

BY-LAWS IMPLEMENTATION PLAN

Academic Council – Immediate Priority	Lead	Target Date
<ul style="list-style-type: none"> Discussion regarding establishment of a governance committee/working group of Academic Council (AC) 	Office of University Secretary & General Counsel (USGC)	Summer 2018

BY-LAW No. 2

Article	Actions Required	Lead	Target Date
1.1(a)(ii)	<ul style="list-style-type: none"> Develop procedure for selection of Vice-Chair for AC 	AC	Summer 2018
1.1(a)(iii)	<ul style="list-style-type: none"> Develop procedure for selecting temporary Chair for AC 	AC	Summer 2018
1.1(a)(iv)	<ul style="list-style-type: none"> Review of appointment process & committee appointment procedures to be completed together with the review of AC committees' terms of reference 	AC	Fall 2019
2.3	<ul style="list-style-type: none"> Increase in elected faculty & student membership of Academic Council Include additional positions in 2018 Spring Election 	USGC	Spring 2018
2.4	<ul style="list-style-type: none"> Review & update Academic Council Election procedures 	USGC	Spring 2018
5.1	<ul style="list-style-type: none"> Develop procedure for selecting Academic Council liaison with the Board 	Academic Council	Summer 2018

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PARKING LOT

Issue	Actions Required	Lead	Target Date
AC Committees	<ul style="list-style-type: none"> Review Terms of Reference & appointment procedures 	Academic Council	Fall 2019
Faculty Councils (FC)	<ul style="list-style-type: none"> Review Terms of Reference 	Academic Council	Fall 2019
	<ul style="list-style-type: none"> Review meeting processes 	Academic Council	Winter 2020
	<ul style="list-style-type: none"> Review communication between FC & AC 	Academic Council	Winter 2020
Outdated Academic Council Handbook	<ul style="list-style-type: none"> Review & update Academic Council Handbook Consider eliminating Academic Council Handbook & replacing with Terms of Reference, Policies & Procedures 	Academic Council	Spring 2020