

# Mid-Cycle Performance Development Check In (Managers)

1

## Goal Setting and Annual Performance Review Tasks

2022/2023 - Mid-cycle performance development check-in for

2

### Review Step Progression

Employee Check-in ☒

Manager Check-in ☒

Due:

Get Started

3

### Sample Goal

Status: On Track  
Start Date: 4/1/2022  
Due Date: 3/31/2023

more

Comments:

**B I U S x<sup>2</sup> x<sup>3</sup> x<sup>4</sup>** **Font** **Size** **A-** **A+**

4

### Check-in

During these conversations, discuss completed tasks/outcomes to date, accomplishments, challenges, and additional support needed. Use the section provided to summarize your conversation.

#### What has been working well?

Comments:

**Joe Employee (Self)** Review: STEP 2: Check In #1 - Job Guides: Time: 10/6/2018 1:35 PM  
I have received the necessary funding for the goals I am trying to achieve.

I am glad that the funding worked out.

I know this was a challenge for the team, and it is great to see that it has made a positive impact on your goal.

5

### Submit Review

You will not be able to modify once you have submitted. Are you sure that you want to submit now?

Cancel

Submit

Visit [My HR Connection](#), select Mid-Cycle Performance Development Check In for your employee

1

2

Click "Get Started" to begin the task.

3

Click "more" to view the progress of the goal.

Enter any comments or feedback in the comments section of the goals and Click Save and Continue

4

Review and provide feedback on the Check-In Questions answered by the employee in the comments box then click Submit.

5

Click Submit

