

UOIT Sustainability Committee

Meeting Minutes

Monday, May 16th, 2016 1:30pm CC2214

March 31, 2016 Action Items	Responsible	Status
Improve promotion of carpooling and carpooling services on campus.	Shannon/Angie	In Progress
Smart Commute survey to be sent out to UOIT Staff	Shannon/Angie	In Finalization Stage
Send C&M info for SCD news piece	Shannon, Angie, Sandra	Complete
Start planning process for We Grow Trees BBQ in May	Shannon	In process
Space and options for milkweed conservation project	Ken, Shannon, Mary	Complete

1. Attendance

Ken Bright, Shannon Oletic, Mellissa Mirowski, Rachelle Crawford, Sarah Weales, Sheila Rhodes, Annette Tavares, Elisa Beverly, Angie Ning (phone), Jackson Teather (phone).

2. Melissa's back!

- Introduced both Melissa Mirowski and Rachelle Crawford. Melissa returned from maternity leave and Rachelle Crawford is the new Asset and Sustainability assistant for the summer.

3. Milkweed Conservation

- Science Rendezvous was on May 7, 2016. One of the activities within Science Rendezvous was a station for milkweed and monarchs. In this station participants learned about the migration of monarchs and how milkweed helps with the conservation of the species.
- 150 Milkweed plants were donated by Bill Craig at OPG and 50 plants were bought from Claremont nurseries.
- 50 milkweed plants were planted at UOIT
- Idea of using biology students for the planning, promotion and organization of this event
- Incentive to talk to the Canadian Wildlife Federation and Lets Talk Science to attain free promotional tools and seeds for future events
- Suggestion of using the land beside the creek or the pond for a butterfly garden

- Incentive to connect with Campus Community Gardens student club in the hopes of creating a butterfly garden
- *Action Item: create a page for event on sustainability website
- Bee keeper coming up to Windfields Farms. Interest in keeping the hive.

4. Approval of March 2016 minutes

- Shelia and Elisa approved minutes of last meeting.

5. Program updates

- STARS.
 - In the review stage, will know score in the next month or so.
- TD Friends of the Environment Reception
 - Thank you to Sheila, Shannon, and all committee members for organizing reception.
 - The event encouraged the opportunity for funders to connect with students working on environmental projects.
- We Grow Trees: Celebration at WF-22 Tuesday, May 24th 2016 from 11:30am – 1:30pm.
 - *Action Item: Jackson will double check media presence/photographer for the event.
 - *Action Item: Include 'Leaf Snap' app in the leaf identification process of We Grow Trees challenge.
- Smart Commute Staff Survey
 - Editing and finalizing the survey.
 - A campus wide staff email is expected to go out in the next few weeks.
 - This survey is going to track commuting patterns and emissions.
 - An incentive of a \$200 gift card to Amazon has been included.

6. UOIT-DC Shared Campus updates

- Thrift Swap – April 8th to 22nd
 - 230 bottles, 80 small household items and 250+ disposable plastic bags were attained.
 - There was a total of 327 lbs. diverted from the landfill.
 - People did swap items.
 - Donated food was sent to the Campus Holiday Food Drive.
 - *Action Item: Suggestion of using Aramark to divert open food to compost. Look in to this for next year.
 - Suggestion of using St. Vincent's kitchen for any unwanted food from any events.

- Suggestion of internal Kijiji or Office Swap event for unwanted binders, file cabinets, and desks. These items could also be donated at Teacher Workshops. *Action Item: Look in to this as an alternative for residence move-in activities.

- Earth Day Campus Cleanup – April 22 10-2pm.
- Included 2 clean-up sites.
- Staff and students both attended.

7. Discussion and new items

- Melissa's New Project
 - Deferred Maintenance Plan.
- No progress in attaining wheat based paper.

May 16, 2016 Action Items	Responsible	Status
Confirm photographer/media for We Grow Trees Event	Shannon/Jackson	
Connect with Campus Community Gardens student club in the hopes of creating a butterfly garden, or other conservation activities/projects	Melissa	
Look into using 'Leaf Snap' app for identifying oak trees at We Grow Trees event	Shannon/Rachelle	
Start researching a possible Office Swap/internal Kijiji	Melissa/Rachelle	
Reach out to Aramark for food composting option at Thrift Swap events	Melissa/Rachelle	
Include Science Rendezvous Event within the Sustainability website, with focus on conservation efforts	Rachelle	