



**ACADEMIC COUNCIL**  
**MINUTES of MEETING of TUESDAY, APRIL 17, 2018**  
**DTB 524, 2:30 p.m. – 4:30 p.m.**

**Present:**

Murphy, Steven (Chair)  
Alam, Safwan (*via teleconference*)  
Bailey, Robert  
Clarke, Jessica  
Crawford, Greg (*via teleconference*)  
Davidson, Catherine  
Desaulniers, Jean-Paul  
DiGiuseppe, Maurice  
Eklund, Mikael  
Gaber, Hossam (*via teleconference*)  
Hogue, Andrew  
Kishawy, Hossam  
Lauricella, Sharon  
Lloyd, Meghann

McMorrow, Thomas (*via teleconference*)  
Nugent, Kimberly  
Ritchie, Pamela (*via teleconference*)  
Roy, Langis  
Scott, Hannah  
Stokes, Joe  
Tokuhiko, Akira  
Tuppall, Sai Tejus  
Wu, Terry  
Dinwoodie, Becky (non-voting)  
Foy, Cheryl (non-voting)

**Guests:**

Bruno, Jamie (*via teleconference*)  
Drea, Catherine (*via teleconference*)  
Gamble, Brenda  
Hester, Krista  
Liscano, Ramiro  
MacIsaac, Brad  
McKellar, Jennifer  
Molinaro, Nichole  
O'Halloran, Niall  
Petrie, Olivia  
Pitcher, Cathy

**Regrets:**

Asiedu-Boateng, Peter  
Barari, Ahmad  
Green, Mark  
Holdway, Doug  
Kirkwood, Andrea  
LeSage, Ann  
Livingston, Lori  
McGovern, Sue  
Sidhu, Tarlochan  
Smimou, Kamal  
Stoett, Peter  
Taylor, Noreen

**1. Call to Order**

The Chair called the meeting to order at 2:34 p.m.

## 2. Agenda

C. Foy requested a deferral of item 10(a) until the next Council meeting.

*Upon a motion duly made, the Agenda was approved as amended.*

## 3. Chair's Remarks

### Senior Academic Administrator Searches

The Chair provided an update on the upcoming searches for the positions of Provost and Vice-President, Academic, and Vice-President, Research, Innovation and International. There is a scheduled review of the Research Office over May 3<sup>rd</sup> and 4<sup>th</sup>. They are waiting to finalize the position profile for the VP Research until the results of the review are received. Search consultants will be hired to assist with the process.

### Academic Council Engagement

The Chair challenged Council to think of other ways to engage in discussion and debate. He referred to the example of the senates at other institutions identifying a discussion topic ahead of time. He encouraged participation of all Council members and emphasized the importance of ensuring all voices are heard. He welcomed members to think about how to inject energy and enthusiasm into our daily work lives at the university. He also invited members to provide suggestions for discussion topics through the Office of the University Secretary & General Counsel.

The Chair responded to questions. He advised there will be robust consultation with respect to the senior administrator position profiles and hopes to begin consultations sooner rather than later.

## 4. Minutes of the Meeting of March 20, 2018

The President noted a correction to the location of the meeting – change from DTB 524 to ERC 1058. A comment was made that it seems that administrators are referred to by name in the minutes where other members are referred to in general terms.

*Upon a motion duly made, the Minutes were approved as amended.*

H. Scott abstained due to her absence from the last meeting.

## 5. Business Arising from the Minutes

M. Eklund expressed appreciation that the meeting material and minutes from prior years are now posted on the website and noted that the minutes from last several meetings also need to be posted.

## **6. Inquiries and Communications**

### **(a) Board of Governors Synopsis**

The Chair referred members to the synopsis included in the meeting material.

## **7. Provost's Remarks**

The Provost provided an update on the Fall Break, which has been scheduled from October 9-12, 2018. He advised that there was a good discussion regarding the timing of the submission of grades and the discussion will continue and be decided in the fall.

