

This form is used for graduate students requesting to register in an undergraduate course. Incomplete/unsigned forms will not be approved. Courses will be graded according to the graduate-level grading scale. The form must be signed by the student and approved by the supervisor/co-supervisor (if applicable), course instructor and graduate program director. For late course additions, it is the student's responsibility to catch up on any missed work.

Once complete, the form should be forwarded to the program office for approval. The program office will then send the form to the Office of Graduate Studies for processing.

The length of time for requests to be processed is normally 48 hours. During peak times, processing time may be longer.

Hc VY'Wka d'YhX'Vniik Y'gli XYbh

Last name _____	First name _____	Student number _____
Ú[*!ađ Á _____	UOITnet email address _____	Effective term _____

I wish to add the following **undergraduate** course (list lab and/or tutorial, if applicable):

CRN (e.g., 41090)	Course code (e.g., SOFE 4204U)	Section (e.g., 001)

Course instructor name

Course instructor signature Date

Approved Declined

Student's signature _____ Date _____

Special instructions: If you are requesting to add a course outside of your department/faculty, you must also receive permission from the host faculty's graduate program director.

Host faculty's graduate program director name and signature (if applicable): _____

To be completed by the supervisor/co-supervisor (if applicable) and graduate program director:

S _____
Supervisor signature (if applicable)

S _____
Date

Approved Declined

S _____
Co-supervisor signature (if applicable)

S _____
Date

Approved Declined

S _____
Graduate program director signature

S _____
Date

Approved Declined

FOR SGPS USE ONLY:		
Processed by:	Signature	Date