



**ACADEMIC COUNCIL
MINUTES
MEETING OF TUESDAY, APRIL 18, 2017**

Present:

Tim McTiernan (Chair)
Reem Ali
Robert Bailey
Pietro-Luciano Buono
Carla Cesaroni
Greg Crawford
Maurice DiGiuseppe
Becky Dinwoodie
Pamela Drayson
Mikael Eklund
Cheryl Foy
Hossam Gaber (*via teleconference*)
Brenda Gamble
Mark Green
Andrew Hogue
Douglas Holdway
Andrea Kirkwood
Hossam Kishawy

Guests:

Krista Hester
Nichole Molinaro

Regrets:

Shahid Alvi
Pamela Drayson
Craig Elliott
Atef Mohany
Kamal Smimou
Noreen Taylor

1. Call to Order

The Chair called the meeting to order at 2:30 p.m.

2. Agenda

The Chair advised that the Provost would be providing the budget update instead of the CFO due to a scheduling conflict with year-end reporting requirements. He also advised that S. McGovern would be giving a brief update on the Presidential Search status during agenda item 6 - Inquiries and Communications.

The Agenda was approved, as amended.

3. Chair's Remarks

The Chair noted it is exam period and referenced the "Quiet Zone" signs around campus, which are a valuable tool in managing the noise level around the buildings. He thanked those who were involved in the introduction of the signs and acknowledged how this contributes to students' stress management.

The University is juggling the end of the academic year with the activities of government, including the Strategic Mandate Agreement (SMA) that is a key topic on the agenda. He welcomed a robust discussion of the draft agreement during the meeting.

Although it was not the last Council meeting of the year, he congratulated all of the members on the students' success.

4. Minutes of the Meeting of March 21, 2017

Upon a motion duly made, the Minutes were approved, as presented.

5. Business Arising from the Minutes

B. Maclsaac reported on item 8.1.1 in the Minutes and confirmed that the course description and learning outcomes of the same course will remain consistent although the methods of assessment may vary.

Following up on item 9 from the minutes, B. Maclsaac informed Council that a review of 20 other Ontario institutions' calendars was conducted to find out whether they have mid-term breaks in the summer. He summarized the breakdown as follows:

- 7 had a break
- 7 the break was not applicable as they did not have 3 terms over summer
- 4 had no break and the 12 week ended a week earlier than summer session
- 2 said no break but ended at the same time

He also noted that when UOIT introduced the Spring/Summer terms, only a small percentage of students took Spring/Summer courses. However, now approximately 37% of our undergraduate students take a summer course. UOIT set the break-week to ensure students had time to study for spring exams. If we did not have the break, exams would have to be run during class times to

ensure no conflicts. The downside is we would have to run exams in the scheduled rooms and there would not be double spacing.

6. Inquiries and Communications

S. McGovern provided an update on the Presidential Search process. The consultation process was conducted throughout February and the Committee received extensive input. The survey will remain active on the website for the duration of the search. The ad for the next President will be posted in the Globe & Mail the following day, Friday and Monday. It will also be posted on the website at 3 a.m. and will be available on a banner until the search is completed. There was a brief discussion regarding the number of other institutions that are currently conducting presidential searches.

7. Provost's Remarks

(a) Update on Senior Academic Administrator Appointment Searches

D. Saucier confirmed that the next University Librarian, Catherine Davidson, has been appointed and will start on June 1. The consultation process for the Dean of the Faculty of Business and Information Technology is underway.

R. Bailey provided an update on internal searches. He advised that they will be posting calls for interest from tenured, tenure track and teaching faculty for two Associate Dean positions reporting to the Provost - Associate Dean of Teaching & Learning and Associate Dean of Quality Enhancement. He provided a short summary of the responsibilities of the Associate Deans. The postings will be released later that week. The appropriate manager and R. Bailey will be interviewing for the positions and they hope to have the roles filled by July 1, 2017. There was a discussion as to whether the positions are temporary until a new Associate Provost is selected. R. Bailey advised that the roles will be 2-year renewable appointments and they will replace the position of Associate Provost until the next President is appointed. He also confirmed that it is an "Associate Dean" as described in the Collective Agreement.

There was clarification regarding whether the Associate Dean of Quality Enhancement could Chair CPRC under the Committee's Terms of Reference. C. Foy confirmed that it is the Board's responsibility to approve/change CPRC's Terms of Reference.

There was a brief discussion as to who would be responsible for the duties not taken over by the Associate Deans. R. Bailey added that the purpose of implementing the roles is to engage full-time members of faculty who are interested in the positions.

