

The Goal Setting Conversation

The purpose of the Goal Setting Conversation is to provide employees and managers an opportunity to meet and discuss what the employees plan to accomplish in their role over the next year. Goal setting conversations are a collaborative process and are completed by both the employee and the manager.

The following might be considered for discussion:

- How does your role contribute to the “bigger picture”; consider the department, faculty, and/or university strategic plan and service to our students and/or partners of the university.
- How will your goal align to the university’s mission, vision, values?
- How will your goal align to the university’s strategic priorities?
- How will you contribute to the success of the department, faculty, university?
- What do you love about your job? What are your strengths? How can you align your strengths with the goals you set this year?
- Which skills would you most like to develop? What goals could be set to support this development?

