448 | \$12,806 | \$12,885 | \$642 | 5.0% | \$563 | 4.4% |



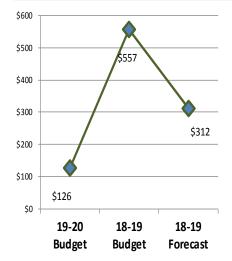
Budget: ACE volume increase \$0.2M, CIC/CFH increase \$0.2M, increase in student fees \$0.1M. New SSH research centre \$0.1M

Fcst: ACE volume increase \$0.2M, CIC/CFH increase \$0.2M, increase in student fees \$0.1M. New SSH research centre \$0.1M



Funded through prior year revenue (\$'000)

| Revenue | 19-20 Budget | 18-19 Budget | 18-19 Forecast | \$ Variance | % Change | \$ Variance | % Change |
|---------------------------|--------------|--------------|----------------|---------------|---------------|-------------|-------------|
| Revenue | (\$'000) | (\$'000) | (\$'000) | Budget-Budget | Budget-Budget | Budget-Fcst | Budget-Fcst |
| Funded through prior year | \$126 | \$557 | \$312 | (\$431) | (77.4%) | (\$186) | (59.6%) |
| revenue | Ψ120 | ΨΟΟΙ | ΨΟΙΖ | (Ψ+ΟΙ) | (11.770) | (Ψ100) | (33.070) |



Budget: Use of prior year (deferred) revenue is down as TELE has reduced expenses (\$0.4M) as it transitions from full TELE to BYOD.

Fcst: Use of PY (deferred) revenue is down as TELE has reduced expenses (\$0.2M) as it transitions from full TELE to BYOD.



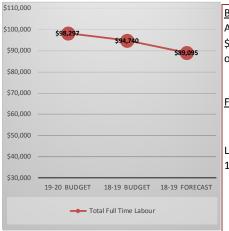
Total expense budget (\$'000)

| Expense | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | % Change Budget-Budget | % Change Budget-Fcst |
|-----------------------------|--------------------------|--------------------------|----------------------------|---------------------------|-------------------------|
| Total Expense | \$190,810 | \$194,254 | \$191,101 | (1.8%) | (0.2%) |
| Total Full Time Labour | \$98,297 | \$94,740 | \$89,095 | 3.8% | 10.3% |
| Total Part Time Labour | 17,159 | 18,090 | 20,827 | (5.1%) | (17.6%) |
| Total Operating Expense | 71,435 | 74,978 | 71,579 | (4.7%) | (0.2%) |
| Total Capital | 3,919 | 7,312 | 9,600 | (46.4%) | (59.2%) |
| Total Carry Forward Surplus | 0 | (867) | 0 | 100.0% | 0% |



Full-time labour (\$'000)

| Expense | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | % Change Budget-Budget | \$ Variance Budget-Fcst | % Change Budget-Fcst |
|------------------------|--------------------------|--------------------------|----------------------------|------------------------------|---------------------------|----------------------------|-------------------------|
| Total Full Time Labour | \$98,297 | \$94,740 | \$89,095 | \$3,557 | 3.8% | \$9,203 | 10.3% |
| Academic | \$58,227 | \$56,165 | \$52,230 | \$2,062 | 3.7% | \$5,997 | 11.5% |
| Academic Support | 17,759 | 17,124 | 16,110 | \$635 | 3.7% | \$1,650 | 10.2% |
| Administrative | 12,104 | 11,674 | 11,280 | \$430 | 3.7% | \$824 | 7.3% |
| Purchased Services | 7,023 | 6,940 | 6,697 | \$83 | 1.2% | \$326 | 4.9% |
| Business Operations | 3,184 | 2,837 | 2,778 | \$347 | 12.2% | \$406 | 14.6% |



Budget Variance:

Annual increase \$3.3M. 19/20 10 FTE net new hires, \$1.2M. Conversions, 5 FTE from part time, \$0.5M. 18/19 net new in year hires of 11 FTE, \$1.0M. \$0.7M Annualization of prior year salary increases. Budget reductions (17) FTE (\$2.0M). In year planned open positions and other labour saving opportunities (\$1.1M)

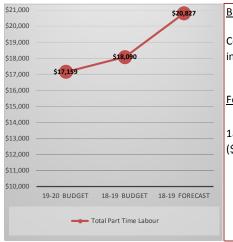
Forecast Variance:

Labour Savings from open head count \$5.7M. Annual increase \$3.3M. 19/20 10 FTE net new hires, \$1.2M. Conversions, 5 FTE from part time, \$0.5M. 18/19 in year hires of 11 FTE; \$0.5M (Annualization effect). Budget reductions (17) FTE (\$2.0M).



