



**ACADEMIC COUNCIL**  
**MINUTES of MEETING of TUESDAY, JANUARY 16, 2018**  
**ERC 1058, 2:30 p.m. – 4:30 p.m.**

**Present:**

Alam, Safwan  
Bailey, Robert (Acting Chair)  
Barari, Ahmad  
Clarke, Jessica  
Crawford, Greg (*teleconference*)  
Davidson, Catherine  
Desaulniers, Jean-Paul  
DiGiuseppe, Maurice  
Eklund, Mikael  
Foy, Cheryl (non-voting)  
Gaber, Hossam  
Green, Mark  
Hogue, Andrew  
Holdway, Doug  
Kirkwood, Andrea  
Lauricella, Sharon  
LeSage, Ann  
Livingston, Lori  
Lloyd, Meghann

Mahmoud, Qusay  
McMorrow, Thomas  
Nugent, Kimberly  
Ritchie, Pamela  
Roy, Langis  
Scott, Hannah  
Smimou, Kamal  
Stoett, Peter  
Stokes, Joe  
Tokuhiko, Akira  
Wu, Terry  
Dinwoodie, Becky (non-voting)  
Elliott, Craig (non-voting)

**Guests:**

Brar, Rupinder  
Bruno, Jamie  
Harvel, Glenn  
Hester, Krista  
MacIsaac, Brad  
McLaughlin, Christine  
Molinaro, Nichole  
O'Halloran, Niall  
Petrie, Olivia  
Pitcher, Cathy

**Regrets:**

Asiedu-Boateng, Peter  
Kishawy, Hossam  
McGovern, Sue  
Sidhu, Tarlochan  
Taylor, Noreen  
Tuppal, Sai Tejus

**1. Call to Order**

Due to a visit from the Minister of Advanced Education and Skills Development, R. Bailey was delayed in arriving at the meeting. In his absence, the interim Provost, L. Livingston, served as Chair.

The Chair called the meeting to order at 2:32 p.m.

## **2. Agenda**

The Chair proposed amendments to the order of the agenda – the Chair’s remarks and item 5(a) will be deferred until the arrival of R. Bailey and item 11 will be presented after the Provost’s remarks.

*Upon a motion duly made, the Agenda was approved as amended.*

## **3. Chair’s Remarks – deferred until later in the meeting**

## **4. Minutes of the Meeting of November 21, 2017**

An amendment to section 8 of the minutes was proposed – change “suggestion of more balanced approach” to “expressed a desire for a more balanced approach”.

*Upon a motion duly made, the Minutes were approved as amended.*

## **5. Business Arising from the Minutes**

### **(a) President’s Equity Task Force Paper – deferred until later in the meeting**

### **(b) Faculty Council Membership**

B. Dinwoodie updated Council with respect to the review of the Faculty Council Memberships as compared to the membership requirements of the Terms of Reference for Faculty Councils. She is liaising with the Faculties that have memberships inconsistent with the criteria specified in the Terms of Reference and will provide an update at the next Council meeting. There was a discussion regarding the process for selecting the student and administrative members for the Faculty Councils. B. Dinwoodie clarified that the Terms of Reference for Faculty Councils prescribe the maximum number of student and administrative representatives but does not stipulate how they are to be selected and, as such, the process varies among Faculties. It was noted that there is an error in the *ex-officio* members listed on the updated template form and B. Dinwoodie will correct it before distributing to the Faculties.

## **6. Inquiries and Communications**

There were none.

## **7. Provost’s Remarks**

### **(a) Update on Senior Academic Administrator Appointment Searches**

The Interim Provost announced that Dr. Michael Bliemel will start as Dean of FBIT on July 1, 2018. He is planning to visit campus about once a month prior to his start date. She congratulated J. Stokes on his appointment as Registrar. She also welcomed Jamie Bruno, the Assistant Vice-President, Human Resources, who was attending the meeting as a guest.

The Interim Provost also reminded Council of the call for expressions of interest for members of the Sexual Violence Prevention Committee, which includes two roles for faculty members (one as Chair). The deadline for expressions of interest is January 29.

### **(b) Integrated Academic Plan**

The Interim Provost discussed the Integrated Academic Plan (IAP), which was circulated prior to the meeting. She emphasized that the document is considered to be version “0” and the intention is for it to be a flexible document that is reviewed and updated annually. The IAP builds on the Strategic Plan and Strategic Mandate Agreement (SMA).

There was an engaged discussion regarding the consultation process for the IAP and how faculty input was obtained. It was clarified that the IAP reflects only a piece of each Faculty’s academic plan. Council members were invited to provide any comments they might have on individual Faculty academic plans to the relevant Faculty Council for consideration and discussion.

B. MacIsaac responded to questions regarding how the student to faculty ratio is represented in the IAP. He reminded Council of a report on ratios that was circulated for a previous meeting and advised that the report would be circulated under “Business Arising from the Minutes” for the next meeting.

A concern was raised about the proportion of tenured/tenure track faculty to teaching faculty in certain Faculties. L. Roy clarified that the allocation of graduate spaces in the IAP is consistent with the SMA targets.

There was also a query regarding the composition of the Senior Academic Committee. B. MacIsaac advised that the committee is comprised of all of the Provost’s direct reports. He will provide Council with a one page report on the composition and role of the Senior Academic Committee at the next meeting.

### **11. 2017 Teaching Awards**

R. Brar delivered a presentation on the revision of the Teaching Awards, which was circulated in advance of the meeting. He reviewed the new award categories and nomination process. The deadline for submissions is February 26, 2018. He responded to questions from Council. The Teaching & Learning Advisory Committee was responsible for reviewing and revising the awards.

There was a discussion regarding the appropriate approval authority for updating the awards and whether they should have come forward to Academic Council for approval. The Office of the University Secretary will review the approval process and will add it to the list of parking lot items coming out of the By-law Review Project.

(G. Crawford left the meeting at 3:19 p.m.)

## **8. Student Success**

B. MacIsaac delivered a presentation entitled “Student Success”, the updated version of which would be distributed to Council following the meeting. He reviewed the entrance averages, as well as persistence by admission average and first year GPA. The plan is to provide an annual report on student success to Academic Council.

(D. Holdway and M. Eklund arrived at 3:28 p.m.)

A question was asked about why student success improved in some Faculties but decreased in others. B. MacIsaac advised that additional review would be required and he will provide an update at the next meeting. There was also interest in the math diagnostics statistics.

(R. Bailey arrived at 3:32 p.m.)

R. Bailey assumed the Chair role.

## **3. Chair’s Remarks**

The Chair wished everyone a Happy New Year. He provided an update on the presidential transition and confirmed that the incoming President will be meeting Academic Council at the next meeting.

He also encouraged Council members to provide feedback on the IAP at their Faculty Council meetings or directly to the Provost’s Office. He reiterated that it is version 0 and that they are looking for the input of Academic Council and the Faculty Councils as version 1 is developed.

## **5. (a) President’s Equity Task Force Paper**

The Chair updated Council on the membership of the President’s Equity Taskforce and will provide an update on the composition of the President’s Indigenous Reconciliation Taskforce and Research Ethics Board Taskforce at next month’s meeting.

## **9. 2019-2020 Tuition Framework**

B. MacIsaac discussed the 2019-2020 tuition framework report, which was circulated in advance of the meeting. There was a discussion about the impact of tuition increases on international students. He responded to questions from Council members.

B. MacIsaac explained that since government grants remain constant, if tuition increases by 3%, the actual increase realized by the university is 1.5%. Council discussed the level of university support for graduate students. B. MacIsaac clarified that even with the 5% increase to the undergraduate and masters engineering tuition, UOIT remains below the system tuition average.

There was a discussion regarding whether the university could provide some sort of assurance to graduate and international students regarding the amount of tuition increase they could expect during their time at the university. A question was also raised about the sustainability of the proposed tuition increases in light of the university's growth and budget plans.

**10. Committee Reports**

**10.1 Curriculum and Program Review Committee**

**10.1.1 FOR APPROVAL**

**(a) Faculty of Science – Bachelor of Science in Physics Energy and Environment Specialization**

G. Harvel presented the proposal to Council for approval.

MOTION CARRIED *That Academic Council approve the modifications to the Energy and Environmental Physics specialization, including a name change, as outlined in the proposal.*

**10.1.2 FOR INFORMATION**

G. Harvel also presented the following items included for information:

**Office of the Registrar**

- (a) Admission Criteria – English as a Second Language Preparation Stafford**
- (b) Admission Criteria – English as a Second Language Preparation ICEAP**
- (c) Academic Calendar Regulation Update – CAPE Advanced Standing**

**Faculty of Business and Information Technology**

- (d) Bachelor of Commerce – Minor Program Adjustment: Major in Accounting**
- (e) Bachelor of Commerce – Minor Program Adjustment: Minor in Finance for Applied & Industrial Mathematics and Physics Majors**
- (f) Bachelor of Information Technology – Minor Program Adjustment: Major in Game Development and Entrepreneurship**
- (g) Bachelor of Information Technology – Minor Program Adjustment: Game Development and Entrepreneurship Bridge**
- (h) Bachelor of Information Technology – Minor Program Adjustment: Major in Networking and Information Technology Security**

**Faculty of Social Science and Humanities**

- (i) Bachelor of Arts – Minor Program Adjustment: Major in Communication and Digital Media Studies**
- (j) Bachelor of Arts – Minor Program Adjustment: Major in Political Science**

## 10.2 Graduate Studies Committee (GSC)

### 10.2.1 FOR APPROVAL

#### (a) Scholarship Internal Guidelines

L. Roy provided a brief overview of the proposed changes to the scholarship internal guidelines and responded to questions from Council members. A question was raised about the term length for Scholarship Committee members. L. Roy will find out and advise A. Kirkwood following the meeting.

MOTION  
CARRIED

*That Academic Council approve the Scholarship Internal Guidelines, as presented.*

### 10.2.2 FOR INFORMATION

L. Roy briefly discussed the items coming forward for information and responded to questions from Council members. There was a discussion regarding the academic qualifications required to teach a graduate diploma. L. Roy confirmed that the qualifications must be consistent with the practices of that discipline.

#### (a) MAsc & PhD in Applied Bioscience – Minor Program Adjustment

#### (b) Graduate Diploma in Accounting – Minor Program Adjustment

#### (c) MITS – Minor Program Adjustment

#### (d) UOIT Award for Excellence in Graduate Supervision

(J. Stokes left at 4:12 p.m.)

A question was raised about the authority of the GSC to approve the UOIT Award for Excellence in Graduate Supervision. B. Dinwoodie confirmed that it is within the GSC's authority in accordance with its Terms of Reference set out in section D (III)(j) of the Academic Council Handbook.

(G. Crawford rejoined the meeting at 4:15 p.m.)

## 10.3 Executive Committee

### (a) Academic Council Governance Plan

C. Foy presented the proposed Academic Council governance plan for 2018. A question was raised about the oversight of Faculty Councils by Academic Council. C. Foy clarified that a review of the Faculty Councils' Terms of Reference will flow from the implementation of By-law No. 2. C. Foy advised that establishing a governance committee will be considered as part of the implementation plan.

**(b) 2018-2019 Election Timeline**

B. Dinwoodie reviewed the 2018-2019 election timeline. She noted that there will be a longer nomination period in order to encourage student participation in governance. She also confirmed that the vacancies listed in the timeline reflect the updated composition of Academic Council. She asked Council members to encourage their colleagues to consider submitting nominations. At the next meeting, she will provide an update on those members with terms ending in July 2018.

**11. 2017 Teaching Awards - presented earlier in meeting**

**12. Policy Framework Review**

C. Foy provided an abbreviated presentation on the Policy Framework Review due to time constraints. A question was asked about the vacant position on the Policy Advisory Committee and C. Foy confirmed the position will be filled prior to the Policy Framework Review.

**13. Other Business**

A member asked for the Student Success discussion to continue at the next meeting.

**14. Colleagues' Exchange**

*Upon a motion duly made, the Meeting terminated at 4:35 p.m.*

Becky Dinwoodie, Secretary