He invited members to participate in a broader discussion at the upcoming open forum on student success scheduled for May 3 from 2-4 p.m. in UB 2080. Individuals can attend in person or view it via livestream. He hopes to see as many people as possible.

## **8. Committee Reports**

### **8.1 Curriculum and Program Review Committee (CPRC)**

#### **8.1.1 FOR APPROVAL**

##### **(a) Faculty of Energy Systems and Nuclear Science - New Degree Program Proposal**

M. Eklund raised a point of order regarding the new degree program proposal. He circulated a handout entitled "Academic Governance of Professionally Accredited Engineering Programs at UOIT". He argued that the proposed Bachelor of Technology in Sustainable Energy Systems (BTech) should have been reviewed by the Engineering Curriculum Committee as part of the approval process in accordance with the process detailed in the handout. R. Bailey responded that the proposed program will not be accredited or be moving towards being an accredited program; accordingly, the process set out in the referenced handout does not apply. Rather, how the proposed program could impact an accredited program at the university should be part of the debate on the merits of the proposal.

The Chair ruled that the program proposal was in order. M. Eklund requested a vote on the point of order. Academic Council members voted on the point of order and the majority agreed that order had been followed in the approval process of the new degree program.

(C. Davidson arrived at 3:03 p.m.)

R. Bailey commented on the BTech program's potential effect on the accreditation of the university's nuclear engineering program. He has looked into the issue and believes it will not adversely affect the nuclear engineering program's accreditation. H. Kishawy confirmed that he did raise this concern at the relevant CPRC meeting. R. Bailey advised that the matter was discussed with the Dean of the Faculty of Engineering and Applied Science and the results of the discussion were:

- They agreed that they did not think the new program would have a significant effect on accreditation; and
- If it became a concern for accreditors, it would be discussed with the Dean of Nuclear Science and Energy Systems and they would explore the strategies to address the concerns.

A question was asked about how the BTech program differs from a college program. A. Tokuhuro advised that there will be a bridge program with the colleges and that they looked at the college programs as potential feeders for the BTech program.

G. Crawford commented that the proposed program will also rely on science courses (e.g. Chem 1800, a single semester chemistry course). He referenced correspondence with T. Sidhu and shared T. Sidhu's concern about mixing accredited engineering students with the BTech students.

K. Nugent inquired about the resources required to run seven labs starting in the new program's first year and the proposal's provision to hire only a half time lab technician. A. Tokuhuro advised that existing labs can also be used for the BTech program - the goal is to use as many existing resources as possible. He confirmed that the Faculty already has two lab technicians that could handle the additional labs with the help of a half time resource.

M. DiGiuseppe asked why it is a Bachelor of Technology and not a Bachelor of Engineering. A. Tokuhuro responded that the program is intended to produce energy analysts as opposed to energy engineers. The demand for energy analysts is sufficient and would be beneficial to the university. He clarified that the program will teach about research analysis, scenarios, and societal transformation, which extends beyond college programs.

M. Eklund also suggested that a Bachelor of Applied Science might be more appropriate, as a Bachelor of Technology sounds more like a college trying to offer a degree program. He referenced the collaboration between McMaster and Mohawk for their Bachelor of Technology. He reiterated his concerns regarding the need for additional consultation.

M. Lloyd noted the large number of sessionals and TAs who would be teaching in the program. A. Tokuhuro responded that the intention is to get the program started and work towards getting the program to a place where the Faculty would be in a position to hire tenured/tenure track and teaching faculty members. He added that it is difficult to find tenured/tenure track faculty that can fit into this type of discipline because the societal change of energy transformation is ongoing and experts in the field are not necessarily academics.

R. Bailey added that there was capacity in the Faculty to build this program (referenced page 21 of the proposal). P. Ritchie added that the BTech program also includes a number of business courses taught by tenured/tenure track faculty. She also asked whether the outcomes for the CHEM 1800 course are different for the BTech students as opposed to the engineering students. G. Crawford expressed concern that perhaps the matter has not been looked at as closely as it needs to be. H. Scott commented that she felt the program proposal would have benefitted from the approval process suggested by M. Eklund.