Part-time labour (\$'000)

| Expense | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | % Change Budget-Budget | \$ Variance Budget-Fcst | % Change Budget-Fcst |
|------------------------|--------------------------|--------------------------|----------------------------|---------------------------|---------------------------|----------------------------|-------------------------|
| Total Part Time Labour | \$17,159 | \$18,090 | \$20,827 | (\$931) | (5.1%) | (\$3,668) | (17.6%) |
| Academic | \$11,593 | \$11,987 | \$13,512 | (\$394) | (3.3%) | (\$1,919) | (14.2%) |
| Academic Support | 4,270 | 4,417 | 5,369 | (\$148) | (3.3%) | (\$1,100) | (20.5%) |
| Administrative | 207 | 767 | 819 | (\$560) | (73.0%) | (\$612) | (74.7%) |
| Purchased Services | 288 | 260 | 372 | \$28 | 10.8% | (\$84) | (22.6%) |
| Business Operations | 801 | 658 | 755 | \$143 | 21.7% | \$46 | 6.1% |



Budget Variance:

Converting 5 part time to full time FTE's (\$0.3M). Reversal of reserve for bill 148 PT wage increase (\$0.4M). Budget reductions (\$0.4M). Sessional increase rate \$0.2M.

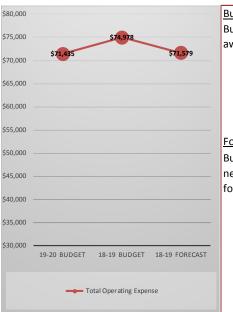
Forecast Variance:

18/19 part time backfill for open head counts (\$2.6M). Converting 5 part time to full time (\$0.4M). Reversal of reserve for bill 148 PT wage increase (\$0.4M). Budget reductions (\$0.4M). Sessional increase rate \$0.1M.



Operating expenses (\$'000)

| Expense | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | % Change Budget-Budget | \$ Variance Budget-Fcst | % Change Budget-Fcst |
|-------------------------|--------------------------|--------------------------|----------------------------|---------------------------|---------------------------|----------------------------|-------------------------|
| Total Operating Expense | \$71,435 | \$74,978 | \$71,579 | (\$3,543) | (4.7%) | (\$145) | (0.2%) |
| Academic | \$7,036 | \$8,901 | \$9,158 | (\$1,865) | (21.0%) | (\$2,122) | (23.2%) |
| Academic Support | 15,140 | 15,845 | 16,685 | (\$705) | (4.5%) | (\$1,545) | (9.3%) |
| Administrative | 37,684 | 37,056 | 33,181 | \$628 | 1.7% | \$4,503 | 13.6% |
| Purchased Services | 7,262 | 8,536 | 8,272 | (\$1,274) | (14.9%) | (\$1,010) | (12.2%) |
| Business Operations | 4,313 | 4,639 | 4,284 | (\$326) | (7.0%) | \$30 | 0.7% |



Budget Variance:

Budget reductions (\$4.0M). Established presidential priority fund from planned in year labour savings \$1.1M. Increase in disbursement and donor awards \$0.4M. Utilities savings (\$1.0M)

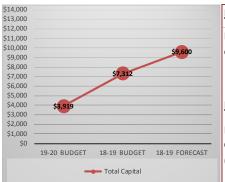
Forecast Variance:

Budget reductions (\$4.0M). Established presidential priority fund from planned in year labour savings \$1.1M. Decrease in legal expense (\$0.6M), as new hires will handle more legal work in house. \$3.5M eliminated contingencies in forecast. Utilities savings (\$0.1M), majority of savings included in forecast.



