**UNIVERSITY
OF ONTARIO
INSTITUTE OF TECHNOLOGY**

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SYNOPSIS OF THE BOARD OF GOVERNORS MEETING
PUBLIC SESSION
MARCH 7, 2018

Chair's Remarks

The Chair welcomed everyone to the third Board meeting of the year and the first of 2018. He noted that it is an exciting time in the history of the university as we welcome President Steven Murphy. He noted that the President's Installation will be taking place on May 8 and encouraged everyone to attend. He also welcomed Thorsten Koseck, the newest governor, to the Board. He announced the members selected to serve on the Presidential Transition Committee:

- Doug Allingham – Board & Committee Chair
- Francis Garwe – external governor member
- Doug Holdway – senior leadership team member
- Catherine Davidson – senior academic committee member
- Shilpa Dogra – faculty member
- Patricia Jennett – student member
- Reem Ali – administrative staff member
- Sue McGovern – communications team member
- Cathy Pitcher – Assistant to the President
- Becky Dinwoodie – Assistant University Secretary

The Executive Committee of the Board was pleased with the quality of the submissions of interest. The Board is confident that with the help of the Presidential Transition Committee and the entire university community, President Steven will have a successful orientation and transition.

President's Report

The President expressed his excitement about the start of his term at the university. He discussed his commitment to good governance, integrity, transparency of process and maximizing participation. He also discussed the highlights of his first week at the university, including the reception with the Board, the university's Open House, meeting Academic Council and chairing his first meeting of the Academic Council Executive Committee. He reminded everyone about Pi Day on March 14, which will serve as a day of giving and contribute to our culture of philanthropy.

HIGHLIGHTS FROM COMMITTEE REPORTS

Audit & Finance Committee (A&F):

Third Quarter Financial Reports
- the statements show a reduction of $0.7M in purchased services, which reflect $0.6M in savings due to a decrease in overhead costs for shared services, as negotiated with Durham College
- a good news story for the university is that on February 12, 2018, the Minister of Economic Development announced that Ontario is investing a total of $4.0M to enhance its one-of-a-kind ACE facility by adding the Moving Ground Plane
- the University is contributing $0.5M & Magna International is contributing $1.0M
- in addition, Multimatic is also providing engineering to help develop the Moving Ground Plane
- the current forecast is showing a surplus, after capital expenses, of $13.0M
- the surplus includes $4.7M earmarked in the 2017 – 18 budget for building & deferred maintenance and operational reserves, which will not be utilized at the end of the fiscal year
- consistent with the prior years, and at year-end, Management will make a recommendation to the Audit & Finance Committee to internally restrict actual surplus for future projects to improve and invest in the University's campus facilities, faculties and student aid

2018-2019 PhD Engineering Tuition Fees
- pursuant to the recommendation of the Audit and Finance Committee, the Board of Governors approved the amended 2018-19 PhD Engineering tuition fees to match all other UOIT PhD rates

2018-2019 Laptop Procurement
- pursuant to the recommendation of the Audit & Finance Committee, the Board of Governors approved the expenditure of up to $2.4M for procurement, via an open competition amongst OECM-selected vendors, of laptop, tablet and desktop equipment required to support the UOIT Technology Enriched Learning Program and internal needs for the 2018-19 academic year

Governance, Nominations and Human Resources Committee (GNHR):

By-laws Implementation Plan
- the committee reviewed the proposed By-laws Implementation Plan in preparation for the updated By-laws coming into effect on September 1
- most of the changes to By-law No. 1 are administrative in nature

- the priority of the implementation plan for By-law No. 2 is consideration of establishing a governance committee for Academic Council
- there is also an extensive Parking Lot of work to be completed

Intellectual Property Policy
- GNHR received a presentation on the university's review and update of the Intellectual Property Policy, which included an overview of the drivers of change for the policy
- the presentation summarized the key proposed changes to the policy, as well as the main topics of debate

Annual Pension Plan Report
- the committee also received the Annual Pension Plan Report for review, which is a robust compliance program – a copy of the report is available upon request made to the Office of the University Secretary & General Counsel

Policy Framework Review
- GNHR received a presentation on the Policy Framework Review that is underway
- the Policy Framework was approved in November 2014
  under the UOIT Policy Framework, all policy instruments must be reviewed at least every three years
- a summary of the Policy Framework Review was included in the public Board materials

Strategy & Planning Committee:

Transformation of Technology Enabled Learning
- the committee received an update on the university's Technology Enhance Learning Environment program
- there was a discussion of the transition planning being done to confirm the viability of the Faculty of Engineering and Applied Science, Faculty of Energy Systems and Nuclear Science, and the Gaming program for the Bring Your Own Device program, with a target cutover of this third and final phase for September 2019
- the Bring Your Own Device program continues to provide the curriculum-specific software, which supports our leadership as an innovator in technology-oriented higher education
- removal of the hardware component of the TELE offering has enabled substantial reduction in students' ancillary fees

Environmental/Competitive Scanning
- at the last meeting, the committee was provided with a twelve-minute video (Addressing Forces for Change) on how some institutions are addressing the trends they are seeing
- the committee provided positive feedback on the video & will use several points from the video to guide future discussion

Integrated Planning

- the committee also received an integrated planning update
- the university now has "version 0" of an integrated academic plan, which was presented to Academic Council for discussion in January
- UOIT's Integrated Academic Plan will be revised annually & inform support unit plans that will subsequently be incorporated into a university-wide Integrated Operational Plan
- this in turn will directly inform the development of our next Strategic Plan and Strategic Mandate Agreement with an eye to the resources required to support these

Student Success
- the committee received an update on Student Success initiatives
- the University's 2012-2016 Strategic Plan highlighted the critical goal of increasing student retention
- since that time, multiple new actions were undertaken across the university
- while these efforts ultimately resulted in attaining our target goal of a 3% increase in student retention by 2016, the potential impact of a more coordinated, strategic approach was highlighted as a need moving forward
- there was a discussion of the shift away from the term "retention" and focusing on integrated student supports to enhance student success
- in the fall of 2017, a Student Success Committee was formed to examine how we could enhance collaboration and coordination across faculties, the Registrar's office, Student Life office, and other related administrative bodies
- the current priorities of the Student Success Committee are:
  - First-year and Learner Support Programming
  - Academic Advising
  - Communication & Cultural Change