MOTION APPROVED *That Academic Council recommend to the Board of Governors the approval of the Bachelor of Technology (BTech) in Sustainable Energy Systems.*

(H. Gaber exited the meeting at 3:29 p.m.)

**(b) Centre for Institutional Quality Enhancement - Cyclical Program Review Final Assessment  
Summary Reports:**

**(i) Bachelor of Arts in Communication and Digital Media Studies**

B. Gamble presented the report for approval.

In response to a question regarding the recommendations for two new hires and the development of a new graduate program, S. Lauricella directed M. Eklund to the responses set out in the report. H. Scott confirmed that there will be a new hire for the upcoming year. J. Clarke added that there will be an 18-month follow up report, which will update AC on the actions taken in response to the report.

MOTION APPROVED *That Academic Council approve the summary report of the Bachelor of Arts in Communication and Digital Media Studies program review.*

**(ii) Bachelor of Science in Biological Science – 18-month follow-up**

B. Gamble presented the report for approval.

MOTION APPROVED *That Academic Council approve the 18-month follow-up report of the Bachelor of Science in Biological Science program review.*

**(c) Office of the Registrar - Academic Calendar Regulation Update**

J. Stokes responded to questions from Council. He advised that the Caribbean is the third largest area for international applicants and is a growing area. In response to a question regarding whether the text of the regulation is new or is only being updated to include CAPE, J. Stokes confirmed that it is only being updated to include CAPE.

**8.1.2 FOR INFORMATION**

**(a) Faculties of Energy Systems and Nuclear Science and Engineering and Applied Science -  
Bachelor of Engineering in Nuclear Engineering – Minor Program Adjustment**

B. Gamble provided a brief summary of the minor program adjustment.

## 8.2 Graduate Studies Committee

### 8.2.1 FOR APPROVAL

#### (a) Graduate Academic Regulations – Addition of Indigenous Applicants

L. Roy presented the updated regulations for approval. He responded to questions from Council. He confirmed that they did work with the Indigenous Taskforce when developing the updated regulations.

MOTION APPROVED *That Academic Council approve the addition of Indigenous Applicants to the Graduate Academic Regulations as proposed in the attached documentation.*

#### (b) Cyclical Program Review Final Assessment Summary Reports:

##### (i) Master of Science and Doctor of Philosophy in Applied Bioscience

##### (ii) Master of Science and Doctor of Philosophy in Modelling and Computational Science

L. Roy presented the reports for approval and G. Crawford responded to questions from Council.

*That Academic Council approve the summary reports of the following graduate program reviews:*

- *Master of Science and Doctor of Philosophy in Applied Bioscience*
- *Master of Science and Doctor of Philosophy in Modelling and Computational Science*

MOTION APPROVED

## 8.3 Executive Committee

#### (a) Draft Governance & Nominations Committee Terms of Reference

C. Foy presented the draft Terms of Reference for consultation, which were circulated in advance of the meeting. She discussed the process for the development of the draft, which included benchmarking against the senate governance bodies of other Ontario institutions. C. Foy highlighted the changes that were made as a result of the consultation with the Academic Council Executive Committee.

A comment was made that it is also common for a senate governance committee to meet annually with the Board of governors and whether a similar provision should be included in the draft Terms of Reference. C. Foy responded that this would also have to be agreed to by the Board and could be considered once the governance committee is established. There was also a question as to whether the proposed membership should include members elected from Academic Council. H. Scott responded that in an effort to ensure a diversity of members on the committee (gender, tenured/tenure track and teaching faculty, ethnicity) the Executive Committee supported using a selection process to determine membership.

C. Foy confirmed that the Terms of Reference will be presented to the Board's Governance, Nominations & Human Resources Committee for consultation on Thursday and will return to Council for recommendation at the next meeting.