Capital (\$'000)

| Expense | 19-20 Budget (\$'000) | 18-19 Budget (\$'000) | 18-19 Forecast (\$'000) | \$ Variance Budget-Budget | % Change Budget-Budget | \$ Variance Budget-Fcst | % Change Budget-Fcst |
|---------------------|--------------------------|--------------------------|----------------------------|---------------------------|---------------------------|----------------------------|-------------------------|
| Total Capital | \$3,919 | \$7,312 | \$9,600 | (\$3,393) | (46.4%) | (\$5,682) | (59.2%) |
| Academic | \$464 | \$1,185 | \$1,713 | (\$721) | (60.8%) | (\$1,249) | (72.9%) |
| Academic Support | 790 | 2,037 | 2,013 | (\$1,246) | (61.2%) | (\$1,223) | (60.7%) |
| Administrative | 1,726 | 2,552 | 4,304 | (\$826) | (32.4%) | (\$2,579) | (59.9%) |
| Purchased Services | 939 | 1,539 | 1,380 | (\$600) | (39.0%) | (\$441) | (32.0%) |
| Business Operations | 0 | 0 | 190 | \$0 | 0% | (\$190) | (100.0%) |



Budget Variance:

Reduction to capital spending to balance budget (\$0.2M). Decrease to IT and OCIS Capital spending (\$1.0M). (\$0.9M) cut back in other faculty equipment. Decrease in Tele as program converts to BYOD. (\$1.1M). CRCW new equipment purchased in 18/19 (\$0.2M) vs none in 19/20.

Forecast Variance:

Reduction to capital spending to balance budget (\$0.2M). Decrease in Tele as program converts to BYOD. (\$1.1M). Fcst included (\$1.1M) Greenhouse Gas improvement projects. Other OCIS capital spending down (\$0.9M). Faculties were granted additional capital funds for Lab improvements in 18/19 (\$1.0M). IT equipment (servers, etc) down (\$0.6M). CRCW purchased new equipment in 18/19 (\$0.8M).

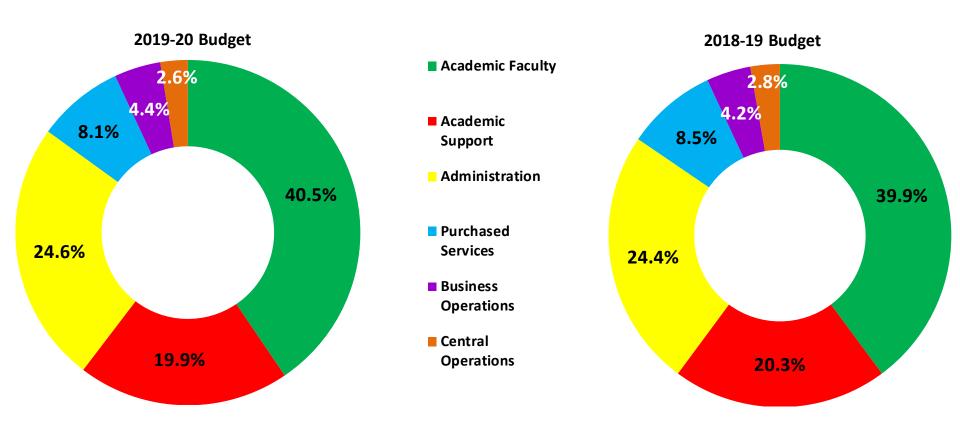


Capital (\$'000)

| | Bud | dget |
|---|---------|---------|
| | 2019/20 | 2018/19 |
| | \$ Mil | \$ Mil |
| Consists of: | | |
| Technology enriched learning enviroment (TELE) | \$0.8 | \$1.9 |
| IT Services | \$0.5 | \$0.7 |
| Purchased Services | \$0.9 | \$1.5 |
| Office of campus safety and infrastructure (OCIS) | \$1.3 | \$2.0 |
| Other equipment | \$0.4 | \$1.2 |
| Total | \$3.9 | \$7.3 |