(b) SMA

D. Saucier provided an overview of the draft SMA. She advised that the next SMA is more about expedited Ministry approval over a 3-year timeframe, which is a different approach compared to the first SMA. Whether there will be separate corridors for Masters and PhD spaces is still

uncertain. Since it is a 3-year plan, anything that has not come forward or is not coming forward to CPRC or GSC in the next few months will likely not be coming forward during the next 3 years.

Council discussed the timing of planting the seed of growth for the institution. D. Saucier remarked that it is a difficult question as the province has already committed to expansions in Markham, Milton and Brampton. Further, they anticipate that University's enrolment will stay relatively flat over the next few years due to demographics and space constraints. R. Bailey added that University has the Strategic Plan and Academic Strategic Plans, which address the University's longer-term plans for growth.

D. Saucier anticipates that negotiations will begin after the release of the provincial budget. They are still awaiting pieces from the Ministry for the SMA. She confirmed the draft SMA will be presented to the Board for endorsement at its meeting on May 3. An area of vulnerability is graduate spaces and we have demonstrated a plan as to how to fill the unused spaces.

Council discussed space considerations and targets set out in the draft SMA. It was also suggested that consideration should be given to highlighting the social function played by UOIT given the characteristics of our students. There was also a discussion regarding the metrics included in the agreement. D. Saucier confirmed that the metrics were discussed at COU and COU recommended including at least 1 metric and no more than 3.

B. MacIsaac advised that changes have been made to the metrics in the draft as result of consultations. The Ministry has used TriCouncil research funding as a metric and our SMA will show the difference between UOIT's TriCouncil research funding and the other research funding we obtain. The Ministry has asked what percentage we will allocate to each pillar and not how we are differentiated. Accordingly, D. Saucier advised that they thought it was best to allocate equally among the pillars for now as she is uncertain as to whether the allocations will appear in the final SMA.

The differentiation bucket will be worth less than \$3M of our total funding as it stands – the bulk of the money will be allocated to corridor funding. T. McTiernan noted the context of the government's focus on experiential learning. There was a discussion regarding system-wide metrics being gender-biased. B. MacIsaac advised that a third-party firm will be contracted by the government to count citations.

Due to the remaining uncertainty as to the deadline for the SMA and its final form, comments will be accepted for as long as possible. A suggestion was made that perhaps a working group would be helpful. D. Saucier advised that the University has been accepting feedback throughout the process and members are welcome to send their comments directly to her, including metrics suggestions.

8. Budget

D. Saucier provided an update on the status of the 2017-2018 budget. R. Bailey advised that \$5.5M has been added to the base budget, mostly to account for the increase in salaries and

student support. He also noted the items that did not get approved. A more detailed budget presentation will be presented at a future meeting.

Concern was expressed about the timing of budget coming forward to Council for consultation. It would be helpful if the budget were presented to Council before approval by the Board.

R. Bailey clarified the budget consultation process, which is that the budget comes forward to Council in the Fall to review the past year's budget and inform the budget for the upcoming year. Budget then comes forward again in the Spring following Board approval to inform Council as to where the budget ended up. A member noted that the budget was scheduled to come forward at the November Council meeting, but time ran out due to the students' presentation on the Sexual Violence Policy. Another member noted a pattern of budget presentations being deferred.

9. Committee Reports

9.1 Curriculum and Program Review Committee (CPRC)

9.1.1 FOR APPROVAL

(a) Office of the Associate Provost - Cyclical Program Review Final Assessment Summary Reports

R. Bailey presented the program reviews for approval. R. Bailey answered questions from Council.

That, upon the recommendation of CPRC, Academic Council approve the following reports:

- (i) Bachelor of Arts in Criminology and Justice*
- (ii) Bachelor of Arts in Legal Studies*
- (iii) Bachelor of Health Sciences in Medical Laboratory Science*
- (iv) Bachelor of Health Sciences*
- (v) Bachelor of Information Technology*
- (vi) Bachelor of Science in Computing Science (Review completed prior to name change)*
- (vii) Bachelor of Science in Physics*

9.1.2 FOR INFORMATION

(a) Faculty of Social Science and Humanities - Bachelor of Arts in Communication and Digital Media Studies (CDMS) – Program Learning Outcomes

9.2 Graduate Studies Committee (GSC)

9.2.1 FOR APPROVAL

(a) Program Reviews – Final Assessment Reports

L. Roy presented the final assessment reports for Council's approval.

MOTION
APPROVED

MOTION APPROVED *That, upon the recommendation of GSC, Academic Council approve the following reports:*

- (i) Master of Health Sciences*
- (ii) Master of Science and Doctor of Philosophy in Applied Bioscience*
- (iii) Master of Science and Doctor of Philosophy in Materials Science*

(b) Graduate Faculty Regulation

L. Roy discussed the proposed revisions to the Regulation and explained the colour-coding. Red/blue are edits/new text and green is re-organized text. Minor terminology changes. More user-friendly read and was recommended by GSC.