**(b) 2018-2019 Election**

B. Dinwoodie provided a summary of the spring election results. She confirmed that several faculty and student representative positions remain vacant. She will seek the Executive Committee’s instructions about how to proceed to fill the vacancies.

MOTION APPROVED *That Academic Council appoint the following faculty members to serve on Academic Council for a three-year term starting on July 1, 2018 and ending on June 30, 2021:*

- Faculty of Business and Information Technology - Shahram Heydari
- Faculty of Business and Information Technology - Ferdinand Jones
- Faculty of Energy Systems & Nuclear Science - Hossam Gaber
- Faculty of Engineering & Applied Science - Qusay Mahmoud
- Faculty of Engineering & Applied Science - Atef Mohany
- Faculty of Health Sciences - Janet McCabe
- Faculty of Health Sciences - Elita Partosoedarso
- Faculty of Science - Brad Easton
- Faculty At-Large - Teresa (Tess) Pierce
- Faculty At-Large - Hannah Scott

MOTION APPROVED *That Academic Council appoint the following students to serve on Academic Council/its standing committees for a two-year term starting on September 1, 2018 ending on August 31, 2020:*

- Undergraduate Student Position on Academic Council - Sonia Hector
- Undergraduate Student Position on Academic Council - Alyssa Williams
- Graduate Student Position on Academic Council - Sarah Abdelmassih
- Student Position on Academic Appeals Committee - Sierra Dargan
- Student Position on Admissions & Scholarship Committee - Lidya Salim
- Student Position on Curriculum & Program Review Committee - Lyndsay Woolridge

**9. Conferral of Degrees for Winter Term 2018**

MOTION APPROVED *That pursuant to Article 8.10 of UOIT’s By-law No. 1, Academic Council hereby authorizes the granting of degrees to those students who have fulfilled all degree requirements at the end of the Winter Term 2018 and who have been recommended for graduation by their Faculty.*

**10. Policy**

**(a) Contract Management Policy – Deferred**

## **(b) Policy Framework Review**

C. Foy delivered a presentation summarizing the progress made on the Policy Framework Review. She confirmed that they will return in May to obtain Council's recommendation of the updated Policy Framework. She reviewed in detail the updated Appendix A, which sets out the proposed approval pathways and mandatory consultation steps. She summarized the comments received during the review process and how the comments have been addressed. She clarified that there is currently no policy compliance audit function in her Office and it is the policy owner's responsibility.

C. Foy advised that they will also be recommending that an additional faculty member serve on the Policy Advisory Committee (PAC). They are considering publishing PAC agendas and material to make it easier for the university community to track policy progress. She discussed how the revisions to the Policy Framework tie in to the university's legislation. N. O'Halloran added that they will also be recommending that administrative-type policies undergo online consultation to keep the Council's focus on higher level/institutional policies.

C. Foy commented that Academic Council could eventually establish its own policy committee.

There was a discussion regarding where the University Administrative Council (UAC) falls in the approval chart. C. Foy clarified that the senior leadership team is replaced by the UAC in the approval pathways. She advised that an initial assessment of which category a policy instrument belongs in will be done by herself and N. O'Halloran and then presented to PAC for advice on key stakeholders to be consulted. Under the delegation of authority chart, the responsibility for assigning categories will also lie with the University Secretary. If there is some uncertainty, the President and Board Chair will also be consulted. There was a discussion regarding what would happen in the event of a disagreement as to a policy instrument's categorization. In response to a comment that the PowerPoint presentation was easier to follow, the presentation will be distributed to Council following the meeting

## **(c) Approval of Undergraduate Academic Regulations under the Policy Framework**

N. O'Halloran discussed the proposal with respect to incorporating the academic regulations into the Policy Framework. He reviewed the proposed approval path for the academic regulations. M. Eklund expressed his appreciation for the incorporation of Council's comments into the updated proposal.

## **11. Risk Management - deferred**

## **12. Other Business**

There was no other business.



**13. Colleagues' Exchange**

*Upon a motion duly made, the meeting terminated at 4:26 p.m.*

Becky Dinwoodie, Secretary

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