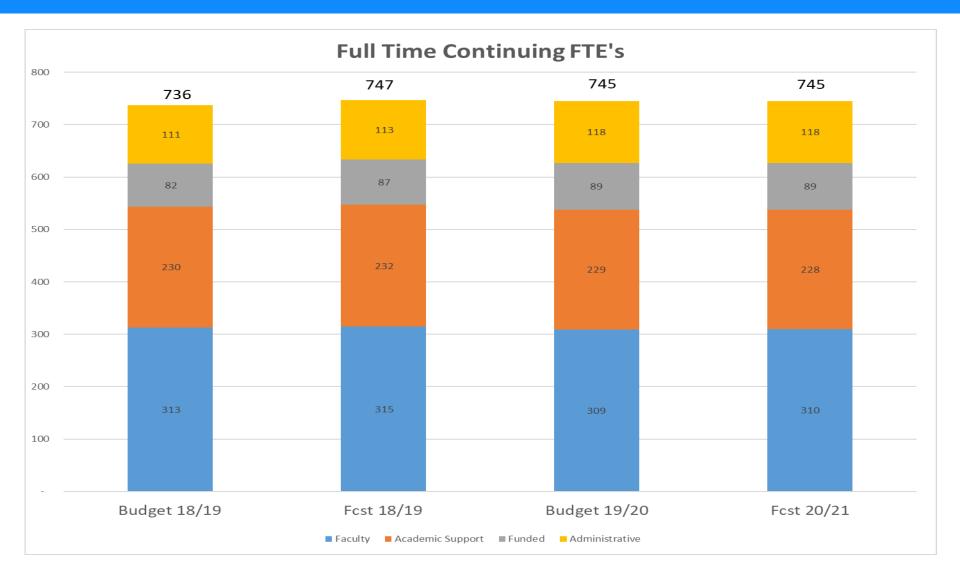


Expense components by group



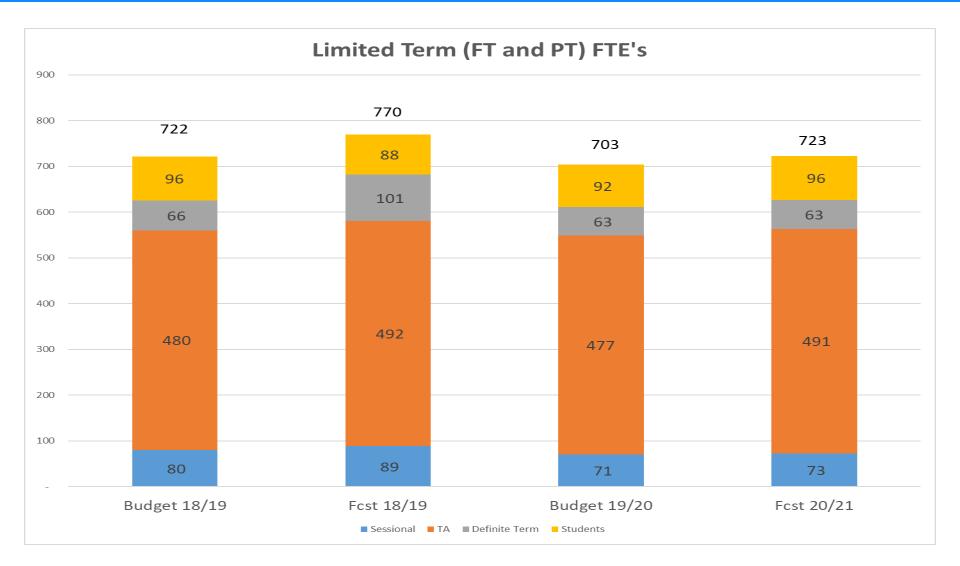


Allocation of human resources





Allocation of human resources





Restricted funds

Why include restricted funds in budget planning?

- 1. Provide stability from uncontrollable factors such as fluctuations in funding levels, or unforeseen economic factors
- 2. Provide financing for one-time requirements without impacting current year's operations
- 3. Ensure adequate cash flows, and provide flexibility to manage debt levels to protect the University's financial position
- 4. Provide for future liabilities



2019-20 Estimated Internally Restricted Fund Schedule

| - | | | | |
|----------------------------|------------------------|----------------------|----------------------|----------------------|
| Internally | 2019 - 20 Draft Budget | 2018 - 19 Forecast | 2018 - 19 Budget | 2017 - 18 Actual |
| Restricted Assets (\$'000) | End Balance (\$'000) | End Balance (\$'000) | End Balance (\$'000) | End Balance (\$'000) |
| Research Related | \$4,800 | \$4,900 | \$4,700 | \$4,987 |
| Capital Related | \$16,248 | \$13,748 | \$14,900 | \$12,593 |
| Student Awards | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| Working Capital | \$6,000 | \$6,000 | \$6,000 | \$6,000 |
| Budget Carry Forward | \$450 | \$650 | \$450 | \$1,708 |
| Other | \$3,193 | \$3,193 | \$3,275 | \$3,524 |
| | | | | |
| Total Restricted | \$31,691 | \$29,491 | \$30,325 | \$29,812 |
| Change in Restricted | \$2,200 | (\$834) | \$513 | |

