

Minor Program Adjustment Template

Faculty: Business and IT	Date: October 2016
Program: Bachelors of Commerce and Information Technology, all majors	
Undergraduate: <input checked="" type="checkbox"/>	Graduate: <input type="checkbox"/>

Minor Program Adjustments include: New required courses, Deletion of required courses, Other changes to degree requirements or program learning outcomes, New academic requirements or changes to existing requirements.

Motion: That CPRC approve the addition of new course BUSI 4798U and current elective course BUSI4799U as core courses offered as alternates to the 4th year Capstone courses in the Bachelors of Commerce and IT programs.

Proposal Brief

Summary of the proposed change

The eight month BUSI4799U Incubator course has been divided into two courses similar in structure to the Capstone I and Capstone II courses.

BUSI4798U Incubator I is a 0 credit, pass/fail course to be offered in the fall and spring terms. It becomes the pre-requisite to BUSI4799U Incubator II, which is the credit course offered in the winter and summer terms.

There is also some housekeeping, changing the designation from elective to core. This recognizes the experiential learning credit of the incubator as an alternative to capstone.

Description of the ways in which the proposed change will enhance the academic opportunities

All participants will come to the incubator program with a high level of academic achievement and they will be required to sustain their academic performance in order to remain in the incubator program.

Changing the course from elective to core recognizes the experiential learning credit of the incubator as an alternative to capstone.

Process of consultation with other units if the change(s) involves students, staff and faculty from other programs of courses

No impact on other units.

Transition Plan

None, students are currently able to make this selection.

Analysis of the financial and enrolment implications

None.

Proposed Implementation Date

Spring 2017

Calendar Copy and Program Maps (highlight revisions to existing curriculum)

Please find below the updated Year 4 maps for all programs and the new course and revised course templates.

Bachelor of Commerce, all majors

Year 4

Semester 1 (15 credit hours)

Major course

Major course

Major course

Elective*

BUSI 4701U – Strategic Management

BUSI 4990U – Capstone Study Project I or BUSI 4798U – Incubator I

Semester 2 (15 credit hours)

Major course

Major course

Two electives*

BUSI 4995U – Capstone Study Project II or BUSI 4799U – Incubator II

Bachelor of IT – Game Development and Entrepreneurship

Year 4

Semester 1 (15 credit hours)

BUSI 4340U – Business of Gaming

BUSI 4990U – Capstone Study Project I or BUSI 4798U – Incubator I

INFR 4310U – Social Network Games

INFR 4320U – Artificial Intelligence for Gaming

INFR 4560U – Law and Ethics in Game Development

One of:

Business minor elective** or

Technical elective****

Semester 2 (15 credit hours)

BUSI 4995U – Capstone Study Project II or BUSI 4799U – Incubator II

INFR 4350U – Human-Computer Interaction for Games

INFR 4390U – Demo Reel Development

INFR 4391U – Special Topics in Game Development and Entrepreneurship

One of:

Business minor elective** or

Open elective***

Bachelor of IT – Networking and IT Security

Year 4

Semester 1 (15 credit hours)

BUSI 4990U – Capstone Study Project I or BUSI 4798U – Incubator I

INFR 4661U – Security Analysis

INFR 4680U – IT Security Policies and Procedures

One of:

Business minor elective** or

Open elective***

One of:

Business minor elective** or

Open elective***

Semester 2 (15 credit hours)

Technical elective****

BUSI 4995U – Capstone Study Project II or BUSI 4799U – Incubator II

INFR 4621U – Data Centre Design

INFR 4690U – IT Forensics

One of:

Business minor elective** or

Open elective***

APPROVAL DATES

Date of submission	October 2016
Curriculum Committee approval	October 2016
Faculty Council approval	November 2016

TEMPLATE 8-A**NEW COURSE TEMPLATE**

For changes to existing courses see Course Change Template

Faculty: Business and IT		
Course title: Incubator I		
Course number: BUSI 4798U	Cross-listings:	<input checked="" type="checkbox"/> Core <input type="checkbox"/> Elective If Elective, for which program (s): BIT, BCom
Credit weight: 0 cr	Face to Face Contact hours: <u>1.5 hr</u> Lecture _____ Lab _____ Tutorial _____ Hybrid (1.5 face to face time, 1.5 Web) Yes _____ NO _____ Web Portion: Do you require Adobe Connect? Yes _____ NO _____	

CALENDAR DESCRIPTION

In this course students will develop and prepare their business ideas in preparation for completion and the launching of their business in [BUSI 4799U Incubator II](#). A Faculty mentor will provide guidance, mentoring and assistance to participants in their venture's development. This is a 0 credit hour, pass/fail course.

Prerequisites	BUSI 3750U or instructor permission
Co-requisites	
Credit restrictions	
Credit exemptions	BUSI 4990U and BUSI 4995U
Grading Scheme	Letter Grade <input checked="" type="checkbox"/> pass/fail

LEARNING OUTCOMES

At the end of this course students will be able to:

1. Develop a business proposition
2. Discover their strengths and weaknesses as a potential entrepreneur
3. Investigate appropriate techniques to support the development and growth of their business venture

DELIVERY MODE AND TEACHING METHOD (S):

(check all that may apply) face-to-face hybrid online

TEACHING AND ASSESSMENT METHODS

A self-directed learning contract will be developed for each incubator participant. These contracts outline the requirements for participation in the incubator. This includes the requisite research, design and financial planning required to develop and launch a business venture (Practical doing). Of equal weight will be a formal program of study of various topics related to their business planning initiatives (Formal learning). All participants will have already completed various business and entrepreneurship course as part of their degree work at UOIT. The incubator program will advance this field of study. All participants will come to the incubator program with a high level of academic achievement and they will be required to sustain their academic performance in order to remain in the incubator program.

CONSULTATION AND FINANCIAL IMPLICATIONS, WHERE APPROPRIATE

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New Course Proposal Detail**INSTRUCTION:**

PLANNED FREQUENCY OF OFFERING AND NUMBER OF SECTIONS ANTICIPATED (EVERY YEAR, ALTERNATE YEARS ETC.)

Annually

NUMBER OF FACULTY MEMBERS CURRENTLY COMPETENT TO TEACH THE COURSE:

3

INSTRUCTOR (S) LIKELY TO TEACH THE COURSE IN THE COMING YEAR:

Morden Shapiro

SAMPLE TEXTBOOK

N/A

ANY RESOURCES TO BE PURCHASED/PROVIDED BY STUDENTS:

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CREATOR : Steve Rose

FACULTY QUALIFICATIONS (ACADEMIC AND EXPERIENCE) TO TEACH THE COURSE:

Experience with entrepreneurial ventures and academic teaching in the area of entrepreneurship.

BIBLIOGRAPHY:

List of bibliography will be prepared by the instructor to stay current with the market trend. However, while the Library currently subscribes to some finance journals some additional periodical subscriptions maybe necessary.

OTHER RESOURCES:

This course only requires a technology-enhanced classroom with laptop connections, data projector, and internet access. This type of classroom is already existed in our current building. There are no special equipment or lab facilities to support the offering of this course. Additional journals will need to be subscribed to by the Library.

COURSE RATIONAL:

The incubator program has been offered as an option for students in FBIT as part of the experiential learning opportunities in BUSI 4995 Capstone. The addition of Incubator I as a 0 credit course is similar to the capstone structure and supports improved course management. The course is being integrated into the Entrepreneurship major in FBIT.

FACULTY APPROVAL FOR CROSS-LISTINGS:

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APPROVAL DATES:

Date of submission	<i>October 2016</i>
Curriculum Committee approval	October 2016
Faculty Council approval	November 2016

TEMPLATE 8-B**COURSE CHANGE TEMPLATE***For new courses see New Course Template*

Faculty: Faculty of Business and IT	
Program: Incubator	
Course number: BUSI 4799U	Current course title: Incubator
X Core Elective	

COURSE CHANGES (check all that apply)

X	Course title		Credit weighting
	Course description		Contact hours
	Course number	X	Prerequisites
	Course design		Co-requisites
	Learning outcomes		Cross-listings
	Mode of delivery		Credit restrictions
	Teaching and assessment methods		Credit exclusions

REASON FOR CHANGE AND WAYS IN WHICH IT MAINTAINS/ENHANCES COURSE OBJECTIVES

<ol style="list-style-type: none"> Change to Core from Elective. The incubator course is an alternative to capstone which is a required course in both the BIT and BComm programs making it a core course. Change Course title to Incubator II from Incubator. The addition of the 0 credit hour Incubator I course necessitates a course name change to Incubator II Change Prerequisite from BUSI 3750U to Incubator I. The Incubator I course now becomes the Prerequisite to Incubator II. BUSI 3750 is the prerequisite to Incubator I.
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CHANGE TO CALENDAR ENTRY

Current	Proposed
Elective course Incubator Prerequisite BUSI 3750 or instructor permission	Core course Incubator II Prerequisite Incubator I

CONSULTATION AND FINANCIAL IMPLICATIONS, WHERE APPROPRIATE

none

APPROVAL DATES

Date of submission	October 2016
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