

What?	Use this form if you are seeking to request to add or remove a specialization or minor.
Who?	This form must be submitted to the Office of the Registrar for review and processing.
When?	Submit this form by the 10 th day of class for the requested semester. The length of time for requests to be processed is dependent on the nature of the change and the faculty involved.

Last name	First name	Student Number
University student email address		Alternative email address

Current degree program

Program	Specialization
Minor (if applicable)	

Requested change

Specialization (if applicable)	<input type="radio"/> Add	<input type="radio"/> Remove	Effective semester
Minor (if applicable)	<input type="radio"/> Add	<input type="radio"/> Remove	

Request double major or minor (if applicable)

Program (major)	Specialization	Effective semester
Minor (if applicable)		

Student's signature	Date

This form will not be processed unless it is signed and dated.

For office use only	
Processed by:	Date:

Faculty advisor/dean's designate name (please print)	Decision
Faculty advisor/dean's designate signature	
Date	

Personal information on this form is collected under the authority of the University of Ontario Institute of Technology Act, SO 2002, c. 8, Sch. O. and will be collected, protected, used, disclosed and retained in compliance with Ontario's Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. F.31. This information will be used for education, administrative and statistical purposes and to administer registration within the University. Questions regarding the collection of your personal information may be directed to the Registrar, 2000 Simcoe Street North, Oshawa, ON L1G 0C5, 905.721.3190, email: connect@ontariotechu.ca.

If you require this information in an alternative format due to disability, please email records@ontariotechu.ca.