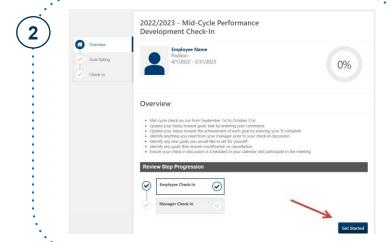
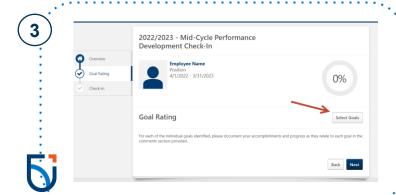
## Mid-Cycle Performance Development Check In (Employees)

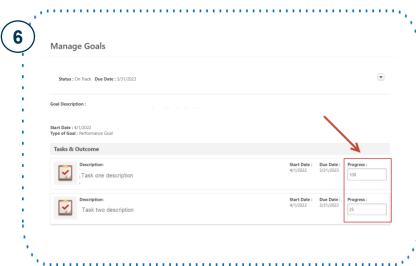












- Visit My HR Connection, select Mid-Cycle Performance Development Check In
- 2 Click "Get Started" to begin the task.
- Click on "Select Goals" to select all of your Goals
- 4 Select your goals and click "Add"
- To update the progress click "Manage Goals" by clicking on the arrow. Repeat for all goals.
- 6 Update the progress for each task/outcome in the progress box and click done. Repeat for all goals.
- Answer the three questions in the comments box under the Check In Section and click Submit

