

Individualized Workplace Emergency Response Plan

Overview:

The purpose of this plan is to provide clear guidelines and understanding of what procedures and supports may be required to assist an employee with a temporary or permanent disability, in the event of a personal or campus emergency.

This plan will be kept confidential according to the University’s privacy policies and will be shared only with those that need to have this information.

Please refer to Participants’ Guide to Implementing an Individualized Workplace Emergency Response Plan for support when completing this document.

Contact your Health and Disability Management Specialist at HRaccessibility@ontariotechu.ca if you should require this document in an alternate format.

Employee name:	Title:
Department/Faculty:	
Limitations and restrictions:	
Details of individual accommodation:	
Date of implementation:	Date to be reviewed:
Signatures:	Date signed:
Employee:	
Manager:	

Health and Disability Management Specialist:

Plan shared with the following (check all that apply):

Environmental Health and Safety Officer date: _____

Manager, Public Safety, Security and Emergency Management date: _____

Other:

Last updated: December 18, 2024