Correction that should be “tenured & tenure track”. Question as to why only a tenured/tenure-track entitled to appeal – suggested amendment to change to “faculty”. Comment as to that there are no timelines set out in document – no procedures related. L. Roy clarified that still do not have a detailed procedures associated with the regulation.

Chair clarified that motion on table relates to the changes to the Regulation and to leave discussion regarding procedures to after the discussion of the calendar amendments.

H. Kishawy abstained.

L. Roy confirmed is working on a procedural document.

9.3 Executive Committee

9.3.1 Governance

(a) Academic Council Spring Election Results

B. Dinwoodie reported on the 2017-2018 election results. She confirmed that no complaints were received and there were no irregularities in the election process. She presented the successful candidates for the Committee’s consideration.

MOTION APPROVED *Upon a motion duly made, and upon the recommendations of the Academic Council Executive Committee, Academic Council approved the following:*

That Academic Council appoint the following faculty members to serve on Academic Council for a three-year term starting on July 1, 2017 and ending on June 30, 2020:

- *Jean-Paul Desaulniers, Faculty of Science*
- *Thomas McMorrow, Faculty of Social Science & Humanities*
- *Kimberly Nugent, Faculty At-Large (Science)*
- *Terry Wu, Faculty At-Large (Business & Information Technology)*

That Academic Council appoint the following non-academic staff member to serve on Academic Council for a three-year term starting on July 1, 2017 and ending on June 30, 2020:

- *Jessica Clarke, Faculty of Business & Information Technology*

That Academic Council appoint the following students to serve on Academic Council for a two-year term starting on September 1, 2017 ending on August 31, 2019:

- *Sai Tejus Tuppal, Undergraduate Student Representative*
- *Peter Asiedu-Boateng, Graduate Student Representative*

Admissions & Scholarship Committee

That Academic Council appoint the following undergraduate student to serve on the Admissions & Scholarship Committee for a two-year term starting on September 1, 2017 ending on August 31, 2019:

- *Happy Inibhunu, Faculty of Science*

Graduate Studies Committee

That Academic Council appoint the following full-time graduate student to serve on the Graduate Studies Committee for a two-year term starting on September 1, 2017 ending on August 31, 2019:

- *Ololade Sanusi, Faculty of Engineering & Applied Science*

(b) Board By-Law Review Project Update

C. Foy provided an update on the status of the By-Law Review Project. She provided the background to the By-law project. The project is in its consultation phase.

The preliminary work plan identified gaps and the review will ensure the By-law reflects current processes. The Working Group is also creating a “parking lot” of matters to be addressed following the amendment of the by-law. C. Foy reviewed the objectives and guiding principles of the Working Group.

(c) Student Association Update – Privileged & Confidential

The meeting moved into non-public session and all non-members of Academic Council, except C. Foy and B. Dinwoodie, left the meeting at 4:05 p.m.

C. Foy provided Academic Council with an update on the Student Association litigation.

10. Conferral of Degrees for Winter Term 2017

In order to accommodate the non-public session, this item was presented before agenda item 9.3.1(c).

MOTION
APPROVED

Upon a motion duly made and pursuant to the recommendations of the Registrar, Academic Council approved the following:

That Academic Council authorize the granting of degrees effective May 5, 2017 to those students who have fulfilled all degree requirements at the end of the Winter term 2017 and who have been recommended for graduation by their Faculty.

That Academic Council authorize the granting of degrees at the University's convocation on June 8/9, 2017 to those students who have fulfilled all degree program requirements and those students who, pending submission of incomplete grades or payment of outstanding financial obligations, will fulfill the degree program requirements and receive a recommendation for graduation from their Faculty between the date of this meeting of Academic Council and Convocation.

11. Other Business

12. Colleagues' Exchange

There being no other business, upon a motion duly made the Meeting terminated at 4:17 p.m.

Becky Dinwoodie, Secretary

DRAFT