UOIT Sustainability Committee

Meeting Minutes

November 17th, 2017 3:00PM-4:30PM ERC1058

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| Aug 17th, 2017 Action Items | Responsible | Status |
| Send out Environment Week poster(s)  | Nadia  | Completed |
| Schedule Green Roof Tour for committee member | Nadia | Completed |
| RideSharing proposal to Ministry | Dan | In progress |
| Minor In Sustainability-presentation to faculties  | Peter/Nadia  | In progress |
| Connect with students on grant projects; Shelia to schedule a meeting | Shelia |  |

1. **Attendance**

Nadia Harduar, Zowie Vonkalckreuth, Neil Hopkins, Daniel Hoornweg, Tina Petralito, Elisa Beverley, Ken Bright, Kate Gibbings, Jennifer Goldsmith, Mary Olaveson; Conference call: Peter Stoett and Karyn Douglas, Jackson Teather

Absent: Sheila Rhodes (technical difficulties with conference call)

1. **Review and Approval of August 2017 minutes**

Nadia motioned to approve March 2017 minutes and Neil seconded.

1. **Highlights and feedback from Environment Week**
* Successful week; Pollinator tour (about 25 attendees with local news coverage); Geothermal Tour (ran three tours with a total of 40people);
* Campus market (vendors loved it, some vendors sold out; customers had a great time; showcase of blender bike).
	+ Attendees: 67% students, 26% staff/faculty, 7% community members
	+ Advertisements could be improved in the future.
	+ May look to have 2-3 markets next year; one at Victoria pedway
* Mary updated on the Time to choose documentary screening at the Regent Theatre (Oct 19).
	+ It was a well-received documentary and a successful event.
	+ Information booths were a great compliment to the screening.
1. **Update on Minor in Sustainability**
* Nadia updated on minor and its current status.
	+ Currently figuring out nitty gritty of details with courses. Meetings with academic advisors have been successful.
	+ December 12 is the Curriculum Committee; in hopes that it will be passed.
* ACTION ITEM: Nadia to send out updated minor document to committee members
* Marketing ideas including Postcard to send out to students for Sustainability minor.
1. **UOIT Green Offices**
* Nadia and Zowie updated on proposal ideas for the green office project.
	+ Initial stages of brainstorming and are reaching out to the committee for their ideas.
	+ Possible Categories: Transportation, Energy, Waste, Procurement
	+ Eg. Power bar switches off at night; default double sided printers
* Brainstorm
	+ Tina mentioned a central composting area would be beneficial to make sure waste will be picked up more frequently in the student life office.
		- Committee members agreed that some waste streams may be more departmental (ie. Books in the library, compost in student life where more traffic is).
		- ACTION ITEM: Each member will report to their departments to see what will work for making their office space green.
	+ Jennifer mentioned electronic form capabilities would save on paper.
		- ADOBE License for electronic signature on multiple computers in the department.
	+ Invoices - pay online whenever possible
	+ Will also look into starting a Green Ambassador program (employees that are making their offices/campus more environmentally friendly).
* ACTION ITEM: All committee members to contribute their green office ideas
1. **Grants and Collaboration**
* GHG reduction program from the government;
	+ Mainly for scope 1 emission reduction but will also include scope 2
	+ Energy efficient systems (Building automation systems, fume hoods, LED retrofits)
	+ Potential to reduce emissions by 1300tonnes CO2e
	+ ACTION ITEM: OCIS to put together a two pager of energy retrofits to date.
* Innovation fund application
	+ To reduce scope 1 and 2 emissions
	+ Algae growth to reduce CO2 Emissions with Pond Technologies.
* Ride Sharing proposal
	+ Dan updated the committee on the status of the ridesharing proposal
		- MOECC behavioral economics on ridesharing grant application was not successful
		- NEXT STEPS: UofT, Ryerson, York, OCAD and UOIT to create a proposal for a ridesharing program and survey. SSHRC survey to happen sometime next year May/June.
	+ A survey is currently in progress with research.
	+ May 3rd full day workshop; day after the future forum.
* Precise ParkLink update
	+ Precise ParkLink launched program on EV parking spaces for Campus.
	+ This information will be linking to an app for EV drivers to find charging stations that are available
1. **Smart Commute: Campus Survey**
* Nadia updated on smart commute survey.
	+ ACTION ITEM: Nadia to send out the smart commute survey questions to Dan.
	+ Possible dates for the survey include Nov. 27- Dec. 8 or Jan 8 to Jan 19.
	+ All in agreement for later date
* This survey will help UOIT address scope 3 emissions.
	+ Durham College linked their funding to scope 3 audits.
* Dan said if we are looking at scope three, we could offset air travel with tree planting.
	+ Using expense report, look into finance.
	+ Add air travel questions to survey (Dan will provide)
1. **UOIT Pollinator Project: Honey**
* Honey to be sold in Shop SIRC and Shop61
* Can be purchased for guest speakers or visitor gifts
* Candles to come next year
* Possible areas to sell honey:
	+ Downtown Restaurants
	+ City to suggest who distributers should be
	+ Whitby: KB’s
	+ Bowmanville: 360
1. **Green Metric Rating**
	1. Data was submitted; will await ranking
2. **Waste Management: Waste Audit and Compost Pilot Project**
* Nadia updated on the proposal to launch a Compost pilot project at the downtown locations.
* Downtown waste audit to be completed Nov 17-Nov 22
* Main campus audit will take place after the strike
1. **Upcoming Events**
* Thrift Swap (Dec 4-22, 2017) in Simcoe and South Village
* Holiday Food Drive
	+ RE: Above events - Vivian Sharpe for toiletries drive
1. **Discussion**
* Paper concerns, wheat product paper (Step Forward Paper) that was 80% wheat and 20% paper product
	+ Ken mentioned that the company could not keep up with demand we would require.
	+ ACTION ITEM: Nadia to see if it can be implemented now.
* Elisa mentioned a program for the Highway of Heroes, trying to put trees for highways of heroes for CO2 sequestration.

**Meeting Adjourned: 4:05**

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| Nov 17th, 2017 Action Items | Responsible | Status |
| Two pager on recent Energy Retrofits at UOIT for Peter | Nadia, Zowie |  |
| Nadia to get in touch with Dan about the SmartCommute survey | Nadia | Completed |
| Look into Wheat-Based paper products again | Nadia, Zowie | In Process |
| Minor In Sustainability- Nadia to send out updated document  | Nadia  |  |
| Green Office ideas; determine what will work in specific departments  | All |  |