



## ACADEMIC COUNCIL REPORT

**TO: Academic Council**

**FROM: Robert Bailey, Provost and Vice-President, Academic (Interim)**

**RE: Curriculum & Program Review Committee Delegate**

**DATE: November 13, 2017**

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The Board of Governors approved the new By-law Nos. 1 and 2 at their Board meeting on October 26, 2017. The updated By-laws will be implemented in September 2018. There will be a lot of governance work flowing from the implementation of the new By-laws, including a review of the Terms of Reference for all of Academic Council's standing committees.

In accordance with By-law No. 2, the Associate Provost role on Academic Council has been replaced with the academic administrator responsible for Quality Enhancement. Under the Terms of Reference for the Curriculum and Program Review Committee (CPRC), the Associate Provost, Teaching & Learning, is the Chair of CPRC. Since this role title is outdated, the role of Chair of CPRC must be delegated until the Terms of Reference are updated. A review of the Committees' Terms of Reference is on the work plan for this year.

Under Section IV(3)(b) of the Academic Council Handbook, an *ex officio* member of a standing committee may appoint a delegate to serve in his/her place and the Executive Committee will review the appointment and report it to Academic Council for information. Accordingly, as the former Chair of CPRC, I would like to appoint the Associate Dean of Quality Enhancement, Glenn Harvel, as delegate to CPRC to serve as the Chair until such time as the review of the CPRC Terms of Reference has been completed. This delegation is consistent with the updated composition set out in By-law No. 2.

At their meeting of November 7, 2017, the Academic Council Executive Committee approved the appointment of Glenn Harvel, Associate Dean of Quality Enhancement, as the delegate to CPRC to serve as Chair as